

Wilmette Public Library Director's Report – August 15, 2023

Library Activities for July-August 2023

Anthony Auston, Director

Illinois Public Library Annual Report (IPLAR)

The library compiles and evaluates its statistical data points at the close of each fiscal year as part of the statutory requirements set by the state through the Illinois State Library. The Illinois State Library is the agency legally required to: (1) compile, preserve and publish public library statistical information [[15 ILCS 320/7\(m\)](#)], and (2) compile the annual report of local public libraries and library systems submitted to the State Librarian pursuant to law [[15 ILCS 320/7\(n\)](#)]. In addition, all Illinois public libraries are required by statute [[75 ILCS 16/30-65](#)] to prepare an annual report to be submitted to the State Library as a condition of system membership.

The State Library also participates in the national [Public Library Survey](#) (PLS), which is administered annually by the [Institute of Museum and Library Services](#) (IMLS). The purpose of this survey is to provide statistics on the status of public libraries in the United States. IMLS is authorized to collect these data under the federal [Museum and Library Services Act of 2003](#).

This same PLS and IMLS data is collected and reviewed by *Library Journal* to score U.S. public libraries on the LJ Index of Public Library Service to award its Star Library ratings. In each of the past 4 years, Wilmette Public Library has scored in the top 10 of public libraries with similar operating budgets for each of the **bold** data points outlined below.

Of particular note for Fiscal Year 2022-23 vs. 2021-22, are the following data points:

- Physical **library visits** rose a remarkable 37%
- Total **programs** offered increased by 71%, and **attendance** increased by 89%
- Our collection size remained essentially unchanged, as we added/removed items
- Both **physical material circulation** and **digital circulation** increased by 8%
- Research database usage increased by 21%
- **Public computer usage** increased by 11%
- **WiFi sessions** were down 38%, but only because we re-instituted an “accept” page to join the network, rather than allowing every WiFi-enabled device to auto-connect

In sum, it's clear that Wilmette Library is a valued and growing asset in the community, and its statistical measures continue to flourish as our staff identifies new and exciting ways to respond to our patrons' needs and interests.

The FY22-23 Illinois Public Library Annual Report is included in the packet of materials for board review and approval this month. The filing of this report is a contingency for receipt of the annual [Per Capita Grant](#). The library received the funds for its 2022 Per Capita Grant application in July 2023, totaling \$41,565.

Welcome Desk & Shelving

Shelving staff continued to support our shifting and accessibility in the stacks project this month. Staff completed shelf reading of the entire Media Room. Shelving staff periodically and systematically “read” the shelves to ensure that all items are in “shelf order” by call number to ensure appropriate findability and accessibility. The team is currently doing the same in Youth Services.

Shelving staff are assisting Adult Services with an ongoing weeding project, pulling items with specific criteria for evaluation. The non-fiction 700s, 900s, and DVDs are being actively evaluated now. As the books are culled, staff shifts to make more room and improve accessibility. The endcap signs are also updated as the collections shift.

Statistics of note for July:

The Welcome Desk answered over 1,400 phone calls in July. Welcome Desk staff answered 555 reference and 797 directional questions as well. The library had 20,782 visitors in July, averaging about 693 users each open day.

Shelving staff receive and unpack interlibrary deliver bins every weekday morning. These bins include Wilmette items returned to other libraries as well as holds from other libraries to our patrons. In July, Shelving staff unpacked and processed 273 bins, averaging 68 per week.

The AMH was completely down for two days due to a malfunctioning power supply (which was subsequently repaired under warranty). For another twelve days, staff only had partial use of it. On those twelve days, we checked in 26,462 items. The monthly total was 65,948, with roughly 25,000 items going to Circulation as “exceptions” for additional handling.

Shelving staff supported other departments in June by:

- Cleaning 29 DVDs and CDs
- Charging 375 WonderBooks and Vox Books
- Processing 15 carts of weeded materials from Adult and Youth Services

Collections

Physical

We’re excited to offer a new media collection this month. Our first 4K Ultra HD Blu-ray discs went into circulation in July. The collection is currently housed with the new DVD media in the lobby, where new titles will be promoted for 6 months before moving to the Media Room. Jill McKeown selected, Jessica Thomson cataloged, and Laura Krimsin processed over 70 titles to kick-off the collection. Sarah Rose designed and printed a new 4K sticker to clearly indicate the new format for patrons and staff.

Megan Noone continued to work on re-classifying the call numbers that previously had cutter numbers to the subject's last name. Megan has worked her way through the entire collection of adult print biographies, audiobooks, Playaways, and large type printed materials. The next areas of concentration will be books about artists and composers.

Top circulating titles in July:

- Adult fiction: *Lessons in Chemistry* by Bonnie Garmus
- Adult non-fiction: *The Wager: a Tale of Shipwreck, Mutiny, and Murder* by David Grann
- Teen fiction: *Demon Slayer*
- Teen non-fiction: *Sunshine : How One Camp Taught Me About Life, Death, and Hope* by Jarrett Krosoczka
- Youth fiction: *Yotsuba* by Kiyohiko Azuma
- Youth non-fiction: *The Titanic* by Kate Messner
- Adult multimedia: *The Whale*
- Youth multimedia: *The Super Mario Bros. Movie*



Digital

Online Resources and eContent

One month into this fiscal year and some online resources are already showing robust usage. Specifically, Pressreader with 1117 issues read, Consumer Reports with 1042 page views, and New York Times digital edition with 815 usage sessions.

A number of online resources are showing lower use than usual – specifically ones that relate to school, homework, and tutoring. I hope to see an increase in use for BrainFuse, Encyclopedia Britannica, PebbleGo, etc. this fall once school resumes.

Starting last month, our organization started getting slightly different statistics reports for our Vita Local History page (Local History Digital Collection). On the old reports, we used the metric of "total page views," which didn't include repeated visits to the same page by the same user in the same session. The new traffic reports include those repeated visits, which nearly doubles our page view stats.

OverDrive

13,812 checkouts

- 7814 ebooks (56.6%)
- 5393 digital audiobooks (39.0%)
- 605 eMagazines (4.4%)

The top digital titles by checkout in July:

1. *A Very Typical Family* by Sierra Godfrey (eBook) - 58 (Big OverDrive Read Selection)
2. *Happy Place* by Emily Henry (eBook) - 45
3. *Hello Beautiful* by Ann Napolitano (eBook) - 44
4. *Tomorrow, and Tomorrow, and Tomorrow* by Gabrielle Zevin (eBook) - 44
5. *Lessons in Chemistry* by Bonnie Garmus (eBook) - 41
6. *Pineapple Street* by Jenny Jackson (eBook) - 40
7. *The Covenant of Water* by Abraham Verghese (eBook) - 40

The most popular digital magazines:

1. *The New Yorker* - 64
2. *Us Weekly* - 22

Full summary of digital items added in the past three months:

Collection	May	June	July
eAudiobooks	1065	1219	881
eBooks	1996	2097	1613
eMagazines	65	101	158
Hoopla items	889	924	911
Monthly total:	4015	4341	3563

Full summary of digital items withdrawn in the past three months:

Collection	May	June	July
Hoopla	640	453	588

The complete July 2023 digital resource statistics are appended to this report.

