

Wilmette Public Library Director's Report – April 18, 2023
Library Activities for March-April 2023
Anthony Auston, Director

Staff Development Day



Wilmette Public Library Staff Development Day group photo on March 3, 2023

On Friday, March 3, 2023, Wilmette Public Library was closed to the public for our first in-person Staff Development Day since 2019. With nearly 80 staff members participating, over 90% of our team was able to attend this essential day of reflection, goal setting, training, team-building, and professional development.

As part of the director's State of the Library presentation that kicked-off the day, we took time to acknowledge how much our team has grown in the since 2019. We introduced our new(er) staff, welcomed back some former employees, talked up staff who recently made the commitment from part-time to full-time, congratulated all of the staff who have been promoted, and celebrated over 50 staff who've marked milestone anniversaries of 5, 10, 15, 20, 25, and 30 years. Director Auston then briefly outlined our library operations and history, provided an overview of our statistical achievements of the recent past, along with projections and inferences of what some of the data suggests. He provided an overview of our key activities over the next year in terms of HR, policy, board relations, financial management, and work on our building and grounds. He previewed a few upcoming projects including the BAS, telephone system replacement, and local history digitization. He explored our committees and how that structure is growing and creating more opportunities for professional development and community engagement. He provided an overview of key trends in our industry and in area libraries. He then reported on our strategic planning process, the data we've collected, and the themes of our plan in development, as well as the process going forward. We then had a lively Q&A session exploring a number of topics in greater depth, including the future renovation, evolving services, technologies, and challenges and opportunities. Each step along the way staff offered mutual praise, demonstrating what sets the work culture at our library apart from other workplaces. Our team exhibited such incredible support and collegiality for other another that was evident and carried through the whole day.

The balance of the day featured three breakout sessions with three options for each, including department tours, orientations to new services and resources, and learning opportunities including ASL and yoga for wellness. We had a professional photographer on-site to take individual headshots of staff for the upcoming staff directory/onboarding project for our new intranet site, and the photographer also took a number of group photos of our team. Our afternoon keynote featured Wilmette Police Community Resource Officer and School Liaison Valerie Davis, who presented an overview of emergency preparedness, situational awareness, and active shooter-specific training. We closed the day with department meetings. Overall, Staff Day 2023 was a remarkable success and validated so much of what we know about our outstanding team. A photo collage of the day's activities is appended to this report.

Many thanks to our 2023 Staff Day Committee for coordinating: Shanti D'Costa, Mary Dormin, Amy Jung, Susan Kaplan-Toch, Sarah Jo Zaharako, and committee chair Linnea Lundberg.

Welcome Desk & Shelving

The Shelving and Welcome Desk teams may seem like different departments, but work well together and both welcome the community in different ways.

Besides sorting and shelving all the incoming materials, Shelving staff have a wide range of duties. Staff collaborates with the Technical Services team to have material statuses changed from "new" to "old" in the catalog, then we take off the "new" dots. On a weekly and monthly basis, we move newspapers to storage, or to be recycled. We help Reference staff by pulling lists of items for weeding. We shelve items in compact storage room and maintain that space. We also keep aside extra copies of books, so there are no more than two on the regular holdings shelves. Shelves charge the Wonderbooks and Vox Books collections, and clean/repair all of the DVD and CD disc media that are noted as scratched or that will not play.

Welcome Desk staff does more than just answer the phone and greet patrons. We compile statistics each month. We make all of the new endcap signage when collections shift (which we do a lot these days!). We help other departments with small projects when we can, and we have a working knowledge of what each department does so we know where to direct calls.

Shelving and Welcome Desk Manager Patsy deVuono and full-time Shelver Mary Dormin attended "Serving Deaf Patrons in the Library," a two-part webinar on March 22 and 23 presented by Kathy MacMillan. This informative look at the deaf community included content ranging from preferred identities (deaf or hard of hearing) to different ways of communicating. In terms of takeaways, attitude is the most important starting point; as long as you try, you are ahead of others. One doesn't need to know every sign; start with and use the signs you know.

The lower level shifting project continued in March. All of the books in the 700s (Arts, Architecture, Landscaping, Crafting, Sports, etc.) have been shifted. The collections are no longer stored on the bottom shelf and the top shelves are now lower for greater ease and

improved accessibility. As an added bonus, there are now four more display shelves. The remaining shelves still need more weeding before we can continue. The shelves may be a little tighter for the time being, knowing that more weeding is to come.

The Large Type area is also currently being weeded. The books are being brought up from the bottom shelf and staff is beginning to move the shelves for greater accessibility.

Statistics of note for March:

The Welcome Desk answered nearly 1300 phone calls in March. Welcome Desk staff answered 554 reference questions and directed 649 patrons to various destinations in the library. Shelving staff continue to help patrons throughout the building, mostly with directional questions. In March, the shelver team helped around 40 patrons while in the stacks.

Shelving staff receive and unpack interlibrary deliver bins every weekday morning. These bins include Wilmette items returned to other libraries as well as holds from other libraries to our patrons. In March, Shelving staff unpacked and processed 279 bins, averaging 53 per week.

Staff uses the Automated Material Handling system (AMH) to check in the majority of our delivery items and returns. In February, the AMH processed 72,266 items. Of those items, nearly 28,000 required additionally staff handling, including items on hold or items with multiple parts that need to be manually inventoried. These items are called “exceptions” and are separately processed by Circulation staff. Shelving staff has also started putting all of the materials to-be-reshelved through the AMH. This should help catch any errant items left out by patrons that may have gone “missing”. It will also better reflect the amount of materials that staff handles on a day-to-day basis.

Collections

Physical

During the month of March we added a Sphero Specdrums to the Library of Things collection. DMS Associate Ethan Herdrich finalized the Meta Quest 2 VR Headset, which is now also circulating in the Library of Things collection. The device already has 10 holds, indicating a high level of interest and demand. The library is considering purchasing a couple more headsets for in-house programming. DMS Manager Lauren Kelly is investigating this further.

DMS Assistant Manager Linnea Lundberg continues to process and refine the workflows regarding Library of Things items. This month she worked on processing items, digitizing user guides, creating pieces lists, updating the LoT web page, and finalizing documentation for six different circulating items.

Digital

Databases and eContent

This month marks the end of the third quarter of the fiscal year. Lauren is working to finalize all renewals / quotes, and is already looking ahead to FY 23-24. They approved a number of quotes and created a new budget / statistics document for next fiscal year.

Business Librarian John Amundsen requested a trial of a new product, SimplyAnalytics. Lauren reached out to the vendor to get more information, including a quote, trial, and Zoom demonstration. John will provide feedback in April and we may add this product to our online resources next fiscal year.

With the available funds that resulted from the Gale Literature cancellation, Lauren pursued a trial of EBSCO databases through a RAILS package deal. After feedback from Adult Services, Lauren finalized this new product, which will be active on July 1.

Since OverDrive dropped *The Economist* from its e-magazine platform, PressReader picked up the distribution rights. Lauren got in contact with our rep to add this popular title to PressReader. This will go into effect in early April.

Lauren also reached out to every online resource vendor for products that authenticate via SIP2 protocol in anticipation of the Polaris / CCS Server Migration on April 10 to ensure minimal service disruption.

OverDrive announced that they will be sunsetting the old OverDrive app on May 1 in favor of the new/updated Libby app. Lauren shared this information with all Adult Services staff, who handle the bulk of ebook troubleshooting inquiries.

Some highlights in March:

- Gale Presents: Udemmy, an online video course product, has had steadily increasing usage this fiscal year. There were 188 lectures viewed in March, up from an average of 60 on average from July-Feb.
- Hoopla saw a substantial increase in use this month with 1554 circulations. This resource tends to average 1283 uses per month. Hoopla has added interesting content in recent months, including “Binge Passes” and MasterClass.
- Newsbank also had the highest use since we first got the product in August, with 99 retrievals. This product contains 270 hyper-local newspapers, including Wilmette Life. This increase in use was likely related to the April 4th consolidated election.
- Pressreader saw the highest usage yet this fiscal year, with 1107 issues opened, up from an average of 901.
- Usage of Value Line has gone up each month this fiscal year. March had the highest usage yet, with 532 logins, up from an average of 326.

OverDrive

13,673 checkouts

- 8105 ebooks (59.3%)
- 4874 digital audiobooks (35.7%)
- 694 eMagazines (5.0%)

The top titles by checkout:

1. Tomorrow, and Tomorrow, and Tomorrow (eBook) by Gabrielle Zevin - 46
2. Spare by Prince Harry (eAudio) - 45
3. Lessons in Chemistry by Bonnie Garmus (eBook) - 41
4. Lessons in Chemistry by Bonnie Garmus (eAudio) - 39
5. Demon Copperhead by Barbara Kingsolver (eBook) - 33
6. Spare by Prince Harry (eBook) - 33
7. It Starts With Us by Colleen Hoover (eBook) - 33

The most popular magazines:

1. The New Yorker – 66
2. Us Weekly – 50

Full summary of digital items added in the past three months:

Collection	January	February	March
eAudiobooks	682	423	820
eBooks	1365	799	1997
eMagazines	106	23	75
Hoopla items	942	933	922
Monthly total:	3095	2178	3814

Full summary of digital items withdrawn in the past three months:

Collection	January	February	March
Hoopla	977	1176	373

Year-to-date digital resource statistics are appended to this report.

