

## Wilmette Public Library Director's Report – February 20, 2024

### Library Activities for January - February 2024

Anthony Auston, Director

#### Welcome Desk & Shelving (Manager Patsy deVuono)

The Welcome Desk answered 872 phone calls in January. Welcome Desk staff answered 413 reference questions and 507 directional questions in January. The library had 19,259 visitors in January, averaging over 642 users each open day. The library was closed on Friday, January 12, due to inclement weather.

Shelving staff receive and unpack interlibrary deliver bins every weekday morning. These bins include Wilmette items returned to other libraries as well as holds from other libraries to our patrons. Shelving staff unpacked and processed over 300 bins in January.

The monthly AMH totals included nearly 75,000 items processed in January. Approximately 37% of those items are routed to Circulation as “exceptions” for further handling, including manual disc/part accounting/verification.

In January, Shelving staff supported other departments by:

- Charging over 400 WonderBooks and Vox Books
- Cleaning over 50 CDs, DVDs, and videogame discs
- Processing 15 carts of weeded materials

Project highlights for the team included:

- Welcome Desk staff began tracking their public service contacts exclusively via our new data management system, Gimlet.
- Welcome Desk staff have been trained and have watched videos for the new phones. Staff reports they feel confident that they can use them without problems. Christine also set up the new Welcome Desk phone for staff. We have each tested it out and asked questions that have come up. We are all excited to have them go live.
- The 800s weeding project has been completed and the collection has been back-shifted, opening the four-section west wall at the foot of the stairs. While *Wilmette Reads* is active this winter, staff are displaying books from various sections on the lower level to highlight the collections. This wall will be further developed in the future.
- Shelving staff continues to support our librarian teams by pulling items for collection maintenance. The focus has shifted to the Fiction Room, where one to two carts a week are being pulled from the shelves. Weeding is also being done in the Playaways and audiobooks.
- The Teen room had the shelves read and straightened.

- Patsy deVuono is in the process of rewriting Shelving procedures and protocols. We have laminated sheets that we put on carts to help sort. Every time we shift or add a new collection, these sheets have to be updated. They are especially helpful to the more part time staff. There is also a list of where items go in the library that needs regular updating.
- Patsy and Shelver Michael Mah will be training on our Stack Map wayfinding and accessibility tool embedded in the library catalog. With collections shifting, regular maintenance of this tool will ensure users can accurately find the materials.
- Michael Mah will represent the Shelving team on the Staff Day Planning Committee.

## **Collections / Technical Services (Manager Jessica Thomson)**

### **Physical (Adult and Youth Services)**

The Library of Things Committee added a 4K Blu-ray player so that patrons can view the growing array of 4K Blu-Rays from the A/V collection. The committee met on January 11 to discuss adding new items to the collection.

Cataloging Librarian Carly Stauss completed several clean-up projects including the Lost Item Report, 6-Month Status Report, Review of Top and Bottom 10, Items Missing One or More Values, Large Type Mismatch and Volume Mismatch. This work makes our catalog data more accurate for users.

Megan Brown has completed a full review of outstanding orders from 2022 to 2023 to review the status of unfilled orders.

Jessica Thomson continues to submit data about circulation and cost of the Adult Reference collection to Adult Services Manager, Cathleen Blair, in order to assess the collection.

Jessica collaborated with Teen Services Librarian Krista Hutley to begin a project to re-class Teen Manga titles to the series name to ease patron access.

Jessica and Carly worked with Youth Services Librarian Jennifer Lee to create new language learning kits in Spanish and Chinese that include a reading wand.

Carly and Laura Krimsin have updated procedural manuals to accommodate the new Parent Teacher boutique collections "Death" and "Race" as well as catalog and process these new collections.

Emma Standard met with Andrea Vaughn Johnson to discuss a review of Youth Periodicals. Several titles were removed from the shelves and not renewed. The issues of ATTitude were transferred to the Adult Periodicals Room.

Carly, Emma, and Laura worked on re-labeling a second set of Youth Beginning Chapter books.

Circulation Assistant Megan Noone continues to assist TS with the reclassification of biographical materials. Megan is now in the process of updating artist books in the 750s.

#### Top circulating titles in January:

- Adult fiction: *The Sentence : a Novel* by Louise Erdrich
- Adult non-fiction: *The Wager: a Tale of Shipwreck, Mutiny and Murder* by David Grann
- Teen fiction: *Blue Exorcist* by Kazue Kato
- Teen non-fiction: *Dead Serious : Breaking the Cycle of Teen Suicide : a Book for Teens, Adults & Educators* by Jane Mersky Leder
- Youth fiction: *Because of Winn-Dixie* by Kate DiCamillo
- Youth non-fiction: *Beavers* by Rachel Poliquin
- Adult multimedia: *Oppenheimer*
- Youth multimedia: *Teenage Mutant Ninja Turtles. Mutant Mayhem.*



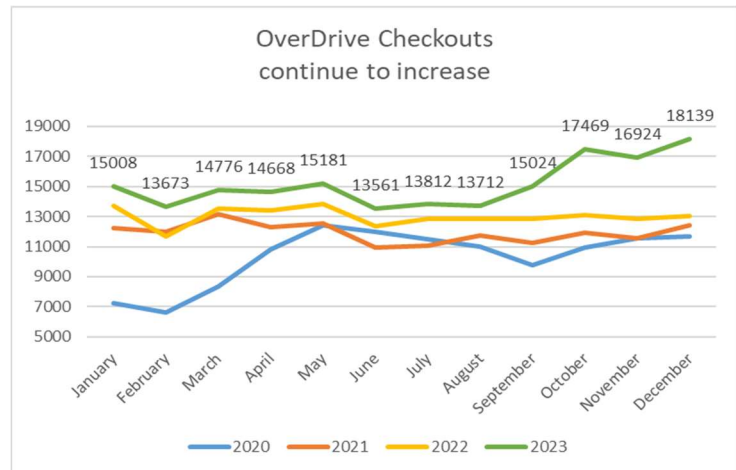
### **Digital (Digital & Maker Services)**

#### Online Resources and eContent

In January, Digital & Maker Services Manager Lauren Kelly applied for the open governing board seat on the Electronic Content Consortium (ECC), which manages the Digital Library of Illinois (OverDrive eContent). The ECC recently provided its [annual report for 2023](#).

## Online Resource Highlights

- OverDrive checkouts set another all-time record this month, with 19,512 checkouts in January, up from the previous record in December of 18,139.
- CreativeBug also saw the highest engagement we've seen all year, with 126 videos viewed. A link to this platform appeared on the library's homepage for a time. Perhaps that extra publicity sparked additional usage.



- Scholastic Teachables usage soared in January with 167 documents accessed. The average this fiscal year has been 68 documents. Perhaps teachers are looking ahead to planning the rest of the school year and are looking for worksheets and lessons.
- Newsbank's Chicago Community Collection had higher than average usage this month, with 55 articles viewed. This product contains hundreds of Chicagoland-area newspapers, including Wilmette Life.
- Many of our products are maintaining average usage, including Lexis Nexis, LinkedIn Learning, Mango Languages, New York Times Digital Edition, and Encyclopedia Britannica. This shows these products are of year-round value to our patrons and don't just have a spike in usage for one month.

## OverDrive

January 2024: 19,512 checkouts  
10,367 ebooks (53.1%)  
6015 digital audiobooks (30.8%)  
3130 eMagazines (16.2%)

The top digital titles by checkout in January:

1. *Tom Lake* by Ann Patchett (eBook) - 66
2. *Tom Lake* by Ann Patchett (eAudio) - 58
3. *Hello Beautiful* by Ann Napolitano (eBook) - 47
4. *The Heaven and Earth Grocery Store* by James McBride (eBook) - 47
5. *The Covenant of Water* by Abraham Verghese (eBook) - 41
6. *Demon Copperhead* by Barbara Kingsolver (eBook) - 37
7. *The Heaven and Earth Grocery Store* by James McBride (eAudio) - 36
8. *Hello Beautiful* by Ann Napolitano (eAudio) - 33
9. *The Bee Sting* by Paul Murray (eBook) - 32
10. *Happy Place* by Emily Henry (eBook) - 30

The most popular magazines:

*The New Yorker* - 479

*Us Weekly* - 91

*Prevention* - 61

Full summary of digital items added in the past three months:

Collection	November	December	January
eAudiobooks	999	1368	<b>775</b>
eBooks	1364	1992	<b>1640</b>
eMagazines	65	91	<b>280</b>
Hoopla items	936	924	<b>944</b>
Monthly total:	3364	4375	<b>3639</b>

Full summary of digital items withdrawn in the past three months:

Collection	November	December	January
Hoopla	288	991	<b>690</b>

The complete July to-date FY2023-24 digital resource statistics are appended to this report.

