



MEETING MINUTES

A public hearing on the Budget and Appropriation Ordinance for the Fiscal Year 2023-2024 was conducted from 6:30-6:35pm. The purpose of the hearing was to provide time for members of the public to comment on the ordinance prior to the WPLD Board of Trustees vote on the ordinance. Trustees Di Lorenzo, Fishman, Nealon, O'Keefe and Sennett attended the hearing. Trustees Cox and Sommer were absent. There were no public comments.

I. Call to Order and Roll Call.

President Fishman called the meeting to order at 6:35pm. Secretary Di Lorenzo called the roll.

PRESENT: Trustees Di Lorenzo, Fishman, Nealon, O'Keefe, Sennett, Director Auston

ABSENT: Trustees Cox, Sommer

VISITORS: Liz Seager (League of Women Voters - Wilmette)

STAFF: Marti Bellefontaine, Cathleen Blair, Ethan Herdrich, Matthew Hoffman

II. Public Comment.

None.

III. Review draft of July 18, 2023 Regular Board Meeting Minutes. Trustee Di Lorenzo moved approval of the July 18, 2023 Regular Board Meeting Minutes, as presented. Trustee Nealon seconded the motion. There was no discussion.

Aye – Di Lorenzo, Fishman, Nealon, Sennett

Nay – None

Abstain – O'Keefe

Absent or not voting – Cox, Sommer

MOTION CARRIED.

IV. Presentations.

None.

V. Treasurer's Report.

A. Financial Report for July 2023. Trustee O'Keefe read Treasurer Sommer's report:

- Trustee Sommer was unable to verify the GF and SRF balances as they were not available, however she reported that the balances appear reasonable.
- The amount received for replacement taxes in July 2023 was \$27,308, which is almost identical to those received in July 2022. Anticipated replacement taxes for

August 2023 is \$4,402, slightly more than received in August 2022. WPLD is off to a good start for total budgeted income.

- Treasurer Sommer had a question regarding Miscellaneous Income being \$13,499, more than double budgeted, to which Director Auston stated he would look into it.

B. Bills and Salaries Check Detail for July 2023. Trustee O’Keefe moved approval of the July 2023 Bills and Salaries Check Detail, as presented. Trustee Sennett seconded the motion.

Aye – Di Lorenzo, Fishman, Nealon, O’Keefe, Sennett

Nay – None

Abstain – None

Absent or not voting – Cox, Sommer

MOTION CARRIED.

VI. Action Items.

A. Ordinance No. 2023/24-209, Annual Budget and Appropriation Ordinance for Library Purposes for the Fiscal Year 2023-24. This ordinance was passed in tentative form at the July 18, 2023 meeting of the Board. Trustee O’Keefe motioned approval of Ordinance No. 2023/24-209, Annual Budget and Appropriation Ordinance for Library Purposes for the Fiscal Year 2023-24 in Final Form, as presented. Trustee Di Lorenzo seconded.

Aye – Di Lorenzo, Fishman, Nealon, O’Keefe, Sennett

Nay – None

Abstain - None

Absent or not voting – Cox, Sommer

MOTION CARRIED. *The Ordinance is attached.*

B. Transfer \$10,000 from General Fund to Liability Fund to balance Fiscal Year 2022-23 expenses. Trustee Di Lorenzo moved approval of the transfer of \$10,000 from the General Fund to the Liability Fund to balance Fiscal Year 2022-23 expenses. Trustee O’Keefe seconded.

Aye – Di Lorenzo, Fishman, Nealon, O’Keefe, Sennett

Nay – None

Abstain – None

Absent or not voting – Cox, Sommer

MOTION CARRIED.

C. Policy Recommendation: Review and approval of supplement to Library Cards and Accounts Policy: 4-14 Permission to Pick Up Resources. Trustee Sennett moved approval of Policy 4-14: Permission to Pick Up Resources, a supplement to Policy 4: Library Cards and Accounts, effective September 1, 2023. Trustee Nealon seconded.

Aye – Di Lorenzo, Fishman, Nealon, O’Keefe, Sennett

Nay – None

Abstain – None

Absent or not voting – Cox, Sommer

MOTION CARRIED.

- D. Illinois State Library Annual Report (IPLAR) for FY 2022-23. Director Auston noted that IPLAR is the major statistical collection for the Library and as such the data gets reported to the national public library service collection, which helps to inform statistical trending for the industry. IPLAR is also a requirement for the Library's Per Capita Grant application and makes us eligible for a number of other programs within the state. Trustee Nealon motioned to approve IPLAR for 2022-23. Trustee Sennett seconded.
- Aye – Di Lorenzo, Fishman, Nealon, O'Keefe, Sennett
Nay – None
Abstain - None
Absent or not voting – Cox, Sommer
MOTION CARRIED.

VII. Director's Report.

Director Auston noted the following from his report:

- New 4K Blu-ray collection has launched with over 70 titles, supporting local patron demand.
- In an effort to better evaluate and serve the digital resource needs of our registered Kenilworth users, with the new 5-year service agreement with KPLD this fiscal year, both Wilmette and Winnetka-Northfield libraries are issuing entirely new library cards to KPLD cardholders. Kenilworth users who have not come in to pick up their new cards by the end of August will have their cards mailed to them.
- Summer Reading Clubs continue to run through the end of the month and are generously supported by the Friends of the Wilmette Public Library.
- IT & DMS staff are planning a series of improvements and enhancements to computer services this fall, including the new Scan Station in the Tech Center, and a forthcoming updated system for checking out computers and printing from them. Coin towers will also be updated to accept credit cards and large bills. The copier service agreement is due for renewal and will be reviewed to enhance printing for both the public and staff.

VIII. Committees - Report on Meetings.

- A. ILA / RAILS Updates. No report for ILA or RAILS. Director Auston noted he attended the CCS governing board meeting in which the consortium discussed joining the RAILS Find It Illinois program, a patron-initiated inter-library loan service.
- B. Intergovernmental Cooperation Committee Update. Director Auston noted staff participated in an informative and useful mental health working group subcommittee. Staff were introduced to social workers working actively in the township.

IX. Information Items.

- A. Communication. Comments from suggestion boxes were distributed at the meeting.
- B. ILA Annual Conference will be held October 24-26, 2023 in Springfield, IL.

X. New Business.
None.

XI. Adjournment.
Trustee O’Keefe moved to adjourn the meeting. Seconded by Trustee Nealon.
MOTION CARRIED BY VOICE VOTE. The meeting adjourned at 7:27pm.

President
Board of Library Trustees of the
Wilmette Public Library, Cook County, IL

Secretary
Board of Library Trustees of the
Wilmette Public Library, Cook County, IL

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