Technical Services Statistics

Full summary of materials added in the past three months:

Collection	May	June	July
Adult Fiction	603	636	475
Adult Non-fiction	581	480	387
Teen Fiction	69	36	32
Teen Non-fiction	5	9	17
Youth Fiction	781	725	570
Youth Non-fiction	180	246	98
Adult Magazines	525	443	458
Youth Magazines	43	24	34
Adult Multimedia	147	268	193
Youth Multimedia	72	135	21
Other (Library of Things, etc.)	47	49	30
Monthly total:	3053	3051	2315

Full summary of items withdrawn in the past three months:

Collection	May	June	July
Adult Fiction	502	1313	177
Adult Non-fiction	970	731	1286
Teen Fiction	5	15	0
Teen Non-fiction	1	1	0
Youth Fiction	298	410	490
Youth Non-fiction	23	63	26
Adult Magazines	507	640	396
Youth Magazines	16	2	5
Adult Multimedia	62	322	218
Youth Multimedia	19	61	198
Other	0	1	0
Monthly total:	2403	3559	2796

Technical Services sent 42 boxes of withdrawn items to Better World Books in July.

Circulation

We welcomed 236 new patrons in July!

In late July, Assistant Circulation Manager Mark Cegielski implemented the plan to update all library cards held by Kenilworth patrons. This summer, the library is issuing new library cards to all registered Kenilworth resident cardholders to better serve those users and to more seamlessly evaluate digital resource usage. Over 70 residents have already responded in person. We expect to update all of the nearly 500 registered cards by the end of August.



The Outdoor lockers received their colorful wrap in July

In our ongoing effort to streamline procedures, we have eliminated paperwork for the “Lost & Billed” procedure. We have also restarted our monthly “Missing” report. Staff have been diligent in checking our new procedure for “Undeliverable Notices” each day at the Info Desk.

Current and Past Circulation by Fiscal Year

	2018/19	2019/20	2020/21*	2021/22	2022/23	2023/24
July	68,740	66,182	33,804	59,462	59,742	60,736
Aug	67,729	64,303	50,795	21,368*	59,932	
Sept	62,444	59,292	55,261	64,184	53,587	
Oct	62,202	60,195	55,820	50,538	53,994	
Nov	61,400	61,307	46,631	53,720	54,850	
Dec	56,962	55,668	35,822	51,141	51,452	
Jan	60,403	61,130	31,822	53,798	57,424	
Feb	56,946	57,932	32,640	49,767	52,127	
March	62,305	29,435*	52,239	55,073	61,616	
April	59,323	28*	52,875	53,537	54,517	
May	59,032	87*	54,781	51,235	53,990	
June	61,772	7,422*	56,560	55,012	56,630	
Total YTD	739,258	522,981	559,050	618,835	669,861	60,736

*FY 19/20: building closed for a portion March-June due to pandemic

*FY 20/21: building hours reduced by 20% overall due to pandemic

*FY 21/22: building closed in August for 2 weeks for capital repairs

Wilmette Public Library Monthly Statistics as a Whole For 7/2023	
Total Checkins	34,053
Checkout Stations	19,144
Leap Checkout and Renewal	13,631
Total Checkouts	32,782
Auto-renewal	26,735
Power PAC Renewal	643
Leap Checkout and Renewal	231
Checkout Stations	210
Total Renewals	27,954
Number of your Library's items checked out system-wide	32,814
Holds Placed through your interface	6,152
Holds placed for/by your patrons	6,713
Holds Held	6,920
Holds Checked out	6,195
Holds Cancelled	1,196
Holds Unclaimed	845
Number Of Items Currently Out	34,848
Unexpired Patrons on file	15,106

Wilmette Public Library 24/7 Pickup Lockers Monthly Statistics For 7/2023	
Total Checkouts	146
Wilmette Cardholder	53
CCS and/or Reciprocal Borrower Cardholder	25
Holds Held	153
Holds Unclaimed	20

July 2023 circulation statistics are appended to this report.

Adult and Teen Services

July Programs

Date	Program	Name	Attendance
July	Teen Take & Make	Krista Hutley	12
7/6	Minority Business Certification	John Amundsen	2
7/8	Using School Records in Your Family History	EvaAnne Johnson	23
7/10	Find Your Game: Magical Kitties	Krista Hutley	0
7/11	Classics & Contemporary Book Discussion: Butcher's Crossing	Jenny Klein	11
7/18	In Love: A Memoir of Love and Loss by Amy Bloom	Jillian McKeown	4
7/20	Crafting for a Cause	Krista Hutley	3
7/24	Find Your Game: Kids on Bikes	Krista Hutley	0
7/27	Read Around the World Book Discussion: Solito by Javier Zamora	Katy Jacob	1
7/29	Listen to Your Heirlooms	EvaAnne Johnson	10

Special Projects

Senior Services

On July 20, Jill McKeown and John Amundsen visited Artis Senior Living in Wilmette. After a guided tour, John spoke to the administrative staff about resources available to them as a business, and Jill presented a capsule of services and materials available to Artis' residents. Jill will offer delivery service to select residents and the library is also discussing starting a "free library" on-site for the residents and their family and friends.



Advisory and Collection Services

A key display honored July as Disability Pride Month, marking the anniversary of passage of ADA, landmark legislation that broke down barriers to inclusion in society. Within days of install, one patron commented “My best friend is blind, so this is really cool,” and another paused to exclaim, "This is so awesome; thank you! I'm going to take a picture." The latter patron was accompanied by a child who appeared to have characteristics of Down syndrome, which added poignancy to her reaction, and as a colleague observed, “It's so amazing that she and her daughter felt seen by the library.” These interactions are testimony to the impact of meaningful displays with which visitors connect, one of librarian Katy Jacob’s specialties.



Local History and Genealogy Services

EvaAnne Johnson partnered with the North Suburban Genealogical Society (NSGS) for a July program about researching family in school records. Members of the group expressed their appreciation for the continued relationship between WPL and NSGS and for the high quality programs that can be hosted jointly. Our next co-hosted program will be in November.

Outreach

On July 13, Krista Hutley joined colleagues Sarah Jo Zaharako (YS) and Lauren Kelly (DMS) in meeting Joe Hart of the North Suburban Special Recreation Association center in Highland Park. Together they observed two sessions with adults who attend day programs and discussed ways WPL could be welcoming to their needs. Possibilities include scheduling the library as a site for field trips, supplying resources for on-site programs, and developing types of library programming of interest and benefit to adults with disabilities.



Jillian McKeown partnered with Youth Services staff Eti Berland and Jennifer Lee in a creative outreach opportunity at the Wilmette Dog Beach on July 27. Connecting with passers-by through offering treats for both dogs (from Wilmette Pet Center) and humans (from Lawrence Deans Bake Shop), they made new connections and promoted WPL services, library resources, and Summer Reading Clubs.

Statistics of Note

- Approximately 90 completions have been received for Adult Summer Reading Club in June and July, with more anticipated in its final month of August. Notably, engagement thus far is divided evenly between online and in-person submissions, illustrating the value of multiple participation options to maximize access and engagement.
- With 275 keycard checkouts, Study Rooms evidenced only a slight drop in use from June. Though the previous month's numbers were heightened due to exam week needs, the narrow difference illustrates that high demand is not contingent on the flow of an academic calendar.
- Notary Services went live in July, with a publicity push in concert with Community & Events. Since launch, interest has been strong with several inquiries and four notarizations performed by John Amundsen, our designated Notary Public.
- All three controllers for Nintendo Switch gaming sessions in the Teen Room were checked out three times in July, with a total of four hours and 35 minutes of game play.