### **Technical Services Statistics**

Full summary of materials added in the past three months:

Collection	November	December	January
Adult Fiction	496	473	<b>554</b>
Adult Non-fiction	533	377	<b>375</b>
Teen Fiction	29	25	<b>43</b>
Teen Non-fiction	1	1	<b>3</b>
Youth Fiction	318	739	<b>572</b>
Youth Non-fiction	84	58	<b>157</b>
Adult Magazines	442	471	<b>475</b>
Youth Magazines	33	30	<b>32</b>

Adult Multimedia	114	117	<b>114</b>
Youth Multimedia	36	85	<b>89</b>
Other (Library of Things, etc.)	26	29	<b>27</b>
Monthly total:	2112	2405	<b>2441</b>

Full summary of items withdrawn in the past three months:

Collection	November	December	<b>January</b>
Adult Fiction	384	295	<b>625</b>
Adult Non-fiction	2054	707	<b>369</b>
Teen Fiction	113	9	<b>21</b>
Teen Non-fiction	9	3	<b>0</b>
Youth Fiction	582	530	<b>560</b>
Youth Non-fiction	102	37	<b>21</b>
Adult Magazines	356	767	<b>928</b>
Youth Magazines	7	183	<b>153</b>
Adult Multimedia	2841	123	<b>294</b>
Youth Multimedia	281	335	<b>14</b>
Other	4	2	<b>5</b>
Monthly total:	6733	2991	<b>2990</b>

**Circulation (Manager Matthew Hoffman)**

The library welcomed 204 new patrons in January.

Circulation staff began tracking their directional service interactions using our statistical tracking tool Gimlet.

Circulation Assistants Megan Noone and Rachel Rothe worked on our new D39 student library card registrations.

Rachel volunteered to represent Circulation on the Staff Day 2024 Planning Committee.

ILL Assistant Amy Jung trained with retiring ILL Coordinator Louise Neidorf throughout the month, and worked on updating the ILL Procedures Manual. While cross-training, planning, collaborating across departments, and seeking process improvements, staff determined that Adult Services will be an asset in assisting the ILL team with Book Clubs going forward.

Matthew Hoffman and Mark Cegielski initiated this year’s National Change Of Address (NCOA) project to ensure that our active cardholder records are accurate; this is the procedure that ensures that Wilmette Public Library cards only expire when a resident moves out of district.

**Current and Past Circulation by Fiscal Year**

	2018/19	2019/20	2020/21*	2021/22	2022/23	2023/24
<b>July</b>	68,740	66,182	33,804	59,462	59,742	60,736
<b>Aug</b>	67,729	64,303	50,795	21,368*	59,932	62,545
<b>Sept</b>	62,444	59,292	55,261	64,184	53,587	49,229
<b>Oct</b>	62,202	60,195	55,820	50,538	53,994	55,226
<b>Nov</b>	61,400	61,307	46,631	53,720	54,850	52,926
<b>Dec</b>	56,962	55,668	35,822	51,141	51,452	53,499
<b>Jan</b>	60,403	61,130	31,822	53,798	57,424	56,360
<b>Feb</b>	56,946	57,932	32,640	49,767	52,127	
<b>March</b>	62,305	29,435*	52,239	55,073	61,616	
<b>April</b>	59,323	28*	52,875	53,537	54,517	
<b>May</b>	59,032	87*	54,781	51,235	53,990	
<b>June</b>	61,772	7,422*	56,560	55,012	56,630	
<b>Total YTD</b>	739,258	522,981	559,050	618,835	669,861	390,521

- \*FY 19/20: building closed for a portion March-June due to pandemic
- \*FY 20/21: building hours reduced by 20% overall due to pandemic
- \*FY 21/22: building closed in August for 2 weeks for capital repairs

<b>Wilmette Public Library Monthly Statistics as a Whole For 1/2024</b>	
<b>Total Checkins</b>	<b>33,034</b>
Checkout Stations	18,933
Leap Checkout and Renewal	12,710
<b>Total Checkouts</b>	<b>31,657</b>
Auto-renewal	23,557
Power PAC Renewal	558
Leap Checkout and Renewal	264
Checkout Stations	211
<b>Total Renewals</b>	<b>24,703</b>

Number of your Library's items checked out system-wide	31,390
Holds Placed through your interface	7,497
Holds placed for/by your patrons	8,085
Holds Held	8,776
Holds Checked out	7,569
Holds Cancelled	1,522
Holds Unclaimed	1,000
Number Of Items Currently Out	34,682
<b>Unexpired Patrons on file</b>	15,674

<b>Wilmette Public Library 24/7 Pickup Lockers Monthly Statistics For 1/2024</b>	
<b>Total Checkouts</b>	286
<b>Wilmette Cardholder</b>	72
<b>CCS and/or Reciprocal Borrower Cardholder</b>	48
<b>Holds Held</b>	342
<b>Holds Unclaimed</b>	27

July to-date FY2023-24 circulation statistics are appended to this report.





## Adult and Teen Services (Manager Cathleen Blair)

### Wilmette Reads

In the first month of Wilmette Reads, a new seasonal initiative celebrating readers and our shared love of story, 227 community members registered to take part and to collect their choice of library tote or WPL winter beanie.



Patron engagement already exceeds past adult/teen Winter Reading Club participation, and each week adds residents to the roster. We regularly welcome new registrants who tell us they heard about the program by way of noticing the prizes being worn or carried by others, fulfilling the design of offering a quality prize at the outset and allowing the branded merchandise to market the program around the community.

Once enrolled, participants customize their activities and level of involvement. Attendance at book discussions, book shares, and other noted programs earns choice of delightful pins to add to their WPL swag, as does checking out featured titles or reporting a read in person or via an online form. As readers and library visitors have been choosing from the menu of twelve badge options, it has been rewarding to see that the two favorites thus far have been ones that clearly identify with the Library: our colorful logo and a rendered illustration.



Shortly after the January 2 start date, additional copies of both *The Sentence* by Louise Erdrich, the spotlight title, and the six additional featured titles, had to be expedited because the display had been fully checked-out. Moreover, *The Sentence* was the top-circulated fiction title of January with 60 local regular print checkouts. Many of the featured supporting titles are also in the top 20 circulating titles for the month. Digital checkouts for *The Sentence* in January numbered 33.

Events continue in February, and we are looking forward to the culminating Reader Celebration, during which participants will enjoy bookish activities and themed refreshments.

#### Additional Department Programs

On January 23, John Amundsen partnered with his counterparts at the Winnetka-Northfield and Glenview public libraries to host an “Electric Vehicle Buyer’s Guide” program presented by the Citizens’ Utility Board. This virtual program provided an overview of vehicle pricing, technology, and practical aspects of EV ownership, as well as federal and state government incentives available to consumers. Of the 81 attendees, the majority - 31 people - joined through Wilmette Public Library.

#### Tax Season

2023 Tax forms and resources are now available at WPL. John Amundsen assembled the tax form table in the Reference & Technology room, updated the Tax Information website ([www.wilmettelibrary.info/tax-information](http://www.wilmettelibrary.info/tax-information)), and communicated with AS staff and other stakeholders on key messaging and information necessary to assist patrons.

In partnership with a neighbor library, Jill McKeown created an AARP Tax Prep collaborative resource in which members of the Seniors@Rails listserv whose libraries offer free tax preparation assistance might enter their libraries’ information. The resource has been shared with WPL Reference Staff and has already been of great use in service transactions.

#### Service Pattern Insights

After several weeks of introduction and practice, January marked the Department’s adoption of Gimlet software as our official patron interaction statistic tracker. Staff have adapted admirably, though we are still deciding on a few facets of standardization as well as negotiating how best to represent specialty appointments. As additional data is collected, we are eager to track patterns of engagement to inform staffing, training, and potential service enhancements.

#### Service to Area Book Groups

Due to a staffing transition and the ensuing opportunity to assess workflow and service models, Adult Services is undertaking a new role in assisting area book groups with title selection and procurement of copies. Manager Cathleen Blair participated in multiple exploratory meetings in January and is currently the interim primary liaison for community book discussion facilitators.

#### Collection Services

Memory Kits, designed for people with memory loss and their caregivers to use together, are now in active circulation. Curated by project leader Jill McKeown, each kit offers materials united by theme and is intended to activate the senses, stimulate memories, and spark conversations. All are currently in use, and we look forward to

receiving completed feedback forms upon return in order to make the kits as meaningful as possible for our patrons and their loved ones.

Advisory spotlights in January included Crafting & DIY, Teen Winter Thrillers, Wilmette Reads tie-ins, and an honoring of International Holocaust Remembrance Day that so moved one visitor that she was brought to literal tears.



### Outreach to Older Adults

On January 9, Senior Services Librarian Jillian McKeown co-hosted a pilot short story discussion group at Mather Place. There were twenty Mather residents in attendance and the discussion was lively.

Librarian Jenny Klein joined Jill at Mather Place on January 25 to offer a presentation on the library's online resources and services. As a result of this visit, 10 new library accounts were created, 10 residents signed up for Wilmette Reads (the tote bags were the most popular!), and 11 residents enrolled in delivery services.

On January 19, Jill McKeown navigated two at-home visits: The first was a responsive delivery of materials to a short-term-need patron recovering from surgery. The second was at request of a Mather resident who expressed interest in a library card and a tutorial on accessing digital collections.

## Partnerships and Collaborations

On January 8, Business Librarian John Amundsen welcomed Wilmette/Kenilworth Chamber of Commerce Executive Director Jennifer Herren Gatesman to the library to discuss ways to help highlight the library's resources to the business community. She expressed her deep appreciation for our ongoing partnership and offered to continue to help and build upon the Chamber's support for the library's outreach efforts, programs, and programming.

Krista Hutley attended the New Trier Township Youth Services meeting with Andrea V, Johnson on January 24. The meeting was intended to gather professionals serving youth (particularly teens) in New Trier Township and to share information about ourselves and our organizations in order to facilitate partnerships across the community. The meeting was attended by other area librarians, park districts, nonprofits, social service organizations, and school districts.