Technical Services Statistics

Full summary of materials added in the past three months:

Collection	January	February	March
Adult Fiction	438	370	579
Adult Non-fiction	577	308	487
Teen Fiction	36	32	64
Teen Non-fiction	7	7	5
Youth Fiction	732	274	404
Youth Non-fiction	170	60	54
Adult Magazines	480	473	524
Youth Magazines	46	29	42
Adult Multimedia	142	278	182
Youth Multimedia	39	17	42
Other (Library of Things, etc.)	79	57	46
Monthly total:	2746	1905	2429

Full summary of items withdrawn in the past three months:

Collection	January	February	March
Adult Fiction	936	522	734
Adult Non-fiction	643	1098	1127
Teen Fiction	134	17	50
Teen Non-fiction	51	1	0
Youth Fiction	503	690	523
Youth Non-fiction	53	408	160
Adult Magazines	709	504	405
Youth Magazines	321	4	2
Adult Multimedia	383	540	218
Youth Multimedia	311	365	207
Other	1	2	0
Monthly total:	4045	4151	3426

Technical Services sent 98 boxes of withdrawn items to Better World Books in March.

Circulation

Kim Hegelund announced that she will be leaving her Circulation Manager position to take on progressive responsibilities as the Circulation Manager at Northbrook Public Library where she will manage a larger team. Kim started at Wilmette Public Library in October of 2020, and during her time here she has made considerable contributions to the department and the library. Kim used her skills and experience to help establish our recent RFID system, including updates to service desk equipment and procedures, as well as wrapped open holds. Kim also helped to work out the nuances in our checkout stations, Automated Materials Handling System, and she was instrumental in the implementation and launch of our new 24/7 Locker project. Kim worked with Anthony and the board to review and update our Circulation Policy, as well as the periodic review of loan rules. She has been a collaborative member of the Library of Things Committee, and also serves on the PAS Committee for CCS. Kim’s creativity, problem solving skills, and dedication will certainly be missed. Kim’s last day at the library will be Friday, April 21. We wish Kim all the best on this next venture in her career.

Circulation Statistics of Note for March

It is exciting to report that, for March 2023, we came closest to our pre-pandemic physical circulation statistics for the first time. We were just 700 items shy of our March 2019 figures!

Current and Past Circulation by Fiscal Year

	2018/2019	2019/2020	2020/2021*	2021/2022	2022/2023
July	68,740	66,182	33,804	59,462	59,742
Aug	67,729	64,303	50,795	21,368*	59,932
Sept	62,444	59,292	55,261	64,184	53,587
Oct	62,202	60,195	55,820	50,538	53,994
Nov	61,400	61,307	46,631	53,720	54,850
Dec	56,962	55,668	35,822	51,141	51,452
Jan	60,403	61,130	31,822	53,798	57,424
Feb	56,946	57,932	32,640	49,767	52,127
March	62,305	29,435*	52,239	55,073	61,616
April	59,323	28*	52,875	53,537	
May	59,032	87*	54,781	51,235	
June	61,772	7,422*	56,560	55,012	
Total YTD	739,258	522,981	559,050	618,835	504,724

*FY 19/20: building closed for a portion March-June due to pandemic

*FY 20/21: building hours reduced by 20% overall due to pandemic

*FY 21/22: building closed in August for 2 weeks for capital repairs

Wilmette Public Library Monthly Statistics as a Whole For 3/2023	
Total Checkins	33,983
Checkout Stations	19,202
Leap Checkout and Renewal	13,745
Total Checkouts	32,980
Auto-renewal	27,295
Power PAC Renewal	625
Leap Checkout and Renewal	267
Checkout Stations	305
Total Renewals	28,636
Number of your Library's items checked out system-wide	32,594
Holds Placed through your interface	6,325
Holds placed for/by your patrons	6,734
Holds Held	7,587
Holds Checked out	6,604
Holds Cancelled	1,343
Holds Unclaimed	946
Number Of Items Currently Out	34,701
Unexpired Patrons on file	14,569

Wilmette Public Library 24/7 Pickup Lockers Monthly Statistics For 3/2023	
Total Checkouts	208
Wilmette Cardholder	75
CCS and/or Reciprocal Borrower Cardholder	30
Holds Held	235
Holds Unclaimed	23

Year-to-date circulation statistics are appended to this report.

Adult and Teen Services

March Programs

Program	Name	Attendance
3/9 - Wills, Trusts, and Estates with Jacob Ehrensaft	John Amundsen	21
3/14 - C&C: The Black Tulip by Alexandre Dumas	Katy Jacob	9
3/16 - Strictly Business Toolbox: Statista with Rachael Williams	John Amundsen	19
3/23 - Giving: A Financial Planning Perspective with Ed Gjertsen	John Amundsen	8
3/11 - Your Next Step: Writing Your Family History	EvaAnne Johnson	35
3/8 - The Equal Rights Amendment: A Century in the Making	Rachel Garcia	37
3/28 - Novels @ Night: Nonfiction Edition: Easy Beauty	Rachel Garcia	1
3/9 - Teen Spa Night: Eye Masks	Krista Hutley (with Eti and Jennifer)	6
3/10 - Teen Take & Make: (Apple) Pi Day	Krista Hutley	21
3/15 - Girls in Stem	Krista Hutley	1
3/18 - D&D	Krista Hutley	4
3/23 - Project LLT	Krista Hutley	5

In March, John Amundsen launched the first of our “Strictly Business Toolbox” series of virtual lunch hour programs which feature patron-facing demonstrations of the library’s newest business e-resources, with the goal to increase usage of these powerful new tools. The first session on March 16th highlighted Statista, a comprehensive data analysis platform featuring millions of statistics and thousands of market reports, led by Rachael Williams with Statista. The session beat previous lunch hour programs with 19 attendees logging on. In May, we will continue the series with our Gale Business representative Kirk Peterson, who will provide

overviews of Gale Business: Plan Builder, which guides entrepreneurs through the steps of developing a customized business plan, and DemographicsNow, which has a wealth of demographic and marketing information and mapping tools.

On March 14, Colleen McCarroll with the Cook County Law Library visited John Amundsen for a tour of our law books and resources and to discuss what resources she maintains at her facility in the Cook County Circuit Court building in Skokie so we can refer patrons between our two respective collections.



Jacob Ehrensaft presenting “Wills, Trusts, and Estate Planning Basics” on March 9 in the Auditorium

The April/May library newsletter arrived at households in late March and featured this year’s One Book, Everyone Reads title, *Now Is Not the Time to Panic* by Kevin Wilson. A full slate of programs is planned starting in April and culminates in an author visit on May 11. The Friends are generously sponsoring the series. All of the library’s seventy-two copies of the book are checked out, with more likely being added now that programs are being advertised. Staff and patrons are looking forward to a successful series!

On International Women’s Day, the library hosted local attorney and legal scholar Michele Thorne. She discussed the history and future of the Equal Rights Amendment. The program was in partnership with both the League of Women Voters of Wilmette and the Village of Wilmette Human Relations Commission. Commissioner Sathi Mothkur and LWVW co-President Anne Sullivan both gave opening remarks.

There were several visits to the Local History Room this month, including a very special visit from descendants of the Ouilmette family. The two cousins traveled from out of state to visit the Local History Room and several other historical landmarks in Wilmette to learn more about their Ouilmette heritage and the history of their family in Wilmette. Local History and Genealogy Librarian EvaAnne Johnson was honored to show them the resources that we had

related to their family. The village of Wilmette was founded on land that once belonged to Archange Ouilmette and her eight children. Last fall, a plaque honoring the Ouilmette family was dedicated at the Lake Street entrance to Gillson Park.



Teen Librarian Krista Hutley and Youth Services Manager Andrea V. Johnson worked with New Trier High School junior Logan Dubansky to present a storytime to children with a picture book he wrote and illustrated about how locals in Bristol Bay, Alaska, saved their land from mining, followed by a letter-writing activity to the White House on a similar environmental challenge. This program is a part of his Integrated Global Studies School class project that required an outreach component. The program will take place April 6.

Krista Hutley worked with New Trier Junior Lars Arlandson to plan and schedule a presentation on solar energy and Wilmette Village's Community Solar initiative to the Wilmette community. This program is a part of his Integrated Global Studies School class project that required an outreach component. The program will take place April 10.



Krista Hutley worked with a committee to develop two panels on tabletop role-playing games (TTRPGs) in libraries at Chicago Comics and Entertainment Expo (C2E2) on March 31. The group consisted of four children's and teen librarians, two Northwestern University students who run the college's TTRPG club, and the Librarian & Inclusion, Diversity, Equity & Accessibility Coordinator from DePaul University. Krista presented on one of the panels: *Dungeon Academy: Leveling Up TTRPGs in Your Library*.

Krista Hutley received a follow-up email from Mather High School librarian Kristin Wilber about the YA book donations they received as a part of Krista's work on the Best Fiction for Young Adults selection committee for Young Adult Library Services Association (YALSA), a division of ALA. Krista donated around 250 books to their high school library.



“Good Afternoon --

A quick update on the beautiful, wonderful books you donated to our students!

They're a huge hit. Word is around that we have great reads -- classes are demanding that their teachers take library "field trips." It's just incredible.

Our school is a kinder, more engaged, and more literate place thanks to you.

KW”

Youth Services

Community Engagement

At the end of March our spring Storywalk went up in Hibbard Park. Families can walk along the picture book *Except Antarctica* by Todd Sturgell, a story about a determined group of animals that travel through fields, forests, and cross an ocean to achieve their goal.



On March 13, Youth Services School Engagement Librarian Eti Berland hosted a local Scout group in the library, including a tour, instruction about how to use the library catalog to find books they'll love, and an energetic nonfiction scavenger hunt in the stacks, complete with prizes for finding the clues. The 15 scouts had a blast visiting the library and learning more about how to access library resources.