Adult Services Staff News

Krista Hutley completed a beginner six-week ASL class through Chicago Hearing Society that ran from June 6-July 18.

On July 12, John Amundsen attended the 2023 Midwest Business Librarians Summit at Purdue University's main campus in West Lafayette, Indiana. He presented a lightning talk, "Strictly Business @ Wilmette Public Library," which highlighted the launch of business services and programs at WPL. John joined 30 fellow business librarians from academe, public libraries, and corporations from the Midwest and beyond for a day-long conference featuring vendor demonstrations, attendee presentations, and breakout discussion groups on a variety of business librarianship topics.

On July 20, John Amundsen was honored and recognized as the 2023 RUSA Business and Reference Services Section Public Librarian Support Award recipient during RUSA's 2023 Virtual Awards Ceremony.

Additional Patron Comments and Interactions

One adult and his pre-teen daughter were so excited to peruse a display of Great Graphic Novels that he stopped to have an extended conversation. He didn't realize the Library supported such range of the format and eagerly engaged with knowledgeable staff on NF representation, catalog searching, new arrivals, creators, and publishing/collection trends.

A new Wilmette resident needed a document notarized and had no idea where to turn. Serendipitously, she received a Library email highlighting WPL's new notary services and reported it made her day.

Youth Services

Community Engagement & Outreach

On July 13 Sarah Jo Zaharako visited the NSSRA headquarters in Highland Park to see their facilities and programs and talk with staff members about assistive devices, social groups, program set ups, etc. We hope to partner with them to adapt and evolve our current programs and services for patrons with all abilities.

On July 19 Sarah Jo met with speech pathologist Lisa Gresch to give her a tour of our space and discuss where we can improve our services and opportunities to partner.

Preschool Outreach Librarian Ruth Bell made 17 storytime visits in the community attended by 294 children. These visits include our partner preschools, park district summer camps, and a monthly storytime for the public at the Kenilworth Assembly Hall.

Summer Reading Club

As of early August, 431 children have completed one reading log and 76 kept going to submit a second reading log. Each reading log represents twenty days of reading! Our Wall of Readers is full of the faces of our participants showing off their favorite books. Youth Services Manager Andrea Vaughn Johnson wrote about “The Benefits and Joys of Summer Reading Club” for the staff blog. <https://www.wilmettelibrary.info/posts/benefits-and-joys-summer-reading-club>

Adaptive and Accessible Services

Ruth Bell and Diane dos Santos put together a box of comfort supplies for kids and families to use during emergency events like tornado warnings when patrons must shelter on the lower level. The box, which is stored on the lower level, contains books, puppets, coloring sheets, crayons, duplo, cars, fidgets, diapers, wipes, games, lollipops and a few device chargers.

Our book displays showcased books that celebrate Disability Pride Month and self-expression. Youth Services asked visitors to the second floor to write how they say “welcome” on a heart to decorate this month’s bulletin board display.

Sensory-Friendly programming continues with Lego Club and a special version of the magic show which was attended by 28 people.



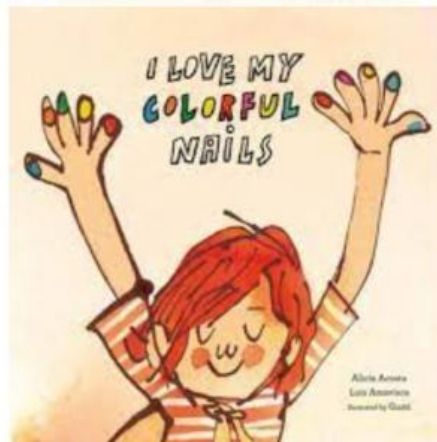
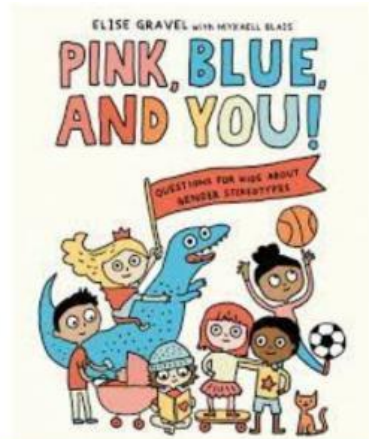
Youth Services Programs

In July, Youth Services offered 55 programs which were attended by 1,609 people.

7/1	Spanish-English Bilingual Storytime	19	
7/2	Imagination Playground	50	
7/3	Imagination Playground	50	
7/5	Family Storytime	32	
7/5	Family Storytime	33	
7/5	Chess Club	11	
7/5	Babytime	17	
7/6	Babytime	22	
7/6	Kids Comics Club	10	
7/7	Andertoons: My Silly Summer	24	
7/7	Andertoons: Spooky Stories	10	
7/8	Little Concert: Jodi Koplin's Jigglejam	118	
7/11	Family Storytime	44	
7/11	Family Storytime	43	
7/11	Big Kid Storytime	7	
7/12	Family Storytime	56	
7/12	Family Storytime	42	
7/12	Sticker Mosaics	6	
7/12	Pajama Storytime (Virtual)	7	
7/13	Babytime	25	
7/13	Babytime	27	
7/13	Shadow Puppet Show	63	
7/13	Shadow Puppet Workshop	25	
7/14	Friday Movie: Encanto	11	
7/15	Mandarin-English Bilingual Storytime	8	
7/17	Lego Club	15	
7/17	Lego Challenge	12	
7/18	Family Storytime	43	
7/18	Family Storytime	51	
7/18	Big Kid Storytime	11	
7/18	Using Pictures Books to Talk About Gender Expression	6	6
7/19	Family Storytime	30	
7/19	Family Storytime	32	
7/19	Sharing the Wonders of Magic!	64	
7/19	Sharing the Wonders of Magic!	41	
7/19	Sharing the Wonders of Magic!	28	
7/20	Babytime	16	
7/20	Babytime	14	
7/20	Tween Lab: Water Beads	13	
7/21	Comic Crafts	12	

7/22	Little Concert: Wendy and DB	80
7/24	Outdoor Scavenger Hunt	20
7/25	Family Storytime	43
7/25	Family Storytime	45
7/25	Big Kid Storytime	25
7/26	Family Storytime	53
7/26	Family Storytime	50
7/26	Chess Club	13
7/27	Babytime	32
7/27	Babytime	27
7/28	Friday Movie: Turning Red	2
7/31	Coloring Party	50
7/31	Lego Club	13
7/31	Lego Challenge	8

On July 18, Youth Services Librarian Sarah Jo Zaharako presented Using Picture Books to Talk About Gender Expression as part of our Let's Learn Together Parent-Teacher Program series. Six attendees discovered books and resources for family or classroom. Using Picture Books to Talk about series will continue through the fall.



Jennifer Lee, Jill McKeown, and Eti Berland had a blast hosting our first “Meet Your Librarians at the Dog Beach” program! We met many very good dogs and their humans, gave out dog treats and human treats care of Lawrence Deans, and promoted our Summer Reading Club. People were very excited to see the library out in the community. We also got to use our awesome “We love Wilmette Library” signs.