On January 31, John Amundsen visited Brittany Coleman and Maura McCants Gilbert with Oakton College's Small Business Development Center, hosted through the College's library. In addition to offering small business resources and support, Oakton offers all residents of its community college district the opportunity to obtain a Community User library card, which extends borrowing privileges and remote access to select databases.

## **Staff Professional Development**

On January 18, Krista Hutley attended Youth Mental Health First Aid training with Sarah Jo Zaharako at the Josselyn Center in Northbrook. This training was excellent for boosting confidence in having difficult conversations with youth, teen, and even adult patrons about mental health, as well as when and how to have those conversations. One key takeaway was to always be aware of local and national resources and to have them at hand so staff are not scrambling to find at the point of need, which may possibly hinder the interaction.

Cathleen Blair completed a Library Management Tools and Enhancements course through *Library Journal's* online learning platform. This eight-week course reviewed foundational principles of management, highlighted specific applications to library services, and invited professionals to crowdsource responses to challenges being experienced by fellow enrollees. A rotating roster of experts spoke to topics including crisis management, budgeting, strategic planning, and making data-driven decisions. The final meeting was a presentation by current Public Library Association President Sonia Alcantara-Antoine on promoting career development in staff, which served as an effective and inspiring close to the course.

## Youth Services (Manager Andrea Vaughn Johnson)

### Youth Services Programs

In January Youth Services offered 53 programs that were attended by 1,824 patrons. We also kicked off Winter Reading Club and posted a new story in the Hibbard Park StoryWalk. In the children's room we offered a Winter Reading Club Scavenger Hunt, a sign language activity, and a New Year's vision activity.

### Winter Reading Club



Families are embracing the winter season with our reading club for children of all ages! Children simply mark their reading log each day they read or are read to, or when they do an activity like a nature walk or making up a story. When they have completed 20 spaces on their reading log, they bring it to the Youth Desk to choose their prize book.

<https://www.wilmettelibrary.info/WRC>

The second floor has welcomed two small visitors to participate in Winter Reading Club: pink and green plush creatures who are displayed in Youth Services and accompany staff on outreach visits.

Youth Services librarians created a short video of their origin story to promote participation in Winter Reading Club which was posted to social media. (<https://youtube.com/shorts/p-d1P43XAXo?feature=shared>)

The video has been viewed hundreds of times and families ask to see the "beasties" when they visit. Children are currently voting on what the visitors will be named.



The beasties enjoying a book by the fire.

## Open Books, Open Minds: a Let's Learn Together Family Program

Youth Services Librarian Sarah Jo Zaharako hosted the first in a new Let's Learn Together series to help families engage with meaningful topics through stories, music and art.

We read *Balloons for Papa* by Elizabeth Gilbert Bedia and Erika Meza and talked about when grownups get sad. We sang some songs and made colorful paper balloons. One dad became very tearful but stayed until the end helping his kids make art and was encouraged to reach out to our librarians to find more just-right books for his family. Many parents expressed their appreciation for the program and ALL the programs we do here.



## Special Projects

Sarah Jo Zaharako also introduced a new Let's Learn Together special collection on race, which is part of the Parent/Teacher collection. Patrons can find books, kits, and guides to support their exploration of racial literacy.



This month, Youth Services retired the blanket fort. Families are enjoying a new seating area and activity station in this space. This month we have set up a sign language activity with alphabet sheets and flash cards.



Reading after storytime

### Book Displays

This month Youth Services staff curated book displays to promote arctic animals and stories, reading together, and civil rights.

### Outreach

In January, Youth Services conducted 16 outreach visits reaching 265 people. Preschool Outreach Librarian Ruth Bell also made 30 deliveries of books and materials.

Sarah Jo Zaharako and Eti Berland hosted the Northern Suburban Special Recreation Association (NSSRA) for a Welcome Visit on January 17. Nine members and five staff from NSSRA's Adult Day Trips program got behind-the-scenes tours of the mechanical room, the Auditorium Hearing Loop, and the Automatic Materials Handler. They also enjoyed a storytime for adults and made buttons in the teen room. The NSSRA staff coordinator shared that the group viewed the WPL [Teen social story](#) in preparation for their visit and found it very helpful.



Additional program details and statistics are appended to this report.

### Patron Feedback

Caregivers in Little Dabblers this morning had wonderful things to say about our daily programs:

One caregiver commented that she brings her child to every Little Dabblers. It is their favorite program and the activities are always wonderful. They can't wait to see what they'll be doing each week.

Moira, nanny to twins Vera and Wyatt and mom to baby Hannah, mentioned that the twins are moving to Boston in June but she plans to continue bringing Hannah to WPL. She lives in Highland Park and visits many libraries but she says Wilmette has the most and the best programs and storytimes. Baby Hannah especially loves Ms. Susan. Many nannies also bring their own children to WPL, which is a testimony to our programming and community building efforts!

A Youth Services librarian reported: "A young patron came in on Monday night and ran to the display case and said, "The Beasties! They came to my school today!" She told us about how Ms. Eti visited her school and brought the beasties. It's so cool kids are making connections - Eti's outreach is working! Other Central students stopped by tonight to get their reading logs, too!"



## Digital & Maker Services (Manager Lauren Kelly)

January was an exceptionally busy and exciting month for Digital & Maker Services and saw the opening of The Studio on January 24! This project has been in the works for nearly a year, and involved collaboration between many departments, especially Facilities, Communications & Events, IT, Adult Services, and Youth Services.

Throughout the month, Lauren coordinated with various teams to transform the former Technology Center into The Studio. Staff installed a TV monitor and pegboard, moved tables, routed electrical on the north wall, got laptops ready, finalized print assets and branding, installed signage, and more. The space looks fantastic and launch day was a great success.

Linnea and Lauren finalized the Studio page (<https://www.wilmettelibrary.info/studio>), with Janet providing copy and editing. Lauren created a Gimlet page for staff to record service interactions. Janet trained all staff on the new embroidery machine in time for opening day. She also managed an inventory of tools and accessories, identifying items we needed in the space to make the patron experience as smooth as possible, and moving items from youth services. Lauren cross-trained Finn and Alex so they can cover breaks and lunches in the Studio. The entire DMS Studio team contributed to the opening of the space in ways large and small.



In the first seven days of being open, the DMS team had 100 service interactions in the space. Response from patrons has been overwhelmingly positive. Many folks were excited about the transformed space, and seemed inspired about what they could create using the Studio's tools and equipment.

Some quotes from patrons:

- “Wow. This is the future!” and “What's the catch?”
- “Who ever heard of sewing machines in the library? It's like it's becoming a community center!”
- “What a wonderful surprise!”
- “It's wonderful that you have more availability with the Studio rather than having to make an appointment. This place is so cool.”
- “I'm glad they didn't hide this in the basement like at Winnetka!” said woman who participates in the Wilmette Fiber Arts Group

Patrons have already started to make things! Projects include: button keychains for kid's hockey team, personalized embroidered towels, and sewing miniature pillows.



Prior to the Studio opening this month, DMS and AS staff conducted **Maker Appointments** in the Youth Program Room. There were 11 appointments, with 29 attendees. January 6 was the last Maker Appointment.

DMS Librarian Janet Piehl ran this month's **Maker Garden**. This month's theme was “Freezing and Thawing” during the cold snap in the middle of January. It was ice cube trays of varying shapes and sizes and a few water balloons. The water froze very quickly! The ice was collected in a tub for patrons to play with.



## Program Highlights



Ethan Herdrich continues to lead the monthly MineCraft Club. In January, participants were tasked with building a moat to protect the castle from monsters. They had a great time.



During the Maker Appointments on January 6, a mom and preschool daughter made buttons for their family, and a child sewed a dog toy and designed a 3D name plate in Tinkercad. Two friends came in mostly to gather information about our Maker offerings in preparation for a visit from their grandchildren. Finally, a regular patron played with the Lego WeDo. A great way to close this project!



Linnea Lundberg ran “Become a Petfluencer” in January. The 9 participants (and their pets) had a blast learning how to gain a social media following.

### 3D Printing

3D printing (<https://www.wilmettelibrary.info/3dprint>) continues to be popular, with 15 patron prints, and 5 originating from Maker Appointments.

### Maker Fest

Planning for the return of Maker Fest on March 9 kicked off this month. The Experiential Learning and Maker (ELM) committee spent January recruiting exhibitors. Ethan worked with Sarah Rose on a mock-up for the staff t-shirts for Maker Fest. Lauren met with Sarah Rose and Sarah Beth Brown about all digital and print assets for publicity related to Maker Fest. Work for Maker Fest will really take off in February.