Preschool Outreach Librarian Ruth Bell made ten deliveries of books and kits to Wilmette preschools. Ruth also led students on a tour of the library and showed them how to borrow books using the Checkout Stations.



Librarians Sarah Jo Zaharako and Krista Hutley created “social stories” for children and teens which have been posted to the Accessibility page on our website. Social Stories, developed by educator Carol Gray, are learning tools developed to share information with individuals with autism, but the visual preparation they provide can be helpful for many people. Visual stories can help prepare people who are unfamiliar with our building and services and allow them to know what is expected. <https://www.wilmettelibrary.info/services/accessibility>

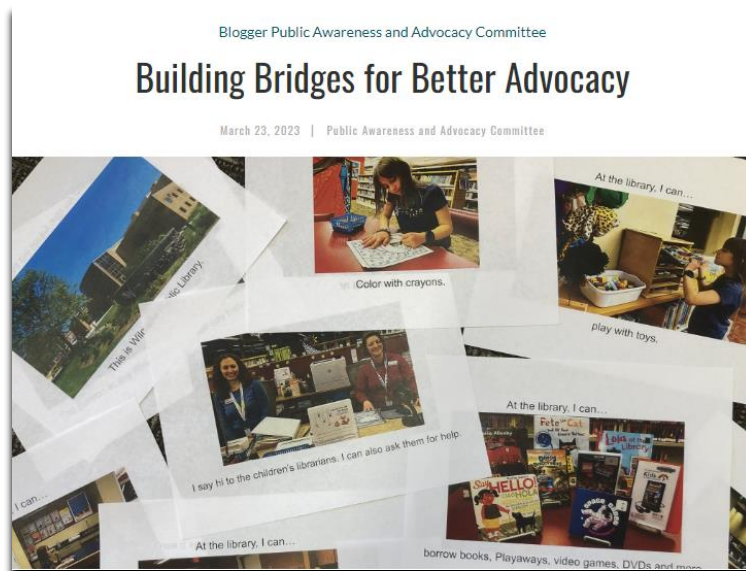
SOCIAL STORIES

Planning a visit to Wilmette Public Library? Check out these social stories to learn what to expect and get more comfortable before your visit.



Youth Services Librarian Sarah Jo Zaharako wrote a blog post “Building Bridges for Better Advocacy” for the Association for Library Service to Children’s Public Awareness and Advocacy committee (ALSC). It features our new social story.

<https://www.alsc.ala.org/blog/2023/03/building-bridges-for-better-advocacy/>



Our March Let's Learn Together Family Workshop was co-presented with Crystal Elliott-O'Connor, MAT ECE, MDiv FCC. With 30+ years in early childhood education and family support, Crystal has developed a unique set of skills and passions from which she works today as a consultant. She partners with individuals, agencies, and organizations to increase racial awareness and create a critical mass of like-minded folks working toward liberty in our society.



Educator Crystal Elliott-O'Connor co-led our Let's Learn Together Family Workshop this month. Using books and hands-on activities, families talked about race and racism, fairness, equity, and justice.

Local language teacher Ling Liu presented Mandarin-English Bilingual Storytime on Saturday, March 4, to seven children who enjoyed stories and activities in Mandarin and English.

During the storytime break we hosted a performance from the children's music duo Little Parade, who had everyone singing along to their original tunes with lyrics in English and Spanish.

Youth Services Programs

Youth Services presented 46 programs in March that were attended by 1,770 patrons.

<u>Date</u>	<u>Title</u>	<u>Total attendance (adults + kids)</u>
3/1	Family Storytime	37
3/1	Family Storytime	45

3/2	Babytime	52
3/2	K-9 Reading Buddies of the North Shore	12
3/4	Mandarin-English Bilingual Storytime	7
3/5	Chess Club	17
3/7	Family Storytime	54
3/7	Family Storytime	55
3/7	Big Kid Storytime	19
3/8	Family Storytime	53
3/8	Family Storytime	37
3/8	Pajama Storytime	4
3/9	Babytime	56
3/9	Art for Big Feelings	9
3/9	Teen Spa Day: Eye Masks	7
3/10	Little Dabblers	75
3/10	Lego Club	16
3/11	Little Play Cafe	61
3/12	Let's Learn Together Family Workshop	20
3/14	Family Storytime	53
3/14	Family Storytime	58
3/14	Big Kid Storytime	15
3/15	Family Storytime	47
3/15	Family Storytime	41
3/15	Improv Group	5
3/16	Babytime	49
3/16	Illustrators' Club	13
3/16	Tween Lab: Galaxy Jar	4
3/17	Little Dabblers	72
3/18	Little Play Cafe	47
3/19	Chess Club	8
3/21	Family Storytime	47
3/21	Family Storytime	45
3/21	Big Kid Storytime	12
3/22	Family Storytime	48
3/22	Family Storytime	31
3/22	STEAM Lab: Build a Nest	12
3/22	Graphic Novel Book Club	10
3/23	Babytime	61
3/23	2nd and 3rd Grade Book Club	4
3/24	Little Dabblers	86
3/25	Wiggleworms Party!	123
3/28	Wiggleworms Party!	120
3/28	Andertoons: Kart-oon Racing	6
3/28	Andertoons: Mysterious Whodunit	4
3/30	Music and Movement with Little Parade	113

Photo highlights from our March programs:



Wiggleworms concert presented by a music teacher from the Old Town School of Folk Music



Making galaxy jars made in Tween Lab





Using our imaginations in our monthly Lego Club

Drop-In Activities

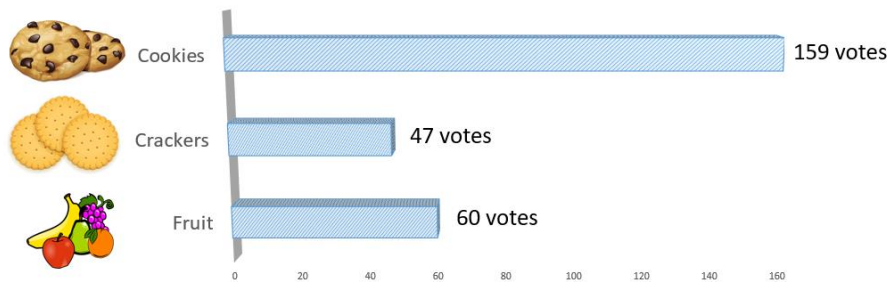
Youth services offered four Drop-In Free Play events attended by about 240 people, and put out the Imagination Playground which was enjoyed by 64 patrons.

Children who visited the second floor in March found several other drop-in activities to engage them during their visit. They wrote what they are looking forward to in spring on paper flowers and leaves and added them to our bulletin board display. They were challenged to try a children's book character scavenger hunt and a "Baby Animal" scavenger hunt. After searching all around the second floor, children showed their completed sheets to a librarian to get a sticker. We also put out bookmarks on cardstock paper to be colored in and taken home. To generate conversation about the April 4 Village election, we brought back our voting booth and asked them to vote for their favorite snack: crackers, fruit, or cookies. Cookies, with 159 votes, won by a landslide, followed by fruit with 60 votes and crackers with 47 votes. All our voters received an "I Voted!" sticker.



We voted. Who won?

The votes are in. Wilmette Library's favorite snack is cookies!



Thank you to all our voters!

One afternoon in the children’s room when the young children were particularly boisterous, Facilities & Safety Manager Marcos Levy gave an impromptu storytime about library safety. The kids were mesmerized and the nannies were thrilled for the bonus storytime. Marcos used the new Youth Services Social Story and puppets to explain how to play in the library safely.



Book Displays

Youth Services curated displays of books to highlight Women’s History Month and picture books with seek and find and other puzzling activities.

Digital & Maker Services

March Programs & Classes:

- 3/2: DIY Reaction GIF (Linnea Lundberg), 8, Virtual
- 3/7: Symbols of Technology (Linnea Lundberg), 8, Auditorium
- 3/10: Restore an Old Photo with Photoshop (Finn Dos Santos), 13, Virtual
- 3/11: Secret Gift Workshop (Janet Piehl), 11, Youth Program Room
- 3/13: Emoji Stickers (Janet Piehl), 8, Youth Program Room
- 3/14: What is AI Art (Ethan Herdrich), 7, Auditorium
- 3/23: Language Learning eResources (Alex Barzallo), 16, Virtual
- 3/29: Tech Take Apart (Janet Piehl), 5, Youth Program Room
- 3/30: Silhouette Cameo Stickers (Ethan Herdrich), 8, Auditorium

In March DMS Staff conducted 35 1:1 help interactions in the Technology Center. Topics include: Using Microsoft Excel, electronically signing a job offer, scanning documents, accessing archived information from a Twitter account, using an Android phone, email security, Apple ID recovery, and more.

There were 13 VHS Digitization sessions in March.

AS, DMS, and YS Staff also conducted Maker Appointments in the Youth Program Room:
TOTAL: 16 appointments, 40 attendees

DMS Librarian Janet Piehl ran this month's **Maker Garden**. This month patrons used rocks to design and build, sort, create nests, and write messages. This passive program had 200 participants.

Janet organized open making sessions for staff, set for April. All staff will have the option to come to the Youth Program Room to try out maker equipment and create something.

Lauren has continued to lead the Experiential Learning & Maker (ELM) Committee, an interdepartmental working group. The third meeting occurred on 3/28. The group shared about summer maker programs and explored Teams + Monday.com as tools to collaborate on the return of our popular MakerFest event, which is confirmed for Saturday, March 9, 2024.

DMS staff Ethan Herdrich and Finn Dos Santos worked together to research audio cassette digitization options and made a suggestion for a device to purchase for under \$30. Ethan worked this month to get the process up and running by testing it out and writing an instructions document. We're thrilled to expand the offerings of the Digitization Station.