Special projects

Local YouTubers, 2 Kid Reviews, have been using the library shelves as a backdrop for their book reviews and author interview videos.

<https://www.youtube.com/@2KidReviews>
<https://www.youtube.com/@2KidInterviews>





Magician (and long-time patron) Terrence Hunter presented three magic shows on July 19 that were attended by a total of 133 patrons.



Kids put their imagination and engineering skills to the test at Lego Challenge.



Wendy and DB closed out our Little Concert live music series with a high energy show on the Library Lawn July 22, attended by 80 patrons.

Digital & Maker Services

July Programs & Classes:

7/13: Google Photos (Ethan Herdrich), 27 Attendees, Auditorium

7/14: Design for 3D Printing Boot Camp part 2 (Linnea Lundberg), 9 attendees, YPR

7/19: Intro to Podcasting (Lauren Kelly), 10 attendees, Virtual

7/24: Beyond 3D Printing for Families (Janet Piehl & Linnea Lundberg), 10 attendees, YPR

7/25: Restore Old Photos with Photoshop (Finn Dos Santos), 8 attendees, Small Meeting Room

7/28: Design for 3D Printing Boot Camp part 3 (Linnea Lundberg & Janet Piehl), 10 attendees

7/28: Cyber Security (Alex Barzallo), 7 attendees, Virtual

DMS and YS Staff also conducted **Maker Appointments** in the Youth Program Room:

TOTAL: 24 appointments, 59 attendees

DMS Librarian Janet Piehl ran this month's **Maker Garden**. This month's theme was "Sticks, Together." Patrons were invited to build and design with sticks. People stacked them, made fences, and drew shapes. A couple kids even made a village, complete with a bridge, house, and fence!



Program Highlights

During a Maker Appointment, DMS Librarian Janet Piehl worked with three generations of a family who came in to learn about 3D printing. She showed them Tinkercad, how the slicing software works, and how the machines work. The grandparents were visiting all the way from India!

This month Linnea concluded her series program called "Design for 3D Printing Boot Camp". Her three sessions were: Get Inspired, But Will it Print?, and The Flourish. Over the course of these programs, patrons learned how to find 3D objects to print, considered how they will translate to reality, and practiced post-processing techniques to add the final touches to their creations.

Ethan ran an exceptionally well-received program, “Google Photos” with 27 participants. He provided patrons with information about how to organize, edit, and share photos using the app. Patrons applauded him at the end of the presentation!

3D Printing

3D printing (<https://www.wilmettelibrary.info/3dprint>) continues to be popular with our patrons:

- July 3D Print Submissions: 12
- 3D Prints from Maker Appointments: 8
- Program Prints: 8

This month Linnea collaborated with Krista to slice and print some Dungeons & Dragons tokens to possibly stir up interest in 3D printing among her DnD club.

Linnea also worked with a patron who is an artist and sculptor who has 3D scanner and is trying to scan and capture a large, detailed samurai sculpture he made. The 3D scanner has limited capability to produce a quality model, and Linnea communicated to the patron what is possible to produce and what is outside the scope of what our equipment can make.

Janet is creating an inventory system for 3D Printer filament so DMS staff can better anticipate the need to reorder certain colors to meet patron requests.

Maker

Janet coordinated more open making sessions for staff in July. All staff were invited to come to the YPR to try out maker equipment and create something.

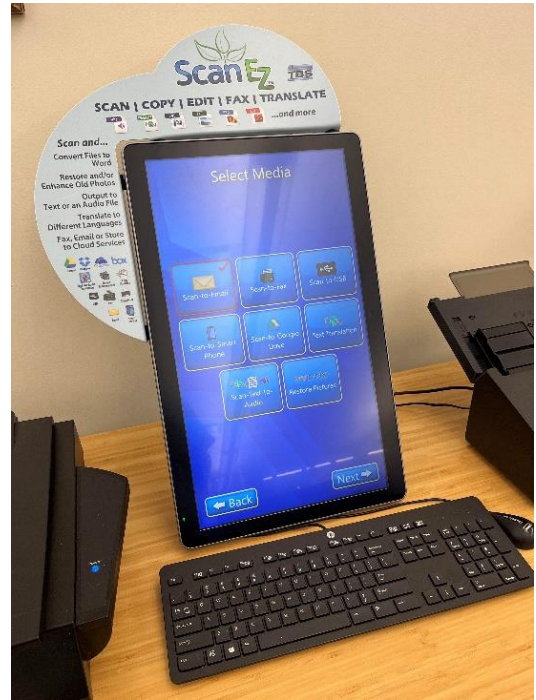
The recently purchased Heat Press will soon be deployed for use in Maker Appointments. This month Janet organized staff training on the machine and has developed instructions and guidelines for use. This new offering will allow patrons to press heat transfer vinyl designs on to cotton fabric, such as t-shirts, tea towels, tote bags, and more.

Janet attended the Play Make Learn conference in Madison, Wisconsin this past month. From Janet: “Librarians, museum workers, teachers, and academics attended. It was great to hear ideas from people from many professions from around the country! They talked about play, games, making, informal learning, social justice, nature, psychology, and more. I recommend that more staff members from DMS and YS attend next year! Highlights included making flower-based dyes, attending a session about agency and evaluation of children’s museums, and a visit to the Madison Children's Museum”

Other Department Updates

In July, DMS staff completed 754 Reference transactions and conducted 33 1:1 help interactions in the Technology Center. 1:1 Tutorial topics included: Understanding Apple's My Photo Stream and iCloud, Adobe Illustrator, using Find My iPhone, Apple vs. Android phones, video streaming basics, VPNs and Google Authenticator, 3D printing basics and how to do a Maker Appointment, Google Password Manager and exporting saved passwords to Excel document, troubleshooting camera failure in Google Meet and updating Operating System, Intermediate Excel, and recording onto a cassette from a digital file.

Lauren worked with IT Manager Michael Pocrnich to implement the new Scan Station in the Technology Center. This new station offers patrons expanded scanning options, such as scanning to Google Drive, has increased accessibility and language features, and is overall a significant upgrade for the library.



Communications and Events

July Programs

In Person

Thursday, July 6

Armchair Travels: Pacific Coast Road Trip with Theresa Goodrich; 13 patrons

Monday, July 10

Wilmette Walk & Talk for adults; 10 patrons

Thursday, July 13

Introduction to Salsa Dancing for adults; 26 patrons

Thursday, July 20

Armchair Travels: Passage to Chicago on the I&M Canal with Nancy McCully; 14 patrons

Friday, July 21

Petra van Nuis and Dennis Luxion Duo: Friday Night Jazz Concert; 48 patrons

Monday, July 24

Wilmette Walk & Talk for adults; 15 patrons

Tuesday, July 25

Finding Your Voice: A Creative Writing Workshop with Arlyn Miller; 7 patrons

Zoom

Friday, July 7

Frederic Chopin: Brushed by An Angel's Wing with Dan Lupo; 19 patrons

Tuesday, July 11

At Home Film Series: Lady Bird; 4 patrons

Thursday, July 27

Armchair Travels Presents: Siberian Railroad Adventure with June Scott; 24 patrons

This month our most highly attended C&E program was a jazz concert featuring Petra van Nuis and Dennis Luxion attended by 48 patrons. Several patrons commented they appreciate the variety of genres we include in our concert series as well as the combination of returning favorite as well as new performers. Another popular program was Introduction to Salsa Dancing with Desueño Dance with 26 patrons attending. There was a wide range of ages including 3 couples attending who shared it was a terrific date night opportunity to come to the library to experience salsa dancing.