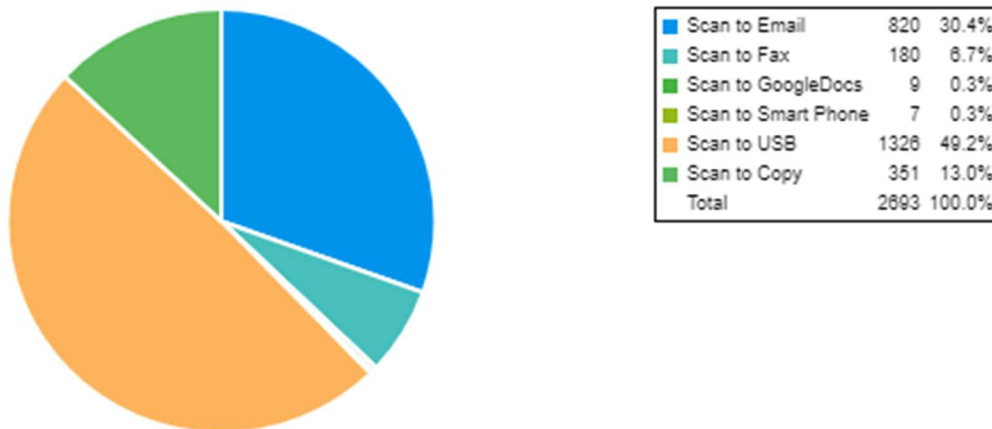
### Technology Desk

Along with the opening of the Studio, the department's service at the Technology Desk also had an exciting month with the addition of two new Digital Services Assistants, Doug McGillivray and Sabrina Nizzi. They have already made an impact on patrons, and their relevant skillsets are a wonderful addition to the department and the library. They have assisted dozens of patrons with technology questions large and small.

### Other Department Updates

In January DMS Staff had 500 **Reference Transactions** and conducted 24 **1:1 help interactions** at the Technology Desk. 1:1 Tutorial topics include: e-filing tax forms, Adobe fill & Sign, printing a complex spreadsheet on legal paper, Whats app, Google Workspace, breaking up video recordings with a video editor as well as info about capture cards, recording methods, and PAL to NTSC conversion, copying oversized sheet music, renaming files, reset email password and deleting spam emails, and more.

In January 2693 pages were scanned at the **Scan Station**.



The **TBS computer management system** also allows for usage reports. In January we had: 983 bookings of 1<sup>st</sup> floor PCs, 14 bookings of 1<sup>st</sup> floor Macs, and 26 uses of the Digitization Station. The team is settling into the new technology service location at the Reference & Technology Desk alongside Adult Services staff. Already the Venn diagram of the services we provide to patrons is allowing us to leverage each other's skill sets to provide enhanced service. Staff have also found new opportunities for collaboration!

We received and installed the new computer table unit for patron computers 1-4. We've gotten lots of compliments from patrons, who enjoy the privacy screens and new charging capabilities.

The team, led by department program coordinator Linnea Lundberg, finalized program offerings for April/May, including programs in the Studio as an event location. Sabrina and Doug have jumped in with fresh program ideas about Apple products and coding.



Alex Barzallo is researching batch photo scanning equipment for the Digitization Station after a patron requested a faster option for scanning photos.

Finn dos Santos is working more hours in the department, taking on an additional weekly desk shift and contributing to the Library of Things processing work.

Ethan obtained a few devices including a microphone from IT for the forthcoming Assistive Station.

### **Patron Stories**

First week of January Linnea worked with a hilariously boisterous, expletive-prone patron and her apologetic mother print out a QR code for a gift card. They were so grateful the patron asked if she could hug Linnea (which she politely declined) but said she felt the hug in her heart. Linnea said this patron was a lot of fun to help.

Linnea also helped a University of Illinois student send a shipping label to the printer via email and he said, "Oh wow this is so much easier than U of I's system."

This month Doug assisted a patron who only spoke Spanish and he was able to use some language skills he has to communicate how to print documents from email and retrieve them at the printer.

## Communications and Events (Manager Sarah Beth Brown)

### January Programs

Treasures of the Uffizi Gallery (Florence, Italy) with Jeff Mishur of Art Excursions took place on Zoom with 89 patrons. Art programs continue to be popular, and Jeff Mishur is a favorite returning art historian presenter.

We hosted a Roots of Chicago Blues concert with the Donna Herula Trio with 89 patrons attending. Featuring musical genres beyond jazz and classical more frequently has attracted a new set of patrons to our concerts. Another popular program was the

Jennifer Bartel is coordinating the library's programs and events for the upcoming eclipse this spring and held a cross-departmental planning meeting this month to discuss programs, distribution of glasses and staffing. We'll be hosting an educational program in February in preparation for the eclipse on April 8.

### January Communications

Our largest communications project in January was the completion and distribution of our 2023 Year in Review report. This report reflected our activities over the past year, as well as statistics and financial information from our fiscal year ending in July. We introduced new staff members; highlighted major initiatives including One Book, Reading Clubs, and our new Social Stories; and a thorough overview of the strategic plan that was adopted in spring 2023. We also included information about our finances from the year. We completed the report in Adobe Express (<https://new.express.adobe.com/webpage/XaeO4fgMAxuJW>), which allowed us to create a dynamic web page that we distributed via email, shared on our social media, and linked on our website. As we look to align our reporting with the structure of our strategic plan, we are looking forward to new and updated ways to report on our activity in the coming year.



Another major project in our department was supporting DMS in the opening of The Studio in mid-January. Sarah designed a beautiful and dynamic logo for the space that coordinates with our overall library branding, and we worked with DMS to create collateral pieces that would support their new services.

We also continued to do heavy promotions for our two winter reading series, Wilmette Reads and the children's Winter Reading Club. We've been enjoying the great response to the new Wilmette Reads initiative, and tracking all the different ways that patrons have participated.

Sarah Beth Brown has also been working with Communico to make some improvements to the library app. We will be moved to a new version of the app sometime this spring or summer, but in the meantime we are working to make small changes to improve performance and aesthetics. After working with our contact at Communico, we hope these changes will improve the patron experience while we're waiting for the new product to be rolled out to us.

In addition to the above projects, Sarah Rose:

- Worked with Suzanne Arist to update our popular Social Services brochure.
- Replenished posters, signs, and other signage as needed, such as for the display carts in AS and the "We're hiring" poster for the vestibule.
- Created and updated digital slides as needed, including promoting The Studio.
- Created and updated graphics for the website and social media as needed.
- Made new and replacement nametags for staff.

Lydia Fair has also been busy promoting our various new services and events across our communication channels. One project she took on in January was creating consistent page heading across the various pages on our website. While we have a strong style guide for our website, we have many contributors and this kind of detail can get lost. Lydia has done a lot of work to ensure that the website experience is consistent across our pages. She has also been working to create more engaging and creative social media content to complement our successful website and email newsletter content. In January, she:

- Promoted Winter Reading Club and Wilmette Reads on our social media, event newsletter, and digital signs.
- Published 4 staff blog posts, including a post promoting the Wilmette Reads suggested books
- Compiled promotional copy for the 2023 Year in Review
- Shared book discussions with The Book Stall

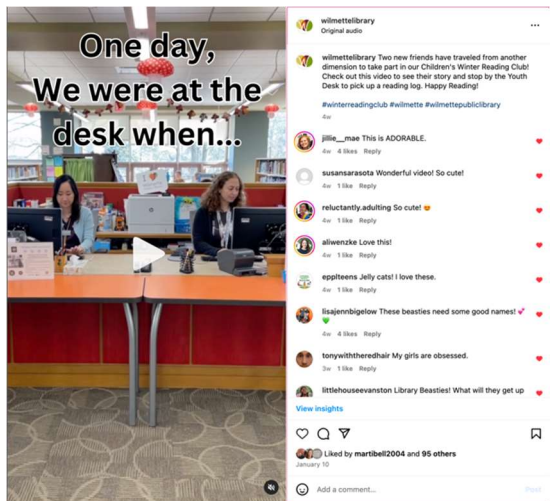
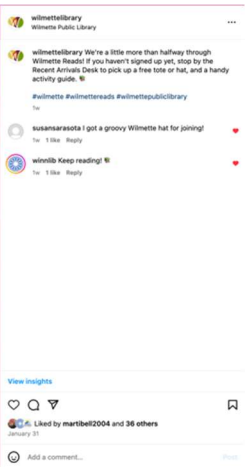
### **Email and Social Media**

Email newsletter statistics from January:

- 104,617 Sends
- 2,438 clicks

### **Highlights from our Social Media:**

The Studio announcement and Youth Services' Winter Reading Club video generated a lot of engagement, and Lydia worked with Jill to promote the new memory kits in the Library of Things and Jennifer Lee to promote the ALA Youth Media Awards.



**Wilmette Public Library** is at **Wilmette Public Library**  
 Published by Lydia Wpl - January 22 at 12:00 PM · Wilmette, IL

Our Library of Things collection now includes three Memory Kits designed to help people experiencing memory loss spark memories and create conversation with their caregivers and loved ones.

Each kit uses interactive materials such as image cards, instruments, games, and puzzles to explore a theme. You can find them at the Circulation Desk.

Learn More: [wilmettelibrary.info/libraryofthings](http://wilmettelibrary.info/libraryofthings)



See insights and ads Boost post

👍❤️ 14 1 comment 1 share

**Wilmette Public Library** is at **Wilmette Public Library**  
 Published by Lydia Wpl - January 24 at 7:00 PM · Wilmette, IL

**Big News: The Studio, our new maker space is now open!** 🛠️ 🧰 🪄

The Studio is a self-directed creative space for all ages. Everyone is welcome to drop in to learn new skills, DIY, and collaborate on creative projects. The Studio is located on the First Floor in the former Technology Center. Stop by and see what you can make!