This month, Ethan and Lauren met with IT Manager Michael Pocrnich to investigate how to implement a Minecraft video game club for elementary and middle school aged youth. Michael will be purchasing Education Edition licenses and will collaborate with Ethan to create a server for the program. This club will launch in September.

Also this month, Lauren met with Krista regarding circulating Nintendo Switch controllers to teens to use in the Teen Room. We expect to launch this option soon.

Linnea updated the formatting for the Technology Classes webpage to be consistent with the rest of the library website. She also made edits to the Accessibility web page.

3D Printing

3D printing the designs created in Maker Appointments has been integrated into the general 3D printing workflow in DMS. It is no longer a separate process with a separate pick up location. This will eliminate patron confusion, drastically improve the turnaround time for submitted 3D prints from Maker Appointments, and get patrons comfortable with using the web form.

- March 3D Print Submissions: 21
- 3D Prints from Maker Appointments: 7

Communications and Events

March Programs

Virtual

- Wednesday, March 1: The Weird and Wonderful World with Mary Roach (Illinois Libraries Present); 32 patrons
- Monday, March 6: Opera Lovers Lecture Corps: *Carmen* by Georges Bizet; **35 patrons**
- Thursday, March 9: Armchair Travels Presents: Summer Palaces of Russian Tsars with Olga Cardamone; **58 patrons**
- Tuesday, March 14: At Home Film Series: *Wildlife*; 3 patrons
- Tuesday, March 21: Armchair Travels Presents: The Delicious Dish on German Food with Anette Isaacs; **35 patrons**
- Friday, March 24: Losing at the Oscars with Marquee Film Talks; 23 patrons

In-Person

- Thursday, March 2: Armchair Travels: A Musical Journey Through Ireland with Ian Gould; 25 patrons
- Tuesday, March 7: Make a Paper Flower Wreath Maker for Adults with Karina Guico; 19 patrons (full with a waitlist)
- Monday, March 13: Drama Free: Guide to Managing Unhealthy Family Relationships (Family Action Network)
- Thursday, March 16: International Film Screening: *Miracle*; 2 patrons
- Thursday, March 16: Armchair Travels: A Tour of Five National Parks with Theresa Goodrich; 39 patrons
- Sunday, March 19: More Than Muses: Female Composers Throughout History with the Sapphire Woodwind Quintet Concert; **46 patrons**

For Women's History Month, we were excited to present More Than Muses: Female Composers Throughout History by the Sapphire Woodwind Quintet Concert. We've focused on supporting our heritage months with programming, and are pleased to see a good audience response.

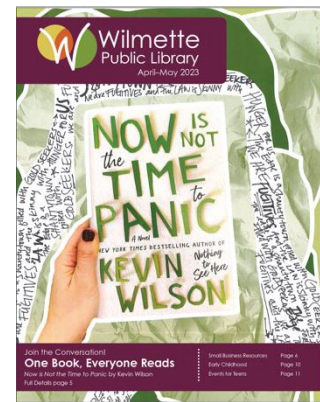
One Book, Everyone Reads

March was the official kickoff for this year's One Book season. Sarah Beth Brown has been managing the various aspects of OBER to ensure we have a full programming slate with comprehensive supporting materials, along with the enthusiastic work of team members from both Adult Services and Communications & Events. Sarah Rose produced collateral resources including posters and bookmarks, which are being distributed to patrons via our communication channels. Lydia Fair distributed a press release to local media, using a newly-compiled media list. We were pleased to see the story picked up by The Record North

Shore (attached). Lydia also worked on the website landing page for our OBER programming (<https://www.wilmettelibrary.info/onebook/2023>), making it a convenient to place a hold on the book, learn about events, and get detailed information about the book, the author, previous OBER titles, and the Friends. Jennifer Bartel has been working with all of the programming staff to get our full slate of events ready to go. We are particularly excited about a mini-masterpiece hands-on workshop and take home kit. We will be displaying the artwork in the building. One other particularly exciting development is the return of community art shows! Sarah is putting together the first community art show since before the pandemic, which will run through July. We'll be sharing more about this event as it rolls out.

March Communications

A major project this month was getting our April/May newsletter prepared and into homes. This issue focuses on One Book, Everyone Reads, with spotlight pieces on the new library lockers, AAPI Heritage Month, Let's Learn Together, inclusion tours, and dozens of programs for all ages. We were particularly pleased with this month's cover, which was the first time that we did an art/graphic presentation of a book rather than a photograph. We thought the bright book cover with the hand-drawn artwork was eye-catching, suited the tone and content of this year's OBER selection, and would help cement the selection in patron minds. Copies were mailed to all homes in the village in late March.



The full communications team worked on an ad for the Chamber of Commerce guide that's mailed to homes in the village. This year we updated our ad with new text spotlighting the vast array of resources and services available at the library. The new copy paired with an eye-catching design made for a great ad. Look for the new Chamber Guide later this spring.

Sarah Beth worked with Anthony on the text, formatting, and presentation of the draft Strategic Plan materials, an exciting step in this year-long process.

One of our department's long-term goals has been to improve our workflows on the library staff blog so that content is more consistent and topical, and we made major strides this month. Sarah Beth and Lydia met with all of the library content creators, and created a workflow to ensure that we have a steady stream of quality posts being published. We look forward to highlighting the many creative posts that our librarians and staff are making.

Lydia worked with a cross-departmental team to get our new Social Stories up and posted on the website. We're excited to be promoting these useful tools in the coming months.

In addition to these projects, the Communications team kept busy with the usual flow of content that they produce for the public and other departments. Sarah created nametags, business cards, and new signs throughout the building, and Lydia composed emails, Facebook

and Instagram posts, and general web content. Sarah Beth also began training Lydia on the newsletter creation process, so that Lydia can assist in the process as well as fill in for Sarah Beth in a pinch. We're excited to have more hands be able to do this important work.

Email and Social Media

We recently began sending our weekly events emails on Sunday instead of Monday, since we have so many programs each week and wanted to give more of a buffer before the start of the week. We have had a larger number of clicks for our programs than in previous months (we sent fewer emails but received more individual clicks on links), so we are excited to see that this small tweak is having an impact.

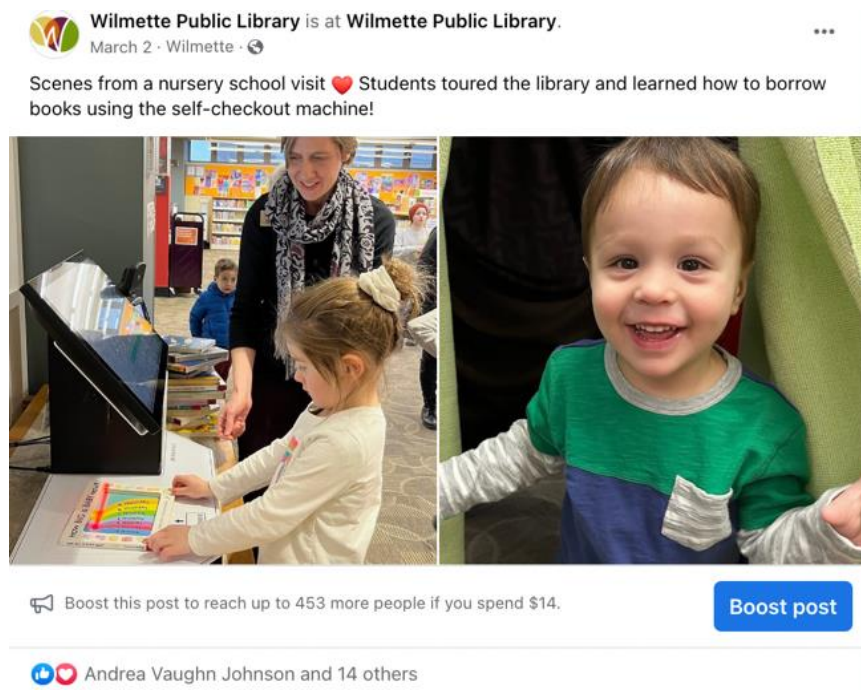
Email newsletter statistics from March:

- 72,691 Sends
- 1,597 clicks

The most clicks were for:

- One Book Information Page
- One Book Author Event registration
- Wills, Trusts, and Estate Planning Basics on March 9
- Make Your Own Mini-Masterpiece on Wednesday, April 12
- Language Learning E-Resources on Thursday, March 23
- Armchair Travels: A Tour of Five National Parks on March 16

Highlights from our Social Media channels:



wilmettelibrary
Wilmette Public Library



Liked by jillie__mae and 25 others

wilmettelibrary Check out these imaginative builds from this afternoon's Lego Club! 🧱 ... more

March 10

wilmettelibrary
Wilmette Public Library



Liked by jillie__mae and 24 others

wilmettelibrary Today, we learned the meanings of some of the most commonly used technology symbols. 📖 Find upcoming technology programs on our website... more

March 7

wilmettelibrary
Wilmette Public Library



Liked by jillie__mae and 30 others

wilmettelibrary We're open until 9pm today, stay awhile to browse and find your next great read! 📖 ... more

March 20

Wilmette Public Library is at Wilmette Public Library.

March 27 at 7:00 PM · Wilmette · 🌐

This microwave door release button (left) was 3D printed at the library! 🖨️ You can 3D print replacement parts to fix items you use every day, or design something completely new! Learn More & Submit a 3D Print: wilmettelibrary.info/3dprint



📣 Boost this post to reach up to 453 more people if you spend \$14.