July Communications

With the start of the new fiscal year, July included quite a bit of planning for the coming year. Sarah Beth Brown met with staff from DMS to start talking about promotions that department will need in the coming months and building those into our editorial calendar.

We also began work on our September-October newsletter. Because this issue ties into the start of the school year and Library Card Signup Month, this is a “kick-off” issue of sorts for our year. We are excited for a huge number of programming initiatives in the coming months, and much of July was spent getting our content prepared for a promotional push on September 1.

One long-term project that we’re excited to announce is complete is the branding of the outdoor lockers. This project spanned months as we waited for good enough weather to do the vinyl installation, and we are excited to have a colorful branded addition to the building’s exterior.

Early in the month, Sarah Rose closed the community Art Show. The artists loved being back in the library and look forward to future shows. It was a successful show and a couple of the artists even sold their work! Sarah did a number of print projects as well, including updates to the business brochures and social service brochure, and created a handout for Kenilworth cardholders detailing how to update their Kanopy and hoopla accounts. In addition to these projects, she also updated business cards, nametags, and library signage throughout the building.

Lydia Fair worked on a number of projects, including creating content for Library Card Signup Month promotions that will be used in the newsletter and in online promotions. She took photos at a number of events, and created promotions for social media throughout the month. It was a busy month for library newsletters, and in addition to writing and editing newsletters, she edited a number of posts for the library website.




Email and Social Media

Email newsletter statistics from July:

- 101,706 Sends
- 1,986 clicks
- The most clicks were for:
 - Summer Reading Club Celebration on August 3
 - Chicago's Mysterious Lakefront Carvings on August 1
 - Summer Storytime Schedule
 - Summer Reading Club information page
 - Notary Services information page
 - Listen to Your Heirlooms on July 29
 - Nonfiction at Night Reading group on August 8
 - Find Your Voice Creative Writing Workshop on July 25
 - Petra Van Nuis Jazz Concert on July 21
 - Introduction to Salsa Dancing on July 13

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Liked by martibell2004 and 37 others

wilmettelibrary Happy Monday, Wilmette! For this month's Meet the Team post, get to know our new Circulation manager, Matthew Hoffman:

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Wilmette Public Library



View insights Boost post

Liked by lincolnwoodlibrary and 48 others

wilmettelibrary 📣 Find your voice at the library this summer! Summer Reading Clubs are for all ages and continue through August 31. Join a club to track your reading and earn a free book.

Information Technology

IT Manager Michael Pocrnich and IT Assistant Christine Hightower completed a range of troubleshooting and system improvements for both the staff and public in July. Projects this month included: researching equipment updates and replacements, workstation, software, and peripheral troubleshooting, relocation, configuration, installation, and network optimization. Throughout the month, the department assisted staff with software installation and troubleshooting, equipment installation and training, coordination with CVI on resolution of open tickets, routine maintenance, equipment cleaning, and other updates.

Copier Renewal

On July 24, Michael and Anthony met with our multi-function copier vendor, Image Systems & Business Solutions (ISBS), to review our expiring contract, evaluate options and solutions, and prepare our modifications and specifications for a renewal quote. The library has been satisfied with ISBS's equipment and service for the past several years and we're looking forward to presenting the renewal for board approval this fall.

Jamf Pro Migration

In preparation for two Digital Maker Services events on August 10 and 17, Christine continued migrating our iPads from Jamf Now to Jamf Pro. Christine established a workflow to translate the simple settings of Jamf Now to Jamf Pro's more granular software. Christine created a secondary server and location to connect the new service and apps. She watched many training videos and did a few simulations on the Jamf Pro Training Hub to practice different skills important for managing devices. Christine is continuing to build new profiles for the iPads.

Spam Control

Michael continued coordinating with CVI on implementing an email spam control product for the library so that staff and trustees will receive fewer junk messages. Michael shared a brief guide provided by CVI, and went over the details at a leadership team meeting. He developed a step-by-step guide for users and distributed it July. The new software went live on August 7, and has been a successful solution so far.

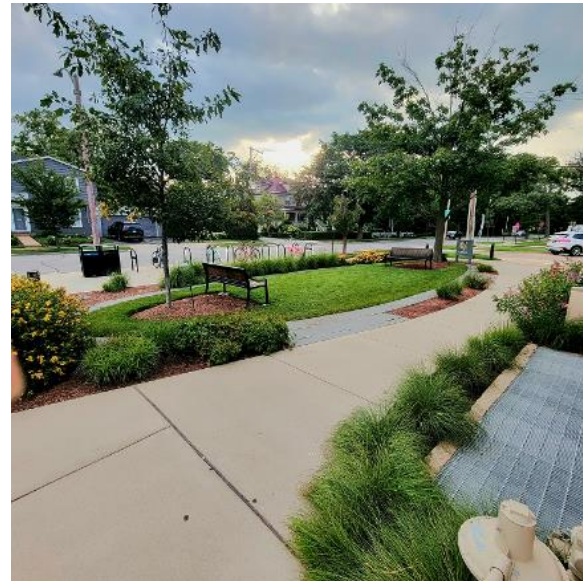
Telephone System Replacement Project

Michael continues to evaluate and refine the quotes for the telephone system replacement project. He set up a proof of concept with one of the potential vendors to send sample phones for staff to test. Michael opened a ticket with CVI to setup a VLAN in order to test the phones. Michael coordinated with Patsy (whose Welcome Desk team oversees the main telephone switchboard) for the best times to schedule phone demos during the first 2 weeks of August. Michael hopes to have the sample phones ready for staff to test in the beginning of August. Once staff has had a chance to evaluate and provide feedback on the equipment and options, we expect to make a recommendation to the Board for the new system, with our goal remaining to provision and install the updated solution by calendar year-end.

Facilities/Safety

Building & Grounds

Our landscape has been affected by the recent trend of high heat. We continue to try to establish the roots of the native planting area that does not have irrigation. Our team has implemented a schedule to help keep these plants and our trees appropriately watered. Chalet has been doing a great job with helping us maintain the appearance of the native landscape and grounds, for which we have received many compliments this year. To help enhance the property, Chalet applied mulch to all of our beds which made a dramatic difference. Nels Johnson/Sav-A-Tree also advised the library on our biannual tree maintenance, and will make an effort to help preserve both our recent plantings and most mature trees.



We passed our annual fire and elevator inspections in July.

Building systems and mechanicals are operating satisfactorily. Hill Mechanical, our HVAC service provider, performed preventive maintenance on our equipment with no issues needing attention. They have a reputation as a premier contractor in the industry, with “the best servicing model I have experienced in my 30 year career in facilities,” according to Facilities/Safety Manager Marcos Levy.