Find Studio hours, equipment, and more: [wilmettelibrary.info/studio](http://wilmettelibrary.info/studio)



See insights and ads Boost post

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<https://www.instagram.com/wilmettelibrary/>



## **Information Technology (Manager Michael Pocrnich)**

IT Manager Michael Pocrnich and IT Assistant Christine Hightower completed a wide range of troubleshooting and system improvements for both the staff and public in November and December. Projects this month included: researching equipment updates and replacements, workstation, software, and peripheral troubleshooting, relocation, configuration, installation, and network optimization. Department staff assisted with hardware and software updates and troubleshooting, equipment installation and training, document and instruction creation, support to public meeting room reservations, coordination with CVI on resolution of open tickets (including deploying the new Teams application, updating the catalog PCs, and reimaging some patron computers to improve performance), 3D printing troubleshooting, routine maintenance, equipment cleaning, and other updates.

The telephone system replacement project continues to move forward, with an anticipated launch date now set for late February. Stakeholders continue to meet regularly and plan the multiple steps necessary to migrate from an on-premises system to the new cloud-based interface. CVI will be an integral partner for the move and will help set up the networking switch on the day of the cutover. Training materials were shared with staff, with an orientation session to the new desktop and mobile app interfaces provided to managers in late January, and subsequently offered to all staff in mid-February.

## **Facilities/Safety (Manager Marcos Levy)**

### Building Automation System Upgrade Project

Our strategic plan goal to complete the Building Automation System (BAS) upgrade project is officially finished, with the final payment submitted in early February. Staff completed a formal training and orientation, which was recorded for our records to facilitate training of future facilities personnel.

### Maker Space/Technology Center Relocation Project

Immediately prior to the launch of the Studio in January, the Facilities team installed a new TV monitor, including concealed wiring and an extended HDMI cable run to the staff PC to facilitate instruction in the space. Staff also installed 2 new peg boards on the walls for easy/managed access to maker supplies.

### Fire Inspection

The library passed its annual fire inspection this month, following a tour and analysis with 6 firemen evaluating the building and its many spaces. Staff were encouraged by the results, reflecting their dedicated work to ensure the building is safe for both staff and the public.

## Human Resources (Manager Michael Boone)

### Recruiting & Personnel

#### **Youth Services**

We had a very positive response to our job posting for a part-time Youth Services Associate. This position, which will provide reference and reader's advisory services to patrons, will cover one weekend shift a month, and pick up extra shifts as needed. Out of all the strong candidates we received, we narrowed the pool down to 4 contenders and have almost completed all interviews. We are hoping to have a decision in the next 2 weeks.

### Policy

#### **New Hire Reporting for Contractors**

Last year, Governor Pritzker signed into effect the Public Act which expands our New Hiring reporting requirements to include self-employed independent contractors. For libraries, this means we need to report all individuals we contract with to do programs and special events. This does not include vendors such as HVAC repair employees or lawn service staff. We must collect the personal information we collect on new hire employees and report this within 20 days of hire to the Illinois Department of Economic Security. The purpose of this new legislation is to track down individuals who have child support obligations in arrears. HR Manager Michael Boone is working with the key staff members who regularly schedule programs and events.

### Health/Safety

#### **Potential New CDC COVID Isolation Guidelines**

The Centers for Disease Control (CDC) is considering revising their recommendations for isolation after someone tests positive for COVID-19. According to the proposal, individuals who tested positive for COVID-19 would no longer need to isolate or quarantine for 5 days before returning to work. This is contingent upon the person being fever-free for at least 24 hours without the use of medication. As the library has followed all CDC recommendations since the beginning of the pandemic, this could potentially change our safety protocols when a staff member reports a positive COVID result. The CDC is still reviewing this potential change in protocols, and a main concern is that the public could interpret this change as COVID is not a threat anymore.

### Staff Anniversaries

<b>Name</b>	<b>Department</b>	<b>Date of Hire</b>	<b>Years of Service</b>
Suzanne Arist	Adult Services	1/8/1999	25 years
Marti Bellefontaine	Administration	1/18/2001	23 years
Amy Jung	Circulation	1/15/2007	17 years

Laura Antolin	Youth Services	1/30/2014	10 years
Amanda Jacover	Youth Services	1/13/2015	9 years
Peter Sandstrom	Shelving	1/03/2020	4 years

### Select Staff Meetings & Workshops

Staff regularly attend conferences and developmental webinars, and are actively cultivating new skills through dozens of programs and workshops on a diverse range of topics, including:

#### Meetings and Webinars:

- 1/3: Artificial Intelligence and Genealogy [Legacy Tree Webinars] (Eva Johnson)
- 1/3: Let Freedom Read: How to Take a Stand for Intellectual Freedom and Support Fellow Library Workers in Illinois and Across the Nation (Eti Berland)
- 1/8: ALSC Public Awareness & Advocacy monthly meeting (Sarah Jo Zaharako)
- 1/9: School Facilitators Networking meeting (Eti Berland)
- 1/10: Sustainable Productivity workshop (Andrea Vaughn Johnson)
- 1/10: GNCRT Addressing Challenges monthly committee meeting (Eti Berland)
- 1/11: PAS meeting (Sarah Jo Zaharako)
- 1/11: Library of Things Committee
- 1/11: Slaying the Genre: Investigating Genre Headings – CMC webinar (Carly Stauss)
- 1/11: Staff Caldecott Club
- 1/11: Young Adult Services Forum [YASF] (Krista Hutley)
- 1/15: The Science of Reading: Phonics and Decodable Books, Booklist (Jennifer Lee)
- 1/17: Genealogy & Local History Librarians Networking (Eva Johnson)
- 1/18: Mental Health First Aid Training (Krista Hutley)
- 1/18: Evolving Book Landscape: Insights and Ways to Adapt Your Digital Collection presented by Midwest Tape (Jessica Thomson)
- 1/18: LACONI-Recharge Committee monthly meeting (Sarah Jo Zaharako)
- 1/18: Youth Mental Health First Aid certification (Sarah Jo Zaharako)
- 1/19: ATLAS Middle Managers Roundtable (Jessica Thomson)
- 1/19: CCS Circ/Tech Meeting (Matthew Hoffman)
- 1/19: Crafty & Concise Writing: Top Tips from Booklist Editors (Lydia Fair)
- 1/21: Youth Media Awards Watch party (Eti Berland, Diane dos Santos)
- 1/23: IDEA Committee
- 1/23: New Trier Township Youth Services (Krista Hutley, Andrea Vaughn Johnson)
- 1/25: Community Engagement Committee
- 1/26: Black Voices in Celebration of Black History Month, Booklist (Jennifer Lee)
- 1/26: Leveraging FAN Resources (Sarah Beth Brown)
- 1/29: Spring Youth Preview, Booklist (Jennifer Lee)
- 1/30: All Staff Meeting
- 1/31: Transforming Senior Services after COVID (Jill McKeown)
- 1/31: Association for Professional Genealogists Chicago Region (Eva Johnson)
- 1/31: RAILS BIPOC Library Workers Meeting (Jennifer Lee)

Attachments:

January circulation statistics by item and material collections;

January online resource statistics by title and category;

January program statistics



The beasties visited the Welcome Desk...



enjoyed a visit to Books Down Under...



...and posed with the Reading Boy statue

## January 2024 Program Statistics

Dept	Contact	Title	Virtual/In-Person	Date	Start time	Registration	Attendance
AS	Rachel Garcia	Classics & Contemporary Book Discussion	In-person	9-Jan	10:30 AM	NA	10
AS	Rachel Garcia	Wilmette Reads Book Chat	In-person	10-Jan	10:30 AM	NA	1
AS	Krista Hutley	Teen Take & Make: DIY Yeti Squishy (Take-Home Kit)	In-person	12-Jan	12:00 AM	24	25
AS	EvaAnne Johnson	Wilmette & Kenilworth in the 1950 Census (Virtual)	Virtual	13-Jan	1:00 PM	60	48
AS	Rachel Garcia	Wilmette Reads Book Discussion	In-person	16-Jan	10:30 AM	NA	4
AS	Jillian McKeown	Introduction to eBooks for Older Adults	In-person	16-Jan	2:00 PM	1	0
AS	Krista Hutley	Dungeons & Dragons	In-person	20-Jan	1:00 PM	6	6
AS	Jillian McKeown	Body of Work: Meditations on Mortality	In-person	23-Jan	6:00 PM	4	3
AS	John Amundsen	Electric Vehicle Buyer's Guide (Virtual)	Virtual	23-Jan	7:00 PM	NA	31
AS	Katy Jacob	Read Around the World Book Discussion	In-person	25-Jan	2:00 PM	NA	0
CE	Jennifer Bartel	Armchair Travels	In-person	4-Jan	1:00 PM	NA	24
CE	Jennifer Bartel	At Home Film Series (Virtual)	Virtual	9-Jan	7:00 PM	9	6
CE	Jennifer Bartel	Speculating Our AI Future with Cory Doctorow (Virtual)	Virtual	11-Jan	7:00 PM	NA	20
CE	Jennifer Bartel	Opera Lovers Lecture Corps (Virtual)	Virtual	15-Jan	7:00 PM	28	26
CE	Jennifer Bartel	International Film Screening	In-person	18-Jan	9:30 AM	NA	4
CE	Jennifer Bartel	Armchair Travels	In-person	18-Jan	1:00 PM	NA	17
CE	Jennifer Bartel	The Donna Herula Trio	In-person	19-Jan	7:00 PM	NA	48
CE	Jennifer Bartel	Soviet Art (Virtual)	Virtual	23-Jan	7:00 PM	27	24
CE	Sarah Beth Brown	Meet Police Chief Kyle Murphy	In-person	25-Jan	7:00 PM	NA	15
CE	Jennifer Bartel	Treasures of the Uffizi Gallery, Florence, Italy (Virtual)	Virtual	30-Jan	7:00 PM	86	89
DMS	Linnea Lundberg	Browser Extensions (Virtual)	Virtual	3-Jan	5:00 PM	18	15
DMS	Ethan Herdrich	Google Docs (Virtual)	Virtual	11-Jan	5:00 PM	23	18
DMS	Linnea Lundberg	Become A Petfluencer (Virtual)	Virtual	12-Jan	5:00 PM	15	9
DMS	Ethan Herdrich	Minecraft Club	In-person	18-Jan	4:30 PM	10	11
DMS	Janet Piehl	Metal Stamping	In-person	22-Jan	6:00 PM	7	5
DMS	Alejandro Barzallo	What is the Cloud? (Virtual)	Virtual	26-Jan	5:00 PM	17	11
DMS	Linnea Lundberg	Email Basics	In-person	31-Jan	3:00 PM	3	2
YS	Andrea Vaughn Johnson	Imagination Playground	In-person	2-Jan	9:30 AM	NA	60
YS	Lisa Bigelow	Family Lego Drop-in	In-person	2-Jan	2:30 PM	NA	48