Boost post

👍 You, Jillian McKeown, Krista Hutley and 12 others

1 share

Information Technology

IT Manager Michael Pocrnich and IT Assistant Christine Hightower completed a range of troubleshooting and system improvements for both the staff and public in March. Projects this month included: researching equipment updates and replacements, workstation and peripheral troubleshooting, relocation, configuration, installation, and network optimization. Throughout the month, the department assisted staff with equipment installation and training, reconfiguring/relocating workstations, coordination with CVI on resolution of open tickets, routine maintenance, equipment cleaning, and other updates.

Human Resources

Recruiting & Personnel

Circulation

As the last day for our current Circulation Manager, Kim Hegelund, draws near, we have posted the Circulation Manager position on both RAILS (<https://railslibraries.org/jobs>) and our website (<https://www.wilmettelibrary.info/about-us/employment>) with an application deadline of April 28, 2023.

Shelving

Our search for a part-time Shelver continues. HR Manager Michael Boone, along with Shelving Manager Patsy de Vuono and Shelver Mary Dormin, have conducted several interviews in the past weeks but have not presented an offer as of yet. This part-time position will cover mainly evening and weekend shifts.

Technical Services

Our search for a part-time Technical Services Assistant is drawing to a close. Out of the 5 candidates we prescreened, HR Manager Michael Boone along with TS Manager Jessica Thomson and TS Assistant Manager Shanti D'Costa, have conducted 4 interviews. From the interviews, we were able to narrow the list and we are currently in the middle of the offer process. We're hoping to have a decision to announce in the next week.

Youth Services

We are excited to announce that we have hired Lynne Wolfberg as our new part-time Youth Services Associate. Lynne started out as a Preschool Outreach Intern at the Des Plaines Public Library where she helped create diverse programs for children ages 2-5. She enjoyed working with kids and children's books so much that she currently serves as their part-time Library Assistant in their Youth Services department. In this role, Lynne not only gets to recommend books, engage in research, and create programs, but she also gets to help out with selecting and purchasing materials as well. Lynne has also volunteered at Glencoe District 35 libraries and has served as a Religious School Assistant Teaching Assistant for Am Shalom. Lynne's first day was Monday, March 20.

Trainings/Conferences

Staff Day 2023

During our March 3, 2023 Staff Day, HR Manager Michael Boone facilitated a break-out session that reviewed staff benefits, healthcare and wellness, retirement resources, as well as paid-time off. Many of the participants offered suggestions for consideration such as, health club and recreational discounts, fitness accessories, and wellness apps.

Documentation

On March 6, HR Manager Michael Boone attended a live webinar hosted by HR Source covering the importance of documentation. From Employee Handbooks and disciplinary processes to FMLA and ADA compliance, the importance of documentation every step of the way is crucial. The training was led by one of HR Source's legal counsel and offered helpful suggestions on how to simplify your recordkeeping and how often you should update documents.

HR All-Together Conference

Michael Boone will attend an HR Conference sponsored by HR Source on April 13. Topics for the one day conference range will from recruiting and retention to wage and hour investigations and documentation obligations. They will cap the day with an employment law update on recent changes to any state or federal employment regulations.

Policy

Illinois Paid Time-Off Act

Administrative staff has been reviewing our paid time-off practices and policy for part-time employees in preparation for the new Illinois Paid Time-Off Act that is set to go into effect on January 1, 2024. The new act will ensure that all employees are offered paid time regardless of full or part-time status. The act requires employers to offer paid time-off at the rate of one hour of paid time off for every 40 hours worked. There are many unanswered questions regarding this new legislation, and our HR consultants are keeping HR managers abreast of any updates or new information that develops. HR Source is advising clients to hold off on creating any new policy until more information is provided. Our paid time-off for full-time staff meets regulation requirements, but our accrual practice for part-time staff will need some revisions. Michael will keep us posted as new information develops.

Select Staff Meetings & Workshops

Staff regularly attend conferences and developmental webinars, and are actively cultivating new skills through dozens of programs and workshops on a diverse range of topics, including:

Meetings and Webinars:

- 3/1: Planning meeting for Chicago Comics & Entertainment Expo (C2E2) panel (Krista Hutley)
- 3/2: Electronic Content Consortium Annual Meeting (Lauren Kelly)
- 3/2: RootsTech 2023 Conference: Live Q&A - working with a German professional genealogist (EvaAnne Johnson)
- 3/7: AMH and circulation workflow tour for Mount Prospect Public Library (Kim Hegelund)
- 3/8: Adult Reading Round Table Spring Book Club Study (Rachel Garcia)
- 3/8: Best Fiction for Young Adults (BFYA) Meeting (Krista Hutley)
- 3/8: Teaching and Learning about Race: Fantastic Learning in Early Childhood (Sarah Jo Zaharako)
- 3/9: RootsTech 2023 Conference: Tracing Your Ancestry and connecting with your heritage from the Palestinian Diaspora (EvaAnne Johnson)
- 3/9/23 Newberry Library Webinar: Writing a Personal Urban History (EvaAnne Johnson)
- 3/9: Manga 101 Webinar through Young Adult Library Services Association (YALSA) (Krista Hutley)
- 3/11: Census data meeting with Ileana Serrano/USCB (John Amundsen)
- 3/13: ALSC Public Awareness and Advocacy Committee Meeting (Sarah Jo Zaharako)
- 3/13: Content Creators Meeting (John Amundsen, Kim Hegelund, Krista Hutley, EvaAnne Johnson, Lauren Kelly, Jillian McKeown)
- 3/13: ILA Reporter Advisory Meeting (John Amundsen)
- 3/13: RootsTech 2023 Conference: What's new at Ancestry in 2023? (EvaAnne Johnson)
- 3/14: Library tour with Cook County Law Librarian Colleen McCarroll (John Amundsen)
- 3/14: Association for Professional Genealogists Webinar: Win-Win Mentoring (EvaAnne Johnson)
- 3/14: International Federation of Library Associations: Local History and Genealogy Section: Providing New Insights in the Field of Genealogy in Asia (Panel Discussion) (EvaAnne Johnson)
- 3/15: Illinois Libraries Presents Programming Committee (Eti Berland)
- 3/15: Preparing for Challenges to Comics and Graphic Novels: What To Do When You Get One (Eti Berland, Jennifer Lee, Diane dos Santos, Andrea Vaughn Johnson)
- 3/16: CCS PAS Meeting (John Amundsen)
- 3/16: Statista Demonstration (patron-facing) (John Amundsen)
- 3/17: Census mapping tool tutorial with Ileana Serrano/USCB (John Amundsen)
- 3/17: Phone meeting with SCORE mentor Mark Lieberman (John Amundsen)
- 3/20: RootsTech 2023 Conference: Sean Astin Keynote Discussion (EvaAnne Johnson)
- 3/20: IDEA Committee Meeting (Michael Boone, Sarah Beth Brown, Patsy deVuono, Ethan Herdrich, Christine Hightower, Krista Hutley, Katy Jacob, Andrea Vaughn Johnson, Jennifer Lee, Carly Stauss, Sarah Jo Zaharako)
- 3/21: CCS: IT Technical Group Meeting (Christine Hightower, Michael Pocrnich)
- 3/21: Let's Learn Together: Choosing Books meeting with Katie Salo (Librarian at Glenview PL) (Rachel Garcia)
- 3/21-22: PLA series: Social Emotional Learning in the Library (Diane dos Santos)
- 3/21: Cook County Commissioner Scott Britton Meeting/Tour (Anthony Auston)

3/22: EmbraceRace.org: Why and How to Talk to Young Kids About Race with Dr. Nicol Russell (Sarah Jo Zaharako)
3/24: LACONI CCS Meeting (Kim Hegelund)
3/24: Lee & Low Spring-Summer 2023 Showcase (Sarah Jo Zaharako)
3/28: Experiential Learning & Maker (ELM) Committee Meeting (Ethan Herdrich, Lauren Kelly, Janet Piehl)
3/29: CVI Technology Planning Meeting (Anthony Auston, Michael Pocrnich)
3/30: Association for Professional Genealogists Chicago Region Meeting: Lecturing and Speaking (EvaAnne Johnson)
3/31: Defending Comics Today (@ C2E2) (Katy Jacob)
3/31: Understanding Horror: The Art and Science of Fear (@ C2E2)(Katy Jacob)
3/31: Discuss with a DM @C2E2 (Krista Hutley)
3/31: Dungeon Academy: Using TTRPGs in the Library @ C2E2 (Krista Hutley)
3/31: ILA Diversity Committee: United Shades Discussion Series (Andrea Vaughn Johnson)
3/31: Panelist on Dungeon Academy: Level Up TTRPGs in Your Library @ C2E2 (Krista Hutley)

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Attachments:

March circulation statistics by item and material collections; March online resource statistics by title and category; OBER article in Record North Shore; Staff Day 2023 Photo Collage

Highlights from “Growing Stronger Together” Wilmette Public Library’s Staff Day, March 3, 2023



Staff celebrated the milestone anniversaries of their colleagues



All staff received a succulent plant as part of our theme for the day



Librarians EvaAnne Johnson, John Amundsen, and Krista Hutley hosted an Adult Services Fireside Chat



Digital & Maker Service Associate Finn Dos Santos provided a tour of DMS and the Tech Center



Ethan Herdrich (DMS) and Jillian McKeown (AS) hosted our Library of Things Petting Zoo



DMS staff Lauren Kelly and Janet Piehl provided a hands-on Maker Equipment Tour



The lunch spread with delicious food from Pita Inn



... and an array of sweet desserts!



