

Board meeting notices have been posted at Village Hall and the Metra Station. The Board meeting agenda has been posted on the WPL legal bulletin board and has been distributed to WPL staff members and the President of the Friends of the Library. The agenda and attachments are available on the web and in a binder at the Reference Desk.

WILMETTE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING AGENDA

Tuesday, February 20, 2018 at 7:30 pm in the staff lounge

- I. Call to Order and Roll Call.
- II. Approve Jan. Minutes. **Attachment 1**
- III. Presentation. Sarah Beth Brown will discuss her department, Community Services. **Attachment 2**
- IV. Public Comment.
- V. Treasurer's Report
 - A. Financial Reports for Jan. **Attachment 3**
 - B. Bills and Salaries for Jan. **Attachment 4**
 - C. Fundraising Report. **Attachment 5**
- VI. Action Items.
 - A. Comcast Contract for Fiber Networking Service. **Attachment 6**
 - B. Poblocki Proposal for Signage Fabrication and Installation. **Attachment 7**
 - C. Patron Ban. **Attachment 8** - not available for public view because it contains private information.
 - D. CVI Quote for iMac modules. **Attachment 9**
- VII. Discussion Items.
 - A. Teska Landscaping. There will be a Landscaping Steering Committee meeting with Teska on Wed., March 7, 10am in the Board Room. This is an open meeting. **Attachment 10**
- VIII. Director's Report. Monthly statistics, Polaris sample newsletter, Sunday hours survey results, strategic planning update, and interior space planning information are here. **Attachment 11**
- IX. Committee Reports.
 - A. ILA Representative. Illinois Library Association Newsletters dated Jan. 22, Jan. 26, Feb. 7, and Feb. 15 are here. **Attachment 12**
- X. Information Items.
 - A. Mike Boone joined the staff of WPL as Human Resources Manager, effective Tues., Feb. 6, 2018. Mike comes to us from the social service agency "Little Friends" where he was VP of HR for 11 years. "Little Friends" serves clients with autism and other developmental disabilities and finds opportunities for them to thrive within the community
 - B. Library Closing. Because of inclement weather, the Library was closed on Fri., Feb. 8, 2018. The Library re-opened on Sat., Feb. 9 at 9:00 am. Thanks to our facilities staff for keeping the walkways and entrances clear of snow and safe for everyone.
 - C. The director will attend the Presidents' Day Legislative Breakfast 2018 on Mon., Feb. 19, sponsored by ILA. No trustees will attend the event.

- D. Staff Institute Day is Fri. March 9. The Library will be closed. The theme is *The Future is Now*. Miguel Figueroa from the Center for the Future of Libraries will discuss current library trends.
- E. Trustees will meet as a Committee of the Whole on Wed., March 14 at 1pm to review the most recent salary compensation study and the WPL organization chart. This will be an open meeting and will be held in the Board Room in Administration.
- F. PLA 2018 is March 20 – 24 in Philadelphia. See www.placonference.org for additional information. Trustee McDonald will attend. Contact Heather if you wish to attend.
- G. Registration for National Library Legislative Day 2018 has opened. The event will be held in Washington, D.C. on May 7 & 8. For more information, see www.ala.org/nlld. Contact Heather if you wish to attend.
- H. The One Book, Everybody Reads (OBER) selection for 2018 is *A Gentleman in Moscow* by Amor Towles. The author will visit Wilmette and discuss his novel on Sun., April 22 at 3:00 pm at the Wilmette Jr. High Auditorium, 620 Locust Rd. A full roster of related programs will take place in the weeks leading up to his visit. Details are at www.wilmettelibrary.info/onebook. One Book programming is funded by the Friends.
- I. The Winter Reading Club for Kids, *Smitten with Books*, runs from Jan. 2 to March 4. Kids who read at least 10 days during this time period will receive a free book and be entered into the grand prize drawing. The last day to pick up a reading log at the Youth Services desk is Feb. 23.
- J. Cooperative Projects.
1. On Jan. 10, Krista Hutley, Adult and Teen Services librarian, met with several of the New Trier librarians and toured the 10th – 12th grade library and library commons. Krista and the librarians discussed ways to foster collaboration between WPL and the school library and effective way to serve high school students. New Trier librarians will promote WPL's programs and events. Krista received information on New Trier faculty and clubs to contact regarding WPL programs.
 2. On Jan. 11, Krista Hutley met with the librarian at Regina Dominican High School and toured the library. Krista determined that after-school programming at WPL could be successful since the high school library closes at 3:30. Learning how to use electronic databases and volunteering projects are areas that might foster collaboration between WPL and Regina students.
 3. On various dates during Jan., Ruth Bell of WPL Youth Services, visited Wilmette pre-school programs and met with directors and teachers to learn about their schools, discuss current library services and future partnerships.
 4. On Jan. 22, Ruth Bell met with two kindergarten afterschool classes at the Wilmette Park District to conduct Wind Tunnel tests. Children explored wind and flight by creating objects and testing them in the wind tunnel.

K. Communication. **Attachment 13**

XI. New Business / Old Business.

XII. Adjournment.