The BAS (Building Automation System) Pre-Bid conference occurred on Friday, July 14. Three companies were represented and were taken on a tour by staff and members of our architectural and engineering teams to see the areas in the project scope. Bids for the project were due Friday, August 4. The library received 2 bids. The project consultants will review and vet the bids to determine the lowest responsible bidder before making a recommendation to the board at the September 19 Regular Meeting. With a successful bidder and project approval, we expect the project to commence in November 2023.

Human Resources

Recruiting & Personnel

Administration

After reviewing applications, screening 3 candidates, and evaluating operational needs, Director Anthony Auston and HR Manager Michael Boone decided to place the Assistant Director vacancy on indefinite hold. We are looking at some potential structural changes which could impact the scope of this position, so we will take some time to see how this position will best fit into our long range organizational needs. We are hoping to revisit this position either at the end of the calendar year or in early 2024.

Following an evaluative study, and after much deliberation and discussion, we decided to make some revisions to our Finance Manager vacancy. As a result, we are now recruiting for a part-time Accounting & Payroll Coordinator position. This role will continue to oversee the payroll and financial functions and processes of the library, but without managerial responsibilities. This position also moved from full-time status to about 25 hours per week. We have recently posted the opportunity on a few websites, including the library website, and have an application deadline of August 25, 2023.

Technical Services

After providing 25 years of exemplary service to the library, Jacintha D’Silva retired from her Acquisitions Assistant position at the end July. Jacintha started her journey at Wilmette Public Library back in March of 1998 as a part-time Shelver. Two years later, she started working part-time as a Technical Services Clerk in addition to her Shelving responsibilities. In 2002, Jacintha moved to a full-time position as a Processing Clerk in TS, but still helped out at Switchboard where she consistently greeted patrons in a warm and friendly manner. Jacintha’s strong work ethic, and her positive and compassionate

nature, will truly be missed. We help a retirement celebration for Jacintha on July 27 as Jacintha's last day was July 31, 2023. We are currently reviewing and finalizing the job description and will be posting for a replacement soon.

Special Projects

Training Renewals:

HR Manager Michael Boone met with our representative from Media Partners to discuss renewing our subscription for a couple of trainings they provide for us, including our sexual harassment training ("Once and For All"), and our "Unintentional Still Hurts" training, which deals with certain biases people can hold about others that can chip away at a culture of inclusiveness. There have been updates to both trainings, and the sexual harassment training meets all state requirements. They have also included a supplement training to the sexual harassment training at no cost called "Power of Bystander Intervention", which speaks to taking action if you are a witness to any type of harassment on another individual.

2024 Open Enrollment

On July 26, Michael Boone attended our annual Healthcare Benefits Renewal meeting hosted by cooperative provider, the Wellness Insurance Network (WIN) Administration. Some of the main takeaways from this live webinar are as follows:

- Open Enrollment for 2024 is scheduled for 10/30/23 - 11/10/23.
- Medical insurance has increased by 8% and dental had no increase. Vision remains wrapped into the medical plan.
- No major plan coverage changes for medical, dental, and eye care benefits other than all an increase in the ER visit and specialty drug copays.
- We are in the process of ordering custom materials for annual enrollment. Mike will put together more announcements with staff premiums when it gets closer to the enrollment period.

Select Staff Meetings & Workshops

Staff regularly attend conferences and developmental webinars, and are actively cultivating new skills through dozens of programs and workshops on a diverse range of topics, including:

Meetings and Webinars:

7/3: Webinar: Accessing and Understanding Korean War Army Unit Records [US National Archives] (Eva Johnson)

7/3: Webinar: Preserving Family Collections and Stories (Eva Johnson)

7/12: Actively Anti-Racist Service to Readers (Eti Berland)

7/13: Charmm'd Leadership Academy (Michael Pocrnich)

7/13: Maker Appointment Staff Training (Janet Piehl, Ethan Herdrich, Linnea Lundberg)

7/13: North Suburban Special Recreation Association [NSSRA] site visit (Krista Hutley, Lauren Kelly)
7/14: CCS Circulation/Tech Group Meeting (Matthew Hoffman)
7/14: Introduction to Gender Inclusive Spaces (Krista Hutley, Susan Kaplan-Toch, Linnea Lundberg, Sarah Jo Zaharako)
7/18: Association for Professional Genealogists (Eva Johnson)
7/19: Genealogy and Local History Librarians (Eva Johnson)
7/19: Podcasting equipment training (Sheri Reda)
7/19: Udemy and Gale Courses (Susan Kaplan-Toch)
7/20: Library of Things Committee Meeting
7/20-21: Play Make Learn Conference in Madison, WI (Janet Piehl)
7/21: ATLAS Middle Manager's Round Table (Jessica Thomson)
7/24: Gender Inclusion in Libraries [Ann and Robert H Lure Children's Hospital] (Rachel Garcia, Jill McKeown)
7/24: MacKids School & Library Fall 2023 Preview Event (Jennifer Lee)
7/25: Brain Drain: How to Combat Burnout [GovLoop] (Cathleen Blair)
7/26: All-Staff Meeting
7/27: RAILS presentation: Libraries in the Age of AI: A Primer (Jessica Thomson)
7/31: Association for Professional Genealogists Chicago Group (Eva Johnson)
7/31: Data Visualization recorded RAILS Webinar (Linnea Lundberg)

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Attachments:

July circulation statistics by item and material collections;
July online resource statistics by title and category

08/01/2023

**Wilmette Public Library District
Activity At Wilmette Library Stations
Monthly Statistics For 07/2023**

Material Type	Number Of Items	Local Charges	Local Renewals	Total	Total + Lender	CCS ILL Lender	CCS ILL Borrower	Ratio
AV equipment	5	7	0	7	7	0	0	1.40
Bag	577	450	271	721	721	0	0	1.25
Blu-ray	1,579	240	233	473	518	45	75	0.30
Blu-ray New	142	87	7	94	103	9	5	0.66
Book	170,537	21,471	21,259	42,730	44,586	1,856	2,298	0.25
Book Hot	994	1,277	3	1,280	1,280	0	4	1.29
Book New	5,736	3,159	1,837	4,996	5,723	727	378	0.87
Boxset	0	7	6	13	13	0	7	0.00
Boxset New	0	2	0	2	2	0	2	0.00
Cassette	60	0	2	2	2	0	0	0.03
CD	14,964	602	447	1,049	1,294	245	163	0.07
CD Audiobook	5,549	312	286	598	643	45	32	0.11
CD Audiobook New	160	90	63	153	172	19	11	0.96
CD New	184	51	73	124	146	22	8	0.67
DVD	16,169	2,280	1,412	3,692	3,975	283	327	0.23
DVD New	342	453	42	495	511	16	21	1.45
eAudiobook	59,045	0	0	0	0	0	0	0.00
eBook	80,590	0	0	0	0	0	0	0.00
eMagazine	4,777	0	0	0	0	0	0	0.00
Equipment	2	0	0	0	0	0	0	0.00
ILL Material	0	49	5	54	54	0	0	0.00
Kit	8	5	2	7	7	0	2	0.88
Large Print	5,860	386	348	734	853	119	45	0.13
Large Print New	285	85	65	150	193	43	15	0.53
Magazine	4,162	369	641	1,010	1,011	1	0	0.24
Magazine New	249	2	0	2	2	0	0	0.01
Mobile Hotspot	20	32	0	32	32	0	0	1.60
MP3 Audiobook	0	2	1	3	3	0	2	0.00
Multimedia Kit	28	1	1	2	2	0	0	0.07
Newspaper	964	0	0	0	0	0	0	0.00
Online Resource	18	0	0	0	0	0	0	0.00
Other	15	274	1	275	275	0	0	18.33
Playaway	2,519	463	419	882	904	22	17	0.35
Playaway Audio New	75	18	21	39	52	13	1	0.52
Record	1,580	0	4	4	5	1	0	0.00
Scores / sheet music	0	0	2	2	2	0	0	0.00
Seasonal AV	243	7	0	7	7	0	0	0.03
Seasonal Book	2,371	59	3	62	62	0	0	0.03
Special Collection	141	69	3	72	72	0	2	0.51
VHS	148	0	0	0	0	0	0	0.00
Videogame	1,112	465	489	954	982	28	39	0.86
Videogame New	0	8	8	16	16	0	8	0.00
Totals	381,210	32,782	27,954	60,736	64,230	3,494	3,462	0.16