Staff enjoyed lunch and the chance to socialize with colleagues who may not ordinarily share shifts





Wilmette Police Community Resource Officer and School Liaison Valerie Davis presented an overview emergency preparedness and situational awareness strategies



HR Manager Michael Boone provided an overview of our benefits and employee assistance program



Youth Librarian Ruth Bell led staff through an interactive STEM Storytime



TS Manager Jessica Thomson provided an orientation of the magic of Technical Services



Librarian Jenny Klein led staff through yoga for wellness



Friends from our K9 Reading Buddies partners visited during our afternoon break



Friends from our K9 Reading Buddies partners visited during our afternoon break



Iden Nowlin presented American Sign Language for Library Interactions



Staff learned basic ASL to improve communications with staff and patrons



It was wonderful to have our bright and talented staff all together for the day



It's clear that we're a fun, energetic, and creative team and we sincerely enjoy working together in service of our community!

<https://www.therecordnorthshore.org/2023/03/31/news-briefs-bosworth-bridge-replaced-library-picks-one-book-everybody-reads-title-hp-foundation-picks-up-jordan-grant/>



Wilmette library picks community read

Now in its 16th year, One Book, Everyone Reads — Wilmette Public Library’s annual communitywide reading and discussion series — has its subject for 2023: “Now Is Not The Time To Panic,” by Kevin Wilson.

A press release from the library describes the novel as a coming-of-age tale of two teenagers who spend a summer creating anonymous art that sends their quiet Tennessee town, and the nation, into a frenzy.

Wilson will virtually visit the library via Zoom on May 11 and will discuss the book with Chicago-based writer, journalist, and curator Alison Cuddy. The event will be free.

Throughout the spring, the library will host a slate of programs and book discussions centered on the novel.

“Programs will examine influential art movements and the impact of real-life moral panics through community discussions, presentations and a film screening,” the release says. “In addition, three librarian-led book discussions and a wide range of art workshops will be held throughout the series.

Wilson is the author of three earlier novels. And “Now Is Not The Time To Panic” is a *New York Times* bestseller and a Read with Jenna book club selection. He lives in Sewanee, Tenn., with his wife, the poet Leigh Anne Couch, and his sons, and is an associate professor in the English department at Sewanee: The University of the South.

For more information, visit [the program’s website](#) to find a full schedule of events and to register for Kevin Wilson’s author visit.

One Book, Everyone Reads is funded by the Friends of the Wilmette Public Library.

04/02/2023

**Wilmette Public Library District
Activity At WLK Branch Stations
Monthly Statistics For 03/2023**

MaterialType	Number Of Items	Local Charges	Local Renewals	Total	Total + Lender	CCS ILL Lender	CCS ILL Borrower	Ratio
AV equipment	5	30	0	30	30	0	0	6.00
Bag	576	489	245	734	734	0	0	1.27
Blu-ray	1,462	228	134	362	402	40	76	0.25
Blu-ray New	130	119	1	120	124	4	15	0.92
Book	170,702	21,226	21,891	43,117	44,972	1,855	2,314	0.25
Book Club Bag	0	1	1	2	2	0	1	0.00
Book Hot	933	1,104	3	1,107	1,107	0	2	1.19
Book New	5,678	3,179	1,927	5,106	5,668	562	406	0.90
Boxset	0	8	6	14	14	0	8	0.00
Boxset New	0	4	0	4	4	0	4	0.00
Cassette	60	0	0	0	0	0	0	0.00
CD	14,871	848	431	1,279	1,553	274	265	0.09
CD Audiobook	5,590	260	227	487	549	62	39	0.09
CD Audiobook New	185	71	69	140	148	8	11	0.76
CD New	186	74	57	131	155	24	5	0.70
DVD	16,448	2,146	1,392	3,538	3,842	304	329	0.22
DVD New	412	600	53	653	682	29	39	1.58
DVD-ROM	1	1	0	1	1	0	0	1.00
eAudiobook	64,650	0	0	0	0	0	0	0.00
eBook	79,644	0	0	0	0	0	0	0.00
eMagazine	4,960	0	0	0	0	0	0	0.00
Equipment	3	12	0	12	12	0	0	4.00
eReader	0	3	0	3	3	0	0	0.00
ILL Material	0	47	9	56	56	0	0	0.00
Kit	8	8	4	12	12	0	2	1.50
Large Print	6,738	333	343	676	795	119	33	0.10
Large Print New	280	114	47	161	184	23	14	0.57
Launchpad	0	0	2	2	2	0	0	0.00
Magazine	3,941	279	776	1,055	1,055	0	0	0.27
Magazine New	259	2	0	2	2	0	0	0.01
Mobile Hotspot	20	23	0	23	23	0	0	1.15
MP3 Audiobook	0	2	1	3	3	0	2	0.00
Multimedia Kit	29	5	0	5	5	0	5	0.17
Newspaper	1,125	0	0	0	0	0	0	0.00
Online Resource	18	0	0	0	0	0	0	0.00
Other	15	285	4	289	289	0	0	19.27
Other Audiobook	0	1	0	1	1	0	1	0.00
Playaway	2,416	416	316	732	765	33	11	0.30
Playaway Audio Hot	0	0	1	1	1	0	0	0.00
Playaway Audio New	60	30	26	56	59	3	2	0.93
Record	1,580	1	1	2	2	0	0	0.00
Scores / sheet music	0	3	0	3	3	0	3	0.00
Seasonal AV	244	7	0	7	7	0	0	0.03
Seasonal Book	2,337	297	4	301	302	1	2	0.13
Special Collection	133	1	0	1	1	0	1	0.01
STEAM equipment	0	14	0	14	14	0	0	0.00
STEAM Kit	0	10	0	10	10	0	0	0.00
VHS	148	0	1	1	1	0	0	0.01
Videogame	1,050	485	531	1,016	1,039	23	40	0.97
Videogame New	0	6	0	6	6	0	6	0.00
Totals	386,897	32,772	28,503	61,275	64,639	3,364	3,636	0.16

Item Count is where the Item Owning Branch = YOUR BRANCH

Local Charge is where the Station_Branch = YOUR BRANCH

Local Renewal is where the Station_Branch = YOUR BRANCH

Lender is where the Item Owning Branch = YOUR BRANCH and the Station_Library not = Item_Library

Borrower is where the Station Branch = YOUR LIBRARY and Item Owning Library not = Station_Library

04/02/2023

**Wilmette Public Library District
Activity At Wilmette Library Stations
Monthly Statistics For 03/2023**

Collection	Number Of Items	Local Charges	Local Renewals	Total	Total + Lender	CCS ILL Lender	CCS ILL Borrower	Ratio	Auto Renewal
	2	0	0	0	0	0	0	0.00	0
Fiction	47,240	5,210	3,130	8,340	9,193	853	746	0.18	2,968
Magazines	4,751	204	568	772	772	0	0	0.16	555
Multimedia	37,949	3,845	2,042	5,887	6,621	734	794	0.16	1,914
Nonfiction	68,156	4,477	5,405	9,882	10,919	1,037	1,002	0.14	5,094
Online	141,658	0	0	0	0	0	0	0.00	0
Other	712	890	258	1,148	1,148	0	0	1.61	233
Teen Fiction	2,678	371	429	800	839	39	68	0.30	397
Teen Multimedia	71	15	15	30	34	4	2	0.42	11
Teen Nonfiction	390	80	98	178	184	6	22	0.46	88
Teen Online	2,987	0	0	0	0	0	0	0.00	0
Youth Fiction	44,816	13,655	12,441	26,096	26,553	457	808	0.58	11,972
Youth Magazines	575	77	208	285	285	0	0	0.50	204
Youth Multimedia	6,834	1,470	1,205	2,675	2,741	66	72	0.39	1,159
Youth Nonfiction	23,406	2,656	2,836	5,492	5,660	168	233	0.23	2,700
Youth Online	4,627	0	0	0	0	0	0	0.00	0
Youth Other	45	30	1	31	31	0	1	0.69	0
Totals	386,897	32,980	28,636	61,616	64,980	3,364	3,748	0.16	27,295

Item Count is where the Item Owing Library = YOUR LIBRARY

Local Charge is where the Station_Library = YOUR LIBRARY

Local Renewal is where the Station_Library = YOUR LIBRARY

Lender is where the Item Owing Library = YOUR LIBRARY and the Station_Library not = Item_Library

Borrower is where the Station_Library = YOUR LIBRARY and Item Owing Library not = Station_Library

The number of Auto Renewals is included in the numbers found in the Renewals Column

