

DISTRIBUTION OF MEETING INFORMATION

Board Meeting Notices - Village Hall, League of Women Voters, WPLD website, WPLD trustees, front door of Library, WPLD legal bulletin board.

Agenda Hard Copy - Front door of Library, and Library legal bulletin board.

Agenda Email - All staff & President of the Friends of WPLD.

Agenda & Attachments Electronic Copy - WPLD website & all WPLD trustees.

NOTICE

Wilmette Public Library Board of Trustees will hold a virtual meeting to perform essential business only. Below are links to connect or call into the meeting.

Join by Computer:

<https://us02web.zoom.us/j/84870667229>

Meeting ID: 848 7066 7229

Join by Phone:

+1 312 626 6799

Meeting ID: 848 7066 7229



Wilmette Public Library

Board of Library Trustees Regular Meeting
Remote Audiovisual Conference
1242 Wilmette Avenue, Wilmette, IL 60091
June 23, 2020, 6:00 p.m.

Agenda

- I. Call to Order and Roll Call. (Call to Order - President McDonald, Roll Call - Secretary Barshis)
- II. Public Comment. (President McDonald) [10 minutes]
Meeting attendees who wish to address the WPLD Board of Trustees may do so here.
- III. Review draft of Minutes. (President McDonald) [3 minutes]
 - A. April 21, 2020 Regular Board Meeting Minutes. **Attachment 1**
 - B. May 19, 2020 Regular Board Meeting Minutes. **Attachment 2**
- IV. Presentations. None
- V. Treasurer's Report. (Treasurer Rodgers) [10 minutes]
 - A. Financial Reports for May 2020. **Attachment 3**
 - B. Bills and Salaries Check Detail for May 2020. **Attachment 4**
- VI. Action Items.
 - A. Annual Budget for Fiscal Year 2020-21. The Finance Committee met on June 16, 2020 to conduct their second review of the draft annual budget for FY 2020-21. The Finance Committee

recommends approval of the FY 2020-21 budget as presented in the accompanying attachment, totaling \$6,028,889 for library operations for the year. (Director Auston & Treasurer Rodgers) [20 minutes] **Attachment 5**

B. Review Recommendation of Finance Committee to Cease Collection of Overdue Fines. (Director Auston & Treasurer Rodgers) [10 minutes] **Attachment 6**

C. Contract Approval: Comprehensive LAN Management Agreement with Computer View Inc. (CVI). WPLD has maintained a working relationship with CVI since 1996. The proposed agreement covers the comprehensive management of installed inventory of 176 devices for two years (July 1, 2020 to June 30, 2022). The charge for the first 12 month term is \$64,600 and for the second 12 month term is \$65,900. The current agreement with CVI covers the comprehensive management of installed inventory of 176 devices for two years (July 1, 2018 to June 30, 2020) for a current annual charge of \$62,700. (Director Auston) [5 minutes] **Attachment 7**

D. Review and Approval of Updated Pandemic Response and Reopening Plan. (Director Auston) [20 minutes] **Attachment 8**

VII. Discussion Items.

A. Serving Our Public 4.0 – Standards for Illinois Public Libraries. Review Chapter 7 - Collection Management. (Director Auston) [3 minutes] **Attachment 9**

VIII. Director's Report. (Director Auston) [10 minutes]

A summary of Library department activities, a listing of meetings/workshops attended by the Director and staff, community engagement reports, monthly statistics, and other information are included in this section. **Attachment 10**

IX. Committees - Report on Meetings. [5 minutes]

A. ILA / RAILS Updates (ILA - Trustee Barshis, RAILS - Director Auston)

ILA coronavirus information page: <https://www.ila.org/advocacy/coronavirus-resources>

RAILS coronavirus information page: <https://www.railslibraries.info/issues/178451>

X. Information Items.

A. Communication. Comments from suggestion boxes will be distributed at the meeting.

B. The American Library Association (ALA) Annual Conference scheduled for June 25-30, 2020 at the McCormick Place Convention Center has been canceled due to the pandemic. An alternative virtual conference is being offered June 24-26: <https://2020.alavirtualevent.org/>. For more information on United for Libraries programs and training opportunities offered for Trustees, see <