## January 2024 Program Statistics

YS	Andrea Vaughn Johnson	The Golden Spiral	In-person	2-Jan	7:00 PM	23	14
YS	Jennifer Lee	Coloring Party	In-person	3-Jan	9:30 AM	NA	93
YS	Lisa Bigelow	Movie: Paddington	In-person	4-Jan	10:00 AM	NA	77
YS	Eti Berland	K-9 Reading Buddies of the North Shore	In-person	4-Jan	6:00 PM	NA	14
YS	Andrea Vaughn Johnson	Imagination Playground	In-person	5-Jan	9:30 AM	NA	50
YS	Eti Berland	Family Game Day	In-person	5-Jan	3:30 PM	NA	24
YS	Andrea Vaughn Johnson	Puppet Show with Firefly Family Theater	In-person	6-Jan	10:00 AM	NA	118
YS	Ruth Bell	Building with Bits and Bobs	In-person	7-Jan	2:00 PM	NA	27
YS	Jennifer Lee	Coloring Party	In-person	8-Jan	9:30 AM	NA	56
YS	Andrea Vaughn Johnson	Imagination Playground	In-person	8-Jan	2:00 PM	NA	75
YS	Andrea Vaughn Johnson	Imagination Playground	In-person	9-Jan	9:30 AM	NA	100
YS	Andrea Vaughn Johnson	Improv at the Library	In-person	9-Jan	7:00 PM	2	0
YS	Jennifer Lee	Sticker Party	In-person	10-Jan	9:30 AM	NA	98
YS	Andrea Vaughn Johnson	Pajama Storytime	In-person	10-Jan	6:30 PM	NA	6
YS	Andrea Vaughn Johnson	Imagination Playground	In-person	11-Jan	9:30 AM	NA	50
YS	Sarah Zaharako	Art for Big Feelings	In-person	11-Jan	4:00 PM	14	12
YS	Krista Hutley	Teen Spa Day	In-person	11-Jan	7:00 PM	12	10
YS	Andrea Vaughn Johnson	Jamberry Music Class	In-person	12-Jan	10:00 AM	0	0
YS	Jennifer Lee	Little Play Cafe	In-person	13-Jan	10:00 AM	NA	31
YS	Andrea Vaughn Johnson	Chess Club	In-person	14-Jan	2:30 PM	NA	12
YS	Andrea Vaughn Johnson	Imagination Playground	In-person	15-Jan	9:30 AM	NA	100
YS	Andrea Vaughn Johnson	Family Storytime	In-person	16-Jan	9:30 AM	NA	37
YS	Andrea Vaughn Johnson	Family Storytime	In-person	16-Jan	10:00 AM	NA	20
YS	Andrea Vaughn Johnson	Big Kid Storytime	In-person	16-Jan	4:00 PM	NA	9
YS	Andrea Vaughn Johnson	Family Storytime	In-person	17-Jan	9:30 AM	NA	40
YS	Andrea Vaughn Johnson	Family Storytime	In-person	17-Jan	10:00 AM	Na	20
YS	Jennifer Lee	STEAM Lab: Winter Terrarium	In-person	17-Jan	4:30 PM	14	14
YS	Andrea Vaughn Johnson	Babytime	In-person	18-Jan	9:15 AM	NA	30
YS	Andrea Vaughn Johnson	Babytime	In-person	18-Jan	9:45 AM	NA	27
YS	Jennifer Lee	Tween Lab: Felt Cactus	In-person	18-Jan	7:00 PM	3	2
YS	Lisa Bigelow	Little Dabblers	In-person	19-Jan	9:30 AM	NA	99
YS	Lisa Bigelow	Lego Club	In-person	19-Jan	4:00 PM	19	17
YS	Sarah Zaharako	Open Books, Open Minds	In-person	20-Jan	10:00 AM	NA	35
YS	Jennifer Lee	Drop-In Free Play	In-person	22-Jan	9:30 AM	NA	54
YS	Andrea Vaughn Johnson	Family Storytime	In-person	23-Jan	9:30 AM	NA	2
YS	Andrea Vaughn Johnson	Family Storytime	In-person	23-Jan	10:00 AM	NA	29
YS	Andrea Vaughn Johnson	Big Kid Storytime	In-person	23-Jan	4:00 PM	NA	14
YS	Andrea Vaughn Johnson	Family Storytime	In-person	24-Jan	9:30 AM	NA	51
YS	Andrea Vaughn Johnson	Family Storytime	In-person	24-Jan	10:00 AM	NA	51
YS	Lisa Bigelow	Graphic Novel Book Club	In-person	24-Jan	7:00 PM	2	2
YS	Andrea Vaughn Johnson	Babytime	In-person	25-Jan	9:15 AM	NA	38
YS	Andrea Vaughn Johnson	Babytime	In-person	25-Jan	9:45 AM	NA	27

## January 2024 Program Statistics

YS	Eti Berland	2nd and 3rd Grade Book Club	In-person	25-Jan	7:00 PM	10	11
YS	Lisa Bigelow	Little Dabblers	In-person	26-Jan	9:30 AM	NA	102
YS	Andrea Vaughn Johnson	Mandarin-English Bilingual Storytime	In-person	27-Jan	10:00 AM	NA	30
YS	Andrea Vaughn Johnson	Chess Club	In-person	28-Jan	2:30 PM	NA	7
YS	Jennifer Lee	Drop-In Free Play	In-person	29-Jan	9:30 AM	NA	46
YS	Andrea Vaughn Johnson	Family Storytime	In-person	30-Jan	9:30 AM	NA	50
YS	Andrea Vaughn Johnson	Family Storytime	In-person	30-Jan	10:00 AM	NA	50
YS	Andrea Vaughn Johnson	Big Kid Storytime	In-person	30-Jan	4:00 PM	NA	21
YS	Andrea Vaughn Johnson	Family Storytime	In-person	31-Jan	9:30 AM	NA	30
YS	Andrea Vaughn Johnson	Family Storytime	In-person	31-Jan	10:00 AM	NA	50

02/01/2024

**Wilmette Public Library District  
Activity At Wilmette Library Stations  
Monthly Statistics For 01/2024**

Material Type	Number Of Items	Local Charges	Local Renewals	Total	Total + Lender	CCS ILL Lender	CCS ILL Borrower	Ratio
AV equipment	5	6	0	6	6	0	0	1.20
Bag	564	412	305	717	717	0	0	1.27
Blu-ray	1,592	305	141	446	495	49	100	0.28
Blu-ray New	161	198	9	207	235	28	18	1.29
Book	167,372	20,384	18,495	38,879	40,926	2,047	2,669	0.23
Book Hot	923	1,160	6	1,166	1,166	0	0	1.26
Book New	5,519	3,220	1,818	5,038	5,851	813	501	0.91
Boxset	1	10	15	25	25	0	10	25.00
Cassette	60	0	0	0	0	0	0	0.00
CD	13,817	770	422	1,192	1,470	278	291	0.09
CD Audiobook	5,663	203	235	438	483	45	31	0.08
CD Audiobook New	169	69	52	121	144	23	12	0.72
CD New	130	57	29	86	108	22	5	0.66
DVD	13,744	2,084	1,353	3,437	3,749	312	368	0.25
DVD New	378	522	40	562	586	24	38	1.49
eAudiobook	60,734	0	0	0	0	0	0	0.00
eBook	82,112	0	0	0	0	0	0	0.00
eMagazine	4,858	0	0	0	0	0	0	0.00
ILL Material	0	45	2	47	47	0	0	0.00
Kit	4	4	3	7	7	0	3	1.75
Large Print	5,810	351	284	635	766	131	40	0.11
Large Print New	342	116	64	180	251	71	22	0.53
Magazine	3,628	284	564	848	848	0	2	0.23
Magazine New	243	0	0	0	0	0	0	0.00
Mobile Hotspot	20	31	1	32	32	0	0	1.60
MP3 Audiobook	0	2	2	4	4	0	2	0.00
Multimedia Kit	28	10	6	16	16	0	10	0.57
Newspaper	891	0	0	0	0	0	0	0.00
Online Resource	18	0	0	0	0	0	0	0.00
Other	21	295	3	298	298	0	1	14.19
Other Audiobook	0	0	5	5	5	0	0	0.00
Playaway	2,533	242	296	538	560	22	13	0.21
Playaway Audio New	77	14	35	49	59	10	4	0.64
Record	1,565	2	2	4	4	0	0	0.00
Scores / sheet music	0	1	0	1	1	0	1	0.00
Seasonal AV	218	7	2	9	9	0	0	0.04
Seasonal Book	2,355	348	24	372	373	1	0	0.16
Special Collection	140	73	10	83	83	0	3	0.59
VHS	148	0	0	0	0	0	0	0.00
Videogame	1,144	429	476	905	955	50	46	0.79
Videogame New	0	3	4	7	7	0	3	0.00
Totals	376,987	31,657	24,703	56,360	60,286	3,926	4,193	0.15