Category and Product	Metric Captured	July	August	September	October	November	December	January	February	March	Total	Cost per Use	Cost of Product
General Reference													
AP Stylebook	Page Views	x	x	x	4	2	0	0	2	0	8	\$ 30.00	\$ 240.00
CLCD: Children's Literature	Results	85	401	0	313	45	0	0	1477	0	2321	\$ 0.44	\$ 1,010.00
Consumer Reports	Page Views	948	664	1046	995	1096	1129	1462	1254	1085	9679	\$ 0.19	\$ 1,838.00
Consumers' Checkbook	Logins	8	6	13	7	2	2	5	8	5	56	\$ 8.04	\$ 450.00
Encyclopedia Britannica	Documents + Media	28	48	43	78	119	82	113	55	70	636	\$ 0.84	\$ 535.00
Facts on File (Infobase)	Total Views	24	90	16	3	135	0	38	20	79	405	\$ 8.43	\$ 3,414.59
FirstSearch (OCLC)	Total Searches	484	1555	669	720	222	194	55	250	171	4320	\$ -	\$ -
Gale Directory Library	Retrievals	0	8	0	23	12	0	0	10	0	53	\$ 66.04	\$ 3,500.00
Gale eBooks	Retrievals	0	15	8	6	2	0	0	8	6	45	\$ 77.78	\$ 3,500.00
Gale General One File	Retrievals	10	20	14	18	9	6	50	18	31	176	\$ 59.64	\$ 10,496.15
Gale Legal Forms	Retrievals	0	0	0	11	7	0	0	13	4	35	\$ 125.49	\$ 4,392.19
Gale Literature Criticism	Retrievals	0	92	0	0	0	40	0	22	0	154	\$ 78.38	\$ 12,071.00
Gale Literature Resource Center	Retrievals	0	14	0	12	44	4	10	0	1	85	\$ 37.86	\$ 3,218.00
Gale Literature: Dictionary of Literary Biography	Retrievals	0	8	0	1	8	4	0	0	0	21	\$ 22.95	\$ 482.00
Gale Literature: Lit Finder	Retrievals	2	7	0	5	4	3	4	0	4	29	\$ 32.07	\$ 930.00
Gale Literature: Scribner Writer Series	Retrievals	0	8	4	2	0	4	0	3	4	25	\$ 51.36	\$ 1,284.00
Gale Literature: Something about the Author	Retrievals	0	7	1	0	0	4	1	0	0	13	\$ 76.15	\$ 990.00
Gale Literature: Twayne's Author Series	Retrievals	0	8	4	2	0	4	0	0	4	22	\$ 86.77	\$ 1,909.00
Novelist	Total Requests	175	128	67	61	51	82	387	130	142	1223	\$ 0.85	\$ 1,045.00
Oxford English Dictionary	Total Item Investigations	13	6	32	20	13	110	35	16	0	245	\$ 6.44	\$ 1,578.27
Pebblego and Pebble Go Next	Article Views	1	9	4	0	8	3	0	0	5	30	\$ 66.63	\$ 1,999.00
ProQuest: CultureGrams	Total Pages Viewed	26	88	31	4	37	34	0	172	27	419	\$ 3.20	\$ 1,339.00
Public Records / Check Illinois	Total Visitors	219	225	226	230	237	243	246	249	253	2128	\$ 0.27	\$ 575.00
Scholastic Teachables	Documents	182	122	72	17	57	5	21	17	52	545	\$ 1.71	\$ 931.00
Who's Who (Oxford University Press)	Total Item Investigations	0	0	0	0	0	0	1	0	0	1	\$ 2,005.83	\$ 2,005.83
World Book	Content Views	0	5	12	11	30	19	23	53	37	190	\$ 10.16	\$ 1,930.00
Periodicals													
DLIL magazines	Checkouts	711	625	768	689	695	650	878	694	709	6419	\$ 0.17	\$ 1,072.59
LexisNexis - NexisUni	Retrievals	146	263	357	206	902	163	128	602	215	2982	\$ 1.63	\$ 4,872.00
Newsbank Chicago Community Collection	Full Text Views	x	135	89	34	9	11	11	51	99	439	\$ 11.75	\$ 5,160.00
Newspaper Archive	Total Page Views	3	2	125	127	36	48	29	166	25	561	\$ 7.81	\$ 4,382.00
New York Times Digital Edition	Usage Sessions	665	590	532	538	533	514	571	401	616	4960	\$ 0.46	\$ 2,303.60
PressReader	Issues Opened	645	837	974	1073	811	1089	822	959	1107	8317	\$ 0.88	\$ 7,292.38
ProQuest: Chicago Tribune	Total Documents	277	218	303	215	163	249	234	117	99	1875	\$ 3.07	\$ 5,753.66
ProQuest: Chicago Tribune Historical	Total Documents	111	358	125	216	104	183	383	620	348	2448	\$ 1.71	\$ 4,188.39
ProQuest: Newspapers.com	Total Documents	55	189	2	4	198	81	78	110	39	756	\$ 7.91	\$ 5,977.99
ProQuest: New York Times	Total Documents	80	62	215	91	63	59	111	67	81	829	\$ 6.05	\$ 5,013.22
ProQuest: New York Times Historical	Total Documents	20	13	87	19	2	41	21	23	104	330	\$ 12.80	\$ 4,225.00
ProQuest: Research Library	Total Documents	143	64	70	113	142	110	84	99	180	1005	\$ 5.09	\$ 5,120.34
ProQuest: Wall Street Journal	Total Documents	447	379	427	426	321	408	452	226	237	3323	\$ 0.29	\$ 974.79
Genealogy													
Find My Past	Total Views	0	0	7	0	0	0	0	0	0	7	\$ 142.14	\$ 995.00
Newsbank Heritage Hub	Full Text Views	x	8	12	13	23	38	11	67	8	180	\$ -	\$ -
ProQuest: Ancestry Library Edition	Total Documents	525	2581	1073	433	249	902	547	358	861	7529	\$ 0.22	\$ 1,692.50
ProQuest: Fold3	Total Documents	10	3	3	269	119	51	105	57	8	625	\$ 1.96	\$ 1,226.73
ProQuest: HeritageQuest	Total Documents	27	77	86	52	27	135	263	60	130	857	\$ 0.81	\$ 692.00
Online Learning													
Brainfuse	Database Usage	108	55	64	47	13	23	19	26	38	393	\$ 17.74	\$ 6,970.00
CreativeBug	Total Views	82	22	42	118	23	58	138	75	38	596	\$ 1.51	\$ 900.00
Gale Courses	Enrollments	0	7	2	3	0	0	1	1	2	16	\$ 315.40	\$ 5,046.36
Gale UDemj	Total Videos Viewed	0	123	0	80	27	19	147	87	188	671	\$ 8.22	\$ 5,512.50
LinkedIn Learning	Total Videos Viewed	116	100	54	134	61	234	140	198	52	1089	\$ 6.43	\$ 7,000.00

Mango Languages	Total Sessions	46	91	76	31	45	59	60	47	62	517	\$ 6.60	\$ 3,412.80
Muzzy	Sessions	2	3	0	0	0	0	5	0	2	12	\$ 141.67	\$ 1,700.00
Niche Academy	Total Views	30	40	19	43	18	19	31	28	8	236	\$ 7.16	\$ 1,690.00
Business / Finance													
Gale Business Insights: Global	Full Text Retrievals	10	0	0	42	24	3	0	1	57	137	\$ 41.32	\$ 5,660.73
Gale Business: Demographics Now	Retrievals	0	1	0	0	0	2	0	0	3	6	\$ 328.13	\$ 1,968.75
Gale Business: Entrepreneurship	Full Text Retrievals	2	0	0	0	0	0	2	0	0	4	\$ 1,060.51	\$ 4,242.04
Gale Business: Plan Builder	Retrievals	0	0	0	0	24	0	0	0	0	24	\$ 82.03	\$ 1,968.75
Mergent Archives	Pages Viewed	5	1	8	0	2	6	6	4	14	46	\$ 24.39	\$ 1,122.00
Mergent Intellect	Pages Viewed	31	31	26	26	68	48	105	172	139	646	\$ 13.02	\$ 8,412.00
Morningstar	Record Views	135	38	82	83	404	126	79	41	81	1069	\$ 7.07	\$ 7,556.00
Reference Solutions	Total Searches	90	47	119	114	152	100	175	280	24	1101	\$ 7.68	\$ 8,460.00
S & P Net Advantage	Total Usage	43	160	126	127	111	466	134	125	241	1533	\$ 7.68	\$ 11,781.00
Statista	Searches	4	0	2	8	12	5	13	118	47	209	\$ 62.20	\$ 13,000.00
Value Line	Logins	198	231	268	297	330	393	428	467	532	3144	\$ 1.06	\$ 3,330.00
Weiss Ratings	Page Views	8	16	30	25	57	20	22	14	14	206	\$ 13.57	\$ 2,795.00
eBooks / AV													
DLIL eBooks	Checkouts	7391	7530	7727	7839	7544	7863	8980	8105	8885	71864		\$ 179,019.36
DLIL audiobooks	Checkouts	4729	4715	4352	4588	4584	4546	5150	4874	5182	42720	\$ 1.56	
Hoopla	Circulations	1260	1287	1182	1213	1273	1342	1367	1345	1554	11823	\$ 1.99	\$ 23,571.96
Kanopy	Plays	793	820	791	775	743	881	977	849	730	7359	\$ 1.25	\$ 9,165.00
Tumblebooks	Book Views	25	8	44	15	2	22	10	17	46	189	\$ 3.38	\$ 639.20
OTHER													
App	Sessions	1477	1317	1262	1410	1280	1308	1655	1474	1545	12728		
Website	Sessions	15897	15519	14315	15497	15377	15306	19008	16613	18267	145799		