Item Count is where the Item Owing Library = YOUR LIBRARY

Local Charge is where the Station_Library = YOUR LIBRARY

Local Renewal is where the Station_Library = YOUR LIBRARY

Lender is where the Item Owing Library = YOUR LIBRARY and the Station_Library not = Item_Library

Borrower is where the Station_Library = YOUR LIBRARY and Item Owing Library not = Station_Library

08/01/2023

**Wilmette Public Library District
Activity At Wilmette Library Stations
Monthly Statistics For 07/2023**

Collection	Number Of Items	Local Charges	Local Renewals	Total	Total + Lender	CCS ILL Lender	CCS ILL Borrower	Ratio	Auto Renewal
	1	0	0	0	0	0	0	0.00	0
Fiction	46,692	5,945	3,502	9,447	10,495	1,048	836	0.20	3,331
Magazines	4,691	245	409	654	655	1	0	0.14	403
Multimedia	38,017	3,428	2,089	5,517	6,201	684	634	0.15	1,945
Nonfiction	66,283	4,210	4,636	8,846	9,877	1,031	746	0.13	4,343
Online	136,905	0	0	0	0	0	0	0.00	0
Other	722	866	281	1,147	1,147	0	0	1.59	257
Teen Fiction	2,817	492	552	1,044	1,110	66	138	0.37	527
Teen Multimedia	81	9	11	20	23	3	1	0.25	10
Teen Nonfiction	421	69	109	178	187	9	10	0.42	108
Teen Online	2,953	0	0	0	0	0	0	0.00	0
Youth Fiction	45,786	13,407	12,389	25,796	26,260	464	795	0.56	11,973
Youth Magazines	684	126	232	358	358	0	0	0.52	232
Youth Multimedia	6,738	1,652	1,417	3,069	3,130	61	86	0.46	1,345
Youth Nonfiction	23,801	2,317	2,327	4,644	4,771	127	216	0.20	2,261
Youth Online	4,573	0	0	0	0	0	0	0.00	0
Youth Other	45	16	0	16	16	0	0	0.36	0
Totals	381,210	32,782	27,954	60,736	64,230	3,494	3,462	0.16	26,735

Item Count is where the Item Owning Library = YOUR LIBRARY

Local Charge is where the Station_Library = YOUR LIBRARY

Local Renewal is where the Station_Library = YOUR LIBRARY

Lender is where the Item Owning Library = YOUR LIBRARY and the Station_Library not = Item_Library

Borrower is where the Station_Library = YOUR LIBRARY and Item Owning Library not = Station_Library

The number of Auto Renewals is included in the numbers found in the Renewals Column

Category and Product	Metric Captured	July	Total
General Reference			
AP Stylebook	Page Views	6	6
CLCD: Children's Literature	Results	55	55
Consumer Reports	Page Views	1402	1402
Consumers' Checkbook	Logins	0	0
EBSCO Database Package	Total Requests	31	31
Encyclopedia Britannica	Documents + Media	49	49
Facts on File (Infobase)	Total Views	0	0
FirstSearch (OCLC)	Total Searches	543	543
Gale Directory Library	Retrievals	0	0
Gale eBooks	Retrievals	1	1
Gale General One File	Retrievals	22	22
Gale Legal Forms	Retrievals	0	0
Novelist	Total Requests	80	80
Oxford English Dictionary	Total Item Investigations	0	0
Pebblego and Pebble Go Next	Article Views	1	1
ProQuest: CultureGrams	Total Pages Viewed	0	0
Public Records / Check Illinois	Total Visitors	0	0
Scholastic Teachables	Documents	145	145
SimplyAnalytics	Maps Created	6	6
World Book	Content Views	17	17
Periodicals			
DLIL magazines	Checkouts	605	605
LexisNexis - NexisUni	Retrievals	70	70
Newsbank Chicago Community Collection	Full Text Views	21	21
Newspaper Archive	Total Page Views	42	42
New York Times Digital Edition	Usage Sessions	815	815
PressReader	Issues Opened	1117	1117
ProQuest: Chicago Tribune	Total Documents	362	362
ProQuest: Chicago Tribune Historical	Total Documents	115	115
ProQuest: Newspapers.com	Total Documents	92	92
ProQuest: New York Times	Total Documents	73	73

ProQuest: New York Times Historical	Total Documents	62	62
ProQuest: Research Library	Total Documents	65	65
ProQuest: Wall Street Journal	Total Documents	480	480
Genealogy			
Find My Past	Total Views	13	13
Local History Digital Collection	Page Views	11458	11458
Newsbank Heritage Hub	Full Text Views	3	3
ProQuest: Ancestry Library Edition	Total Documents	970	970
ProQuest: Fold3	Total Documents	26	26
ProQuest: HeritageQuest	Total Documents	56	56
Online Learning			
Brainfuse	Database Usage	58	58
CreativeBug	Total Views	14	14
Gale Courses	Enrollments	0	0
Gale UDemy	Total Videos Viewed	112	112
LinkedIn Learning	Total Videos Viewed	103	103
Mango Languages	Total Sessions	92	92
Muzzy	Sessions	1	1
Niche Academy	Total Views	49	49
Business / Finance			
Gale Business Insights	Full Text Retrievals	0	0
Gale Business: Demographics Now	Retrievals	5	5
Gale Business: Entrepreneurship	Full Text Retrievals	0	0
Gale Business: Plan Builder	Retrievals	0	0
Mergent Archives	Pages Viewed	0	0
Mergent Intellect	Pages Viewed	57	57
Morningstar	Record Views	40	40
Reference Solutions	Total Searches	75	75
S & P Net Advantage	Total Usage	0	0
Statista	Searches	25	25
Value Line	Logins	393	393

Weiss Ratings	Page Views	31	31
eBooks / AV			
DLIL eBooks	Checkouts	7814	7814
DLIL audiobooks	Checkouts	5393	5393
Hoopla	Circulations	1426	1426
Kanopy	Plays	845	845
Tumblebooks	Book Views	7	7
OTHER			
App	Sessions	0	0
Website	Sessions	17598	17598