Item Count is where the Item Owing Library = YOUR LIBRARY

Local Charge is where the Station\_Library = YOUR LIBRARY

Local Renewal is where the Station\_Library = YOUR LIBRARY

Lender is where the Item Owing Library = YOUR LIBRARY and the Station\_Library not = Item\_Library

Borrower is where the Station\_Library = YOUR LIBRARY and Item Owing Library not = Station\_Library



02/01/2024

**Wilmette Public Library District  
Activity At WLK Branch Stations  
Monthly Statistics For 01/2024**

Collection	Number Of Items	Local Charges	Local Renewals	Total	Total + Lender	CCS ILL Lender	CCS ILL Borrower	Ratio	Auto Renewals
Fiction	47,914	5,532	3,352	8,884	9,924	1,040	878	0.19	3,194
Magazines	4,286	224	422	646	646	0	2	0.15	421
Multimedia	35,190	3,714	1,965	5,679	6,465	786	801	0.16	1,872
Nonfiction	62,541	4,485	4,439	8,924	10,171	1,247	892	0.14	4,177
Online	140,239	0	0	0	0	0	0	0.00	0
Other	723	853	313	1,166	1,166	0	1	1.61	290
Teen Fiction	2,769	454	334	788	853	65	212	0.28	325
Teen Multimedia	74	15	18	33	36	3	4	0.45	18
Teen Nonfiction	437	52	60	112	121	9	12	0.26	58
Teen Online	2,940	0	0	0	0	0	0	0.00	0
Youth Fiction	44,788	12,482	10,333	22,815	23,345	530	903	0.51	9,817
Youth Magazines	476	60	142	202	202	0	0	0.42	141
Youth Multimedia	6,142	1,122	1,118	2,240	2,314	74	87	0.36	1,088
Youth Nonfiction	23,891	2,372	1,948	4,320	4,492	172	213	0.18	1,912
Youth Online	4,543	0	0	0	0	0	0	0.00	0
Youth Other	31	6	2	8	8	0	0	0.26	2
Totals	376,987	31,371	24,446	55,817	59,743	3,926	4,005	0.15	23,315

Item Count is where the Item Owning Branch = YOUR BRANCH

Local Charge is where the Station\_Branch = YOUR BRANCH

Local Renewal is where the Station\_Branch = YOUR BRANCH

Lender is where the Item Owning Branch = YOUR BRANCH and the Station\_Library not = Item\_Library

Borrower is where the Station Branch = YOUR LIBRARY and Item Owning Library not = Station\_Library

Auto Renewal numbers are included in the numbers in the Renewal column

Category and Product	Metric Captured	July	August	September	October	November	December	January	Total
<b>General Reference</b>									
AP Stylebook	Page Views	6	8	6	6	30	4	22	82
CLCD: Children's Literature	Results	55	25	180	100	0	0	0	360
Consumer Reports	Page Views	1402	1130	1306	1557	1823	1150	1291	9659
Consumers' Checkbook	Logins	0	1	2	1	8	0	1	13
EBSCO Database Package	Total Requests	31	31	24	16	10	12	39	163
Encyclopedia Britannica	Documents + Media	49	29	36	60	86	177	86	523
Explore More Illinois	Uses	9	8	2	7	4	0	5	35
Facts on File (Infobase)	Total Views	0	12	4	19	1	21	27	84
FirstSearch (OCLC)	Total Searches	543	732	199	119	254	67	158	2072
Gale Directory Library	Retrievals	0	4	1	0	4	0	0	9
Gale eBooks	Retrievals	1	2	5	10	0	21	5	44
Gale General One File	Retrievals	22	37	19	11	9	29	22	149
Gale Legal Forms	Retrievals	0	4	1	0	0	0	1	6
Novelist	Total Requests	80	202	53	78	157	294	85	949
Oxford English Dictionary	Total Item Investigations	15	39	18	26	40	56	0	194
Pebblego and Pebble Go Next	Article Views	1	0	2	5	2	0	1	11
ProQuest: CultureGrams	Total Pages Viewed	0	0	0	7	41	6	29	83
Public Records / Check Illinois	Total Visitors	279	251	151	157	165	159	173	1335
Scholastic Teachables	Documents	145	123	35	25	64	21	167	580
SimplyAnalytics	Maps Created	6	1	2	5	1	3	5	23
World Book	Content Views	17	10	2	11	24	5	10	79
<b>Periodicals</b>									
DLIL magazines	Checkouts	605	572	979	2497	2721	2817	3130	13321
LexisNexis - NexisUni	Retrievals	70	115	113	262	30	102	175	867
Newsbank Chicago Community Collection	Full Text Views	21	28	22	21	5	5	55	157
Newspaper Archive	Total Page Views	42	31	105	16	7	8	15	224
New York Times Digital Edition	Usage Sessions	815	870	836	921	620	576	593	5231
PressReader	Issues Opened	1117	1140	1319	905	679	614	654	6428
ProQuest: Chicago Tribune	Total Documents	362	443	274	364	260	355	186	2244
ProQuest: Chicago Tribune Historical	Total Documents	115	519	123	50	292	244	160	1503
ProQuest: Newspapers.com	Total Documents	92	481	448	81	2	41	36	1181
ProQuest: New York Times	Total Documents	73	53	104	82	56	102	44	514
ProQuest: New York Times Historical	Total Documents	62	20	35	8	20	13	5	163
ProQuest: Research Library	Total Documents	65	84	66	169	188	110	92	774
ProQuest: Wall Street Journal	Total Documents	480	524	591	704	549	787	394	4029
<b>Genealogy</b>									
Find My Past	Total Views	13	34	10	97	10	44	7	215
Local History Digital Collection	Page Views	11458	5441	6008	2649	9075	2506		37137

Newsbank Heritage Hub	Full Text Views	3	35	11	11	1	0	1	62
ProQuest: Ancestry Library Edition	Total Documents	970	2154	1644	609	148	146	171	5842
ProQuest: Fold3	Total Documents	26	46	16	25	21	1	13	148
ProQuest: HeritageQuest	Total Documents	56	6	29	16	3	27	139	276
<b>Online Learning</b>									
Brainfuse	Database Usage	58	46	31	106	40	178	75	534
CreativeBug	Total Views	14	35	62	54	62	74	126	427
Gale Courses	Enrollments	0	12	14	21	11	2	7	67
Gale UDeMy	Total Videos Viewed	112	293	105	59	52	99	184	904
LinkedIn Learning	Total Videos Viewed	103	182	207	144	28	88	141	893
Mango Languages	Total Sessions	92	101	86	70	88	61	73	571
Muzzy	Sessions	1	8	0	5	0	4	2	20
Niche Academy	Total Views	49	15	18	50	31	23	65	251
<b>Business / Finance</b>									
Gale Business Insights	Full Text Retrievals	0	0	2	0	1	0	12	15
Gale Business: Demographics Now	Retrievals	5	0	0	0	0	3	5	13
Gale Business: Entrepreneurship	Full Text Retrievals	0	11	4	0	0	4	4	23
Gale Business: Plan Builder	Retrievals	0	18	0	0	0	0	0	18
Mergent Archives	Pages Viewed	0	1	7	1	7	6	0	22
Mergent Intellect	Pages Viewed	57	60	82	103	46	39	19	406
Morningstar	Record Views	40	77	53	238	615	272	124	1419
Reference Solutions	Total Searches	75	85	48	47	58	66	35	414
S & P Net Advantage	Total Usage	125	231	435	376	153	142	247	1709
Statista	Searches	25	10	20	17	9	15	14	110
Value Line	Logins	393	448	502	532	575	558	574	3582
Weiss Ratings	Page Views	31	8	34	31	76	6	5	191
<b>eBooks / AV</b>									
DLIL eBooks	Checkouts	7814	7604	8803	9429	8703	9571	10367	62291
DLIL audiobooks	Checkouts	5393	5536	5242	5504	5500	5751	6015	38941
Hoopla	Circulations	1426	1506	1432	1456	1541	1424	1547	10332
Kanopy	Plays	845	724	920	937	945	922	1056	6349
Tumblebooks	Book Views	7	14	141	40	77	16	114	409
<b>OTHER</b>									
App	Sessions	1429	1466	1371	1423	1489	1350	1598	10126
Website	Sessions	17598	18477	16845	16699	15582	15246	20039	120486
Scan EZ Station	Pages Scanned	1549	1783	2859	2127	2002	2422	2693	15435