Product	Metric Captured	Category	July	August	September	October	November	December	January	February	March	Total	Cost per Use	Cost of Product
AP Stylebook	Page Views	General Reference	x	x	x	4	2	0	0	2	0	8	\$ 30.00	\$ 240.00
Brainfuse	Database Usage	Online Learning	108	55	64	47	13	23	19	26	38	393	\$ 17.74	\$ 6,970.00
CLCD: Children's Literature	Results	General Reference	85	401	0	313	45	0	0	1477	0	2321	\$ 0.44	\$ 1,010.00
Consumer Reports	Page Views	General Reference	948	664	1046	995	1096	1129	1462	1254	1085	9679	\$ 0.19	\$ 1,838.00
Consumers' Checkbook	Logins	General Reference	8	6	13	7	2	2	5	8	5	56	\$ 8.04	\$ 450.00
CreativeBug	Total Views	Online Learning	82	22	42	118	23	58	138	75	38	596	\$ 1.51	\$ 900.00
DLIL eBooks	Checkouts	eBooks / AV	7391	7530	7727	7839	7544	7863	8980	8105	8885	71864		
DLIL audiobooks	Checkouts	eBooks / AV	4729	4715	4352	4588	4584	4546	5150	4874	5182	42720	\$ 1.56	\$ 179,019.36
DLIL magazines	Checkouts	Periodicals	711	625	768	689	695	650	878	694	709	6419	\$ 0.17	\$ 1,072.59
Encyclopedia Britannica	Documents + Media	General Reference	28	48	43	78	119	82	113	55	70	636	\$ 0.84	\$ 535.00
Facts on File (Infobase)	Total Views	General Reference	24	90	16	3	135	0	38	20	79	405	\$ 8.43	\$ 3,414.59
Find My Past	Total Views	Genealogy	0	0	7	0	0	0	0	0	0	7	\$ 142.14	\$ 995.00
FirstSearch (OCLC)	Total Searches	General Reference	484	1555	669	720	222	194	55	250	171	4320	\$ -	
Gale Courses	Enrollments	Online Learning	0	7	2	3	0	0	1	1	2	16	\$ 315.40	\$ 5,046.36
Gale Business: Insights	Searches	Business / Finance	10	0	0	42	24	3	0	1	57	137	\$ 41.32	\$ 5,660.73
Gale Business: Demographics Now	Retrievals	Business / Finance	0	1	0	0	0	2	0	0	3	6	\$ 328.13	\$ 1,968.75
Gale Business: Entrepreneurship	Searches	Business / Finance	2	0	0	0	0	0	2	0	0	4	\$ 1,060.51	\$ 4,242.04
Gale Business: Plan Builder	Searches	Business / Finance	0	0	0	0	24	0	0	0	0	24	\$ 82.03	\$ 1,968.75
Gale Directory Library	Searches	General Reference	0	8	0	23	12	0	0	10	0	53	\$ 66.04	\$ 3,500.00
Gale eBooks	Retrievals	General Reference	0	15	8	6	2	0	0	8	6	45	\$ 77.78	\$ 3,500.00
Gale General One File	Searches	General Reference	10	20	14	18	9	6	50	18	31	176	\$ 59.64	\$ 10,496.15
Gale Legal Forms	Searches	General Reference	0	0	0	11	7	0	0	13	4	35	\$ 125.49	\$ 4,392.19
Gale Literature Criticism	Searches	General Reference	0	92	0	0	0	40	0	22	0	154	\$ 78.38	\$ 12,071.00
Gale Literature Resource Center	Searches	General Reference	0	14	0	12	44	4	10	0	1	85	\$ 37.86	\$ 3,218.00
Gale Literature: Dictionary of Literary Biography	Searches	General Reference	0	8	0	1	8	4	0	0	0	21	\$ 22.95	\$ 482.00
Gale Literature: Lit Finder	Searches	General Reference	2	7	0	5	4	3	4	0	4	29	\$ 32.07	\$ 930.00
Gale Literature: Scribner Writer Series	Searches	General Reference	0	8	4	2	0	4	0	3	4	25	\$ 51.36	\$ 1,284.00
Gale Literature: Something about the Author	Searches	General Reference	0	7	1	0	0	4	1	0	0	13	\$ 76.15	\$ 990.00
Gale Literature: Twayne's Author Series	Searches	General Reference	0	8	4	2	0	4	0	0	4	22	\$ 86.77	\$ 1,909.00
Gale UDeMy	Lectures Completed	Online Learning	0	123	0	80	27	19	147	87	188	671	\$ 8.22	\$ 5,512.50
Hoopla	Circulations	eBooks / AV	1260	1287	1182	1213	1273	1342	1367	1345	1554	11823	\$ 1.99	\$ 23,571.96
Kanopy	Plays	eBooks / AV	793	820	791	775	743	881	977	849	730	7359	\$ 1.25	\$ 9,165.00
LexisNexis (NexisUni)	Retrievals	Periodicals	146	263	357	206	902	163	128	602	215	2982	\$ 1.63	\$ 4,872.00
LinkedIn Learning	Total Videos Viewed	Online Learning	116	100	54	134	61	234	140	198	52	1089	\$ 6.43	\$ 7,000.00
Mango Languages	Total Sessions	Online Learning	46	91	76	31	45	59	60	47	62	517	\$ 6.60	\$ 3,412.80
Mergent Archives	Pages Viewed	Business / Finance	5	1	8	0	2	6	6	4	14	46	\$ 24.39	\$ 1,122.00
Mergent Intellect	Pages Viewed	Business / Finance	31	31	26	26	68	48	105	172	139	646	\$ 13.02	\$ 8,412.00
Morningstar	Record Views	Business / Finance	135	38	82	83	404	126	79	41	81	1069	\$ 7.07	\$ 7,556.00
Muzzy	Sessions	Online Learning	2	3	0	0	0	0	5	0	2	12	\$ 141.67	\$ 1,700.00
Newsbank Chicago Community Collection	Full Text Views	Periodicals	x	135	89	34	9	11	11	51	99	439	\$ 11.75	\$ 5,160.00
Newsbank Heritage Hub	Full Text Views	Genealogy	x	8	12	13	23	38	11	67	8	180	\$ -	\$ -
Newspaper Archive	Total Page Views	Periodicals	3	2	125	127	36	48	29	166	25	561	\$ 7.81	\$ 4,382.00
New York Times Digital Edition	Usage Sessions + Redem	Periodicals	665	590	532	538	533	514	571	401	616	4960	\$ 0.46	\$ 2,303.60
Niche Academy	Total Views	Online Learning	30	40	19	43	18	19	31	28	8	236	\$ 7.16	\$ 1,690.00
Novelist	Total Requests	General Reference	175	128	67	61	51	82	387	130	142	1223	\$ 0.85	\$ 1,045.00
Oxford English Dictionary	Total Item Investigations	General Reference	13	6	32	20	13	110	35	16		245	\$ 6.44	\$ 1,578.27
PebbleGo and Pebble Go Next	Article Views	General Reference	1	9	4	0	8	3	0	0	5	30	\$ 66.63	\$ 1,999.00
PressReader	Issues Opened	Periodicals	645	837	974	1073	811	1089	822	959	1107	8317	\$ 0.88	\$ 7,292.38
ProQuest: Ancestry Library Edition	Total Documents	Genealogy	525	2581	1073	433	249	902	547	358	861	7529	\$ 0.22	\$ 1,692.50
ProQuest: Chicago Tribune	Total Documents	Periodicals	277	218	303	215	163	249	234	117	99	1875	\$ 3.07	\$ 5,753.66
ProQuest: Chicago Tribune Historical	Total Documents	Periodicals	111	358	125	216	104	183	383	620	348	2448	\$ 1.71	\$ 4,188.39
ProQuest: CultureGrams	Total Pages Viewed	General Reference	26	88	31	4	37	34	0	172	27	419	\$ 3.20	\$ 1,339.00
ProQuest: Fold3	Total Documents	Genealogy	10	3	3	269	119	51	105	57	8	625	\$ 1.96	\$ 1,226.73
ProQuest: Heritage Quest	Total Documents	Genealogy	27	77	86	52	27	135	263	60	130	857	\$ 0.81	\$ 692.00
ProQuest: Newspapers.com	Total Documents	Periodicals	55	189	2	4	198	81	78	110	39	756	\$ 7.91	\$ 5,977.99
ProQuest: New York Times	Total Documents	Periodicals	80	62	215	91	63	59	111	67	81	829	\$ 6.05	\$ 5,013.22
ProQuest: New York Times Historical	Total Documents	Periodicals	20	13	87	19	2	41	21	23	104	330	\$ 12.80	\$ 4,225.00
ProQuest: Research Library	Total Documents	Periodicals	143	64	70	113	142	110	84	99	180	1005	\$ 5.09	\$ 5,120.34
ProQuest: Wall Street Journal	Total Documents	Periodicals	447	379	427	426	321	408	452	226	237	3323	\$ 0.29	\$ 974.79
Record Information Service (Public Record)	Total Visitors	General Reference	219	225	226	230	237	243	246	249	253	2128	\$ 0.27	\$ 575.00

Reference Solutions (Reference USA)	Total Searches	Business / Finance	90	47	119	114	152	100	175	280	24	1101	\$ 7.68	\$ 8,460.00
Scholastic Teachables	Documents	General Reference	182	122	72	17	57	5	21	17	52	545	\$ 1.71	\$ 931.00
S&P Net Advantage	Total Usage	Business / Finance	43	160	126	127	111	466	134	125	241	1533	\$ 7.68	\$ 11,781.00
Statista	Result Clicks	Business / Finance	4	0	2	8	12	5	13	118	47	209	\$ 62.20	\$ 13,000.00
Tumblebooks	Book Views	eBooks / AV	25	8	44	15	2	22	10	17	46	189	\$ 3.38	\$ 639.20
Value Line	Logins	Business / Finance	198	231	268	297	330	393	428	467	532	3144	\$ 1.06	\$ 3,330.00
Weiss Ratings	Page Views	Business / Finance	8	16	30	25	57	20	22	14	14	206	\$ 13.57	\$ 2,795.00
Who's Who (Oxford University Press)	Total Item Investigations	General Reference	0	0	0	0	0	0	1	0		1	\$ 2,005.83	\$ 2,005.83
World Book	Content Views	General Reference	0	5	12	11	30	19	23	53	37	190	\$ 10.16	\$ 1,930.00
OTHER														
App	Sessions		1477	1317	1262	1410	1280	1308	1655	1474	1545	12728		
Website	Sessions		15897	15519	14315	15497	15377	15306	19008	16613	18267	145799		