

WILMETTE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
Minutes of the Finance Committee Meeting
Tuesday, May 12, 2022 at 10:00 am

Committee Members: Trustees Sommer (chair), Fishman, O'Keefe, Riddle, McDonald (ex-officio)

Committee Members Present: Sommer, O'Keefe, Riddle, McDonald

Committee Members Absent: Fishman

Other Trustees Present: Nealon, Wolf

WPLD Staff Present: Anthony Auston (Director), John Risko (Finance Manager)

Visitors Present: Liz Seager (League of Women Voters-Wilmette)

Meeting Purpose. Discuss second draft of the Working Budget for Fiscal Year 2022-2023.

Call to Order and Roll Call. The Committee Chair called the meeting to order at 10:01 am and called the roll.

Public Comment. Resident Liz Seager spoke and requested that, following the closed session the committee report on 2 details from the discussion of the proposed personnel budget: the average percent increase for all staff, and the number of new hires proposed.

Minutes of April 12, 2022 Finance Committee Meeting. Trustee O'Keefe moved approval as presented.

Trustee McDonald seconded the motion.

Aye – Sommer, Fishman, O'Keefe, McDonald

Nay – None

Abstain – None

Absent – Riddle

Motion Carried by Committee Members.

Trustee Riddle physically joined the meeting at 10:05 am.

Review of Draft Working Budget for Fiscal Year 2022-2023. Copies of the draft Working Budget (income and expenditures) for FY22-23 and supplemental narrative overview were provided to Board members prior to the meeting. Director Auston provided an overview of the updates to the draft FY22-23 budget since the April 12, 2022 Finance Committee meeting. Trustees discussed specific items from the narrative overview. No further changes were proposed.

Closed Meeting. At 10:19am, Trustee McDonald moved to close the meeting and reconvene in a closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees in compliance with 5 ILCS 120/2c(1) of the Illinois Open Meetings Act. Trustee Sommer seconded the motion.

Aye – Sommer, O'Keefe, Riddle, McDonald

Nay – None

Abstain – None

Absent – Fishman

Motion Carried by Committee Members.

Open Meeting. At 12:05pm, Treasurer Sommer reconvened the meeting in open session and reported that the Finance Committee and Director discussed current and future staffing needs, and had explored the a proposed personnel compensation plan for FY22-23, including a 4% cost of living increase for all staff. Staff is also proposing the addition of 3 new non-librarian positions this fiscal year.

An updated version of the draft budget, including a verbal summary of the personnel budget discussion from this meeting's closed session, will be presented at the May 17, 2022 Regular Meeting of the Board of Library Trustees.

New Business/Old Business. None.

Adjourn the Committee Meeting. Trustee Sommer moved adjournment. Trustee McDonald seconded the motion.

Motion Carried by voice vote of Committee Members.

The meeting was adjourned at 12:10 pm and was recorded.

Tracy Sommer
Board Treasurer, chair of the WPLD Finance Committee

Attachments: Second Draft Working Budget for Fiscal Year 2022-2023, Narrative Overview of Draft Operating Expense Budget for Fiscal Year 2022-2023.