Product	Metric Captured	Category	July	August	September	October	November	December	January	Total	Cost per Use	Cost of Product	NOTES
AP Stylebook	Page Views	General Reference	6	8	6	6	30	4	22	82	\$ 3.29	\$ 270.00	
Brainfuse	Database Usage	Online Learning	58	46	31	106	40	178	75	534	\$ 13.05	\$ 6,970.00	
CLCD: Children's Literature	Results	General Reference	55	25	180	100	0	0	0	360	\$ 2.90	\$ 1,045.00	
Consumer Reports	Page Views	General Reference	1402	1130	1306	1557	1823	1150	1291	9659	\$ 0.26	\$ 2,477.00	
Consumers' Checkbook	Logins	General Reference	0	1	2	1	8	0	1	13	\$ 34.62	\$ 450.00	
CreativeBug	Total Views	Online Learning	14	35	62	54	62	74	126	427	\$ 1.93	\$ 825.00	
DLIL eBooks	Checkouts	eBooks / AV	7814	7604	8803	9429	8703	9571	10367	62291	\$ 1.58	\$ 159,634.50	
DLIL audiobooks	Checkouts	eBooks / AV	5393	5536	5242	5504	5500	5751	6015	38941			
DLIL magazines	Checkouts	Periodicals	605	572	979	2497	2721	2817	3130	13321	\$ 0.07	\$ 993.97	
EBSCO Database Package	Total Requests	General Reference	31	31	24	16	10	12	39	163	\$ 25.68	\$ 4,186.00	
Encyclopedia Britannica	Documents + Media	General Reference	49	29	36	60	86	177	86	523	\$ 1.06	\$ 555.00	
Explore More Illinois	Uses	General Reference	9	8	2	7	4	0	5	35	\$ -		
Facts on File (Infobase)	Total Views	General Reference	0	12	4	19	1	21	27	84	\$ 43.45	\$ 3,650.19	
Find My Past	Total Views	Genealogy	13	34	10	97	10	44	7	215	\$ 4.63	\$ 995.00	last FY cost
FirstSearch (OCLC)	Total Searches	General Reference	543	732	199	119	254	67	158	2072	\$ -		
Gale Courses	Course Logins	Online Learning	0	12	14	21	11	2	7	67	\$ 79.08	\$ 5,298.68	
Gale Business Insights	Searches	Business / Finance	0	0	2	0	1	0	12	15	\$ 396.25	\$ 5,943.77	
Gale Business: Demographics Now	Retrievals	Business / Finance	5	0	0	0	0	3	5	13	\$ 151.44	\$ 1,968.75	last FY cost
Gale Business: Entrepreneurship	Searches	Business / Finance	0	11	4	0	0	4	4	23	\$ 193.66	\$ 4,454.14	
Gale Business: Plan Builder	Searches	Business / Finance	0	18	0	0	0	0	0	18	\$ 109.38	\$ 1,968.75	last FY cost
Gale Directory Library	Searches	General Reference	0	4	1	0	4	0	0	9	\$ 398.61	\$ 3,587.50	
Gale eBooks	Retrievals	General Reference	1	2	5	10	0	21	5	44	\$ 81.53	\$ 3,587.50	
Gale General One File	Searches	General Reference	22	37	19	11	9	29	22	149	\$ 73.97	\$ 11,020.96	
Gale Legal Forms	Searches	General Reference	0	4	1	0	0	0	1	6	\$ 768.63	\$ 4,611.80	
Gale UDemj	Lectures Completed	Online Learning	112	293	105	59	52	99	184	904	\$ 6.10	\$ 5,512.50	last FY cost
Hoopla	Circulations	eBooks / AV	1426	1506	1432	1456	1541	1424	1547	10332	\$ 2.13	\$ 22,003.51	
Kanopy	Plays	eBooks / AV	845	724	920	937	945	922	1056	6349	\$ 1.23	\$ 7,796.00	
LexisNexis (NexisUni)	Retrievals	Periodicals	70	115	113	262	30	102	175	867	\$ 5.77	\$ 5,001.56	
LinkedIn Learning	Total Videos Viewed	Online Learning	103	182	207	144	28	88	141	893	\$ 7.84	\$ 7,000.00	
Local History Digital Collection	Page Views	Genealogy	11458	5441	6008	2649	9075	2506		37137	\$ 0.09	\$ 3,500.00	
Mango Languages	Total Sessions	Online Learning	92	101	86	70	88	61	73	571	\$ 5.98	\$ 3,412.80	
Mergent Archives	Pages Viewed	Business / Finance	0	1	7	1	7	6	0	22	\$ 53.50	\$ 1,177.00	
Mergent Intellect	Pages Viewed	Business / Finance	57	60	82	103	46	39	19	406	\$ 21.73	\$ 8,824.00	
Morningstar	Record Views	Business / Finance	40	77	53	238	615	272	124	1419	\$ 5.59	\$ 7,934.00	
Muzzy	Sessions	Online Learning	1	8	0	5	0	4	2	20	\$ 85.00	\$ 1,700.00	last FY cost
Newsbank Chicago Community Collection	Full Text Views	Periodicals	21	28	22	21	5	5	55	157	\$ 33.85	\$ 5,314.00	
Newsbank Heritage Hub	Full Text Views	Genealogy	3	35	11	11	1	0	1	62	\$ 30.48	\$ 1,890.00	
Newspaper Archive	Total Page Views	Periodicals	42	31	105	16	7	8	15	224	\$ 20.54	\$ 4,600.00	
New York Times Digital Edition	Usage Sessions	Periodicals	815	870	836	921	620	576	593	5231	\$ 0.46	\$ 2,418.00	
Niche Academy	Total Views	Online Learning	49	15	18	50	31	23	65	251	\$ 6.73	\$ 1,690.00	
Novelist	Total Requests	General Reference	80	202	53	78	157	294	85	949	\$ 1.10	\$ 1,045.00	last FY cost
Oxford English Dictionary	Total Item Investigations	General Reference	15	39	18	26	40	56		194	\$ 8.54	\$ 1,657.18	
Pebblego and Pebble Go Next	Article Views	General Reference	1	0	2	5	2	0	1	11	\$ 181.73	\$ 1,999.00	
PressReader	Issues Opened	Periodicals	1117	1140	1319	905	679	614	654	6428	\$ 0.81	\$ 5,219.20	
ProQuest: Ancestry Library Edition	Total Documents	Genealogy	970	2154	1644	609	148	146	171	5842	\$ 0.30	\$ 1,751.73	
ProQuest: Chicago Tribune	Total Documents	Periodicals	362	443	274	364	260	355	186	2244	\$ 2.65	\$ 5,955.04	
ProQuest: Chicago Tribune Historical	Total Documents	Periodicals	115	519	123	50	292	244	160	1503	\$ 2.88	\$ 4,334.99	
ProQuest: CultureGrams	Total Pages Viewed	General Reference	0	0	0	7	41	6	29	83	\$ 16.70	\$ 1,385.87	
ProQuest: Fold3	Total Documents	Genealogy	26	46	16	25	21	1	13	148	\$ 8.58	\$ 1,269.97	
ProQuest: Heritage Quest	Total Documents	Genealogy	56	6	29	16	3	27	139	276	\$ 2.60	\$ 716.22	
ProQuest: Newspapers.com	Total Documents	Periodicals	92	481	448	81	2	41	36	1181	\$ 5.24	\$ 6,187.22	

ProQuest: New York Times	Total Documents	Periodicals	73	53	104	82	56	102	44	514	\$ 10.09	\$ 5,188.68	
ProQuest: New York Times Historical	Total Documents	Periodicals	62	20	35	8	20	13	5	163	\$ 25.92	\$ 4,225.00	
ProQuest: Research Library	Total Documents	Periodicals	65	84	66	169	188	110	92	774	\$ 6.85	\$ 5,299.55	
ProQuest: Wall Street Journal	Total Documents	Periodicals	480	524	591	704	549	787	394	4029	\$ 0.25	\$ 1,008.91	
Record Information Service (Public Record)	Total Visitors	General Reference	279	251	151	157	165	159	173	1335	\$ 0.43	\$ 575.00	last FY cost
Reference Solutions (Reference USA)	Total Searches	Business / Finance	75	85	48	47	58	66	35	414	\$ 20.43	\$ 8,460.00	
Scholastic Teachables	Documents	General Reference	145	123	35	25	64	21	167	580	\$ 1.64	\$ 950.00	
S&P Net Advantage	Total Usage	Business / Finance	125	231	435	376	153	142	247	1709	\$ 7.24	\$ 12,370.00	
SimplyAnalytics	Maps Created	General Reference	6	1	2	5	1	3	5	23	\$ 572.11	\$ 13,158.42	last FY cost
Statista	Result Clicks	Business / Finance	25	10	20	17	9	15	14	110	\$ 59.09	\$ 6,500.00	last FY cost
Tumblebooks	Book Views	eBooks / AV	7	14	141	40	77	16	114	409	\$ 1.56	\$ 639.20	
Value Line	Logins	Business / Finance	393	448	502	532	575	558	574	3582	\$ 0.95	\$ 3,385.00	
Weiss Ratings	Page Views	Business / Finance	31	8	34	31	76	6	5	191	\$ 14.63	\$ 2,795.00	
World Book	Content Views	General Reference	17	10	2	11	24	5	10	79	\$ 25.65	\$ 2,026.50	
OTHER													
App	Sessions		1429	1466	1371	1423	1489	1350	1598	10126			
Website	Sessions		17598	18477	16845	16699	15582	15246	20039	120486			
Scan EZ Scan Station	Pages Scanned		1549	1783	2859	2127	2002	2422	2693	15435			