Product	Metric Captured	Category	July	Total	Cost per Use	Cost of Product	NOTES
AP Stylebook	Page Views	General Reference	6	6	\$ 45.00	\$ 270.00	
Brainfuse	Database Usage	Online Learning	58	58	\$ 120.17	\$ 6,970.00	last FY cost
CLCD: Children's Literature	Results	General Reference	55	55	\$ 19.00	\$ 1,045.00	
Consumer Reports	Page Views	General Reference	1402	1402	\$ 1.77	\$ 2,477.00	
Consumers' Checkbook	Logins	General Reference	0	0	#DIV/0!	\$ 450.00	
CreativeBug	Total Views	Online Learning	14	14	\$ 58.93	\$ 825.00	
DLIL eBooks	Checkouts	eBooks / AV	7814	7814			
DLIL audiobooks	Checkouts	eBooks / AV	5393	5393	\$ 1.88	\$ 24,796.19	
DLIL magazines	Checkouts	Periodicals	605	605	\$ 1.64	\$ 993.97	
EBSCO Database Package	Total Requests	General Reference	31	31	\$ 135.03	\$ 4,186.00	
Encyclopedia Britannica	Documents + Media	General Reference	49	49	\$ 10.92	\$ 535.00	last FY cost
Facts on File (Infobase)	Total Views	General Reference	0	0	#DIV/0!	\$ 3,414.59	last FY cost
Find My Past	Total Views	Genealogy	13	13	\$ 76.54	\$ 995.00	last FY cost
FirstSearch (OCLC)	Total Searches	General Reference	543	543	\$ -		???
Gale Courses	Enrollments	Online Learning	0	0	#DIV/0!	\$ 5,298.68	
Gale Business Insights	Searches	Business / Finance	0	0	#DIV/0!	\$ 5,943.77	
Gale Business: Demographics Now	Retrievals	Business / Finance	5	5	\$ 393.75	\$ 1,968.75	last FY cost
Gale Business: Entrepreneurship	Searches	Business / Finance	0	0	#DIV/0!	\$ 4,454.14	
Gale Business: Plan Builder	Searches	Business / Finance	0	0	#DIV/0!	\$ 1,968.75	last FY cost
Gale Directory Library	Searches	General Reference	0	0	#DIV/0!	\$ 3,587.50	
Gale eBooks	Retrievals	General Reference	1	1	\$ 3,587.50	\$ 3,587.50	
Gale General One File	Searches	General Reference	22	22	\$ 500.95	\$ 11,020.96	
Gale Legal Forms	Searches	General Reference	0	0	#DIV/0!	\$ 4,611.80	
Gale UDeMy	Lectures Completed	Online Learning	112	112	\$ 49.22	\$ 5,512.50	last FY cost
Hoopla	Circulations	eBooks / AV	1426	1426	\$ 2.18	\$ 3,111.16	
Kanopy	Plays	eBooks / AV	845	845	\$ 1.23	\$ 1,040.00	
LexisNexis (NexisUni)	Retrievals	Periodicals	70	70	\$ 69.60	\$ 4,872.00	last FY cost
LinkedIn Learning	Total Videos Viewed	Online Learning	103	103	\$ 67.96	\$ 7,000.00	last FY cost
Local History Digital Collection	Page Views	Genealogy	11458	11458	\$ 0.32	\$ 3,700.00	last FY cost
Mango Languages	Total Sessions	Online Learning	92	92	\$ 37.10	\$ 3,412.80	
Mergent Archives	Pages Viewed	Business / Finance	0	0	#DIV/0!	\$ 1,122.00	last FY cost
Mergent Intellect	Pages Viewed	Business / Finance	57	57	\$ 154.81	\$ 8,824.00	
Morningstar	Record Views	Business / Finance	40	40	\$ 188.90	\$ 7,556.00	last FY cost
Muzzy	Sessions	Online Learning	1	1	\$ 1,700.00	\$ 1,700.00	last FY cost
Newsbank Chicago Community Collection	Full Text Views	Periodicals	21	21	\$ 253.05	\$ 5,314.00	
Newsbank Heritage Hub	Full Text Views	Genealogy	3	3	\$ -	\$ -	last FY cost
Newspaper Archive	Total Page Views	Periodicals	42	42	\$ 109.52	\$ 4,600.00	

New York Times Digital Edition	Usage Sessions	Periodicals	815	815	\$ 2.83	\$2,303.60	last FY cost
Niche Academy	Total Views	Online Learning	49	49	\$ 34.49	\$ 1,690.00	last FY cost
Novelist	Total Requests	General Reference	80	80	\$ 13.06	\$ 1,045.00	last FY cost
Oxford English Dictionary	Total Item Investigations	General Reference		0	#DIV/0!	\$ 1,657.18	
Pebblego and Pebble Go Next	Article Views	General Reference	1	1	\$ 1,999.00	\$ 1,999.00	last FY cost
PressReader	Issues Opened	Periodicals	1117	1117	\$ 4.67	\$ 5,219.20	
ProQuest: Ancestry Library Edition	Total Documents	Genealogy	970	970	\$ 1.81	\$ 1,751.73	
ProQuest: Chicago Tribune	Total Documents	Periodicals	362	362	\$ 15.89	\$ 5,753.66	last FY cost
ProQuest: Chicago Tribune Historical	Total Documents	Periodicals	115	115	\$ 37.70	\$ 4,334.99	
ProQuest: CultureGrams	Total Pages Viewed	General Reference	0	0	#DIV/0!	\$ 1,385.87	
ProQuest: Fold3	Total Documents	Genealogy	26	26	\$ 48.85	\$ 1,269.97	
ProQuest: Heritage Quest	Total Documents	Genealogy	56	56	\$ 12.79	\$ 716.22	
ProQuest: Newspapers.com	Total Documents	Periodicals	92	92	\$ 67.25	\$ 6,187.22	
ProQuest: New York Times	Total Documents	Periodicals	73	73	\$ 71.08	\$ 5,188.68	
ProQuest: New York Times Historical	Total Documents	Periodicals	62	62	\$ 68.15	\$ 4,225.00	
ProQuest: Research Library	Total Documents	Periodicals	65	65	\$ 81.53	\$ 5,299.55	
ProQuest: Wall Street Journal	Total Documents	Periodicals	480	480	\$ 2.10	\$ 1,008.91	
Record Information Service (Public Record)	Total Visitors	General Reference		0	#DIV/0!	\$ 575.00	last FY cost
Reference Solutions (Reference USA)	Total Searches	Business / Finance	75	75	\$ 112.80	\$ 8,460.00	
Scholastic Teachables	Documents	General Reference	145	145	\$ 6.55	\$ 950.00	
S&P Net Advantage	Total Usage	Business / Finance		0	#DIV/0!	\$ 11,781.00	last FY cost
SimplyAnalytics	Maps Created	General Reference	6		#DIV/0!	\$ 13,158.42	last FY cost
Statista	Result Clicks	Business / Finance	25	25	\$ 260.00	\$ 6,500.00	last FY cost
Tumblebooks	Book Views	eBooks / AV	7	7	\$ 91.31	\$ 639.20	last FY cost
Value Line	Logins	Business / Finance	393	393	\$ 8.47	\$ 3,330.00	last FY cost
Weiss Ratings	Page Views	Business / Finance	31	31	\$ 90.16	\$ 2,795.00	
World Book	Content Views	General Reference	17	17	\$ 119.21	\$ 2,026.50	
OTHER							
App	Sessions			0			
Website	Sessions		17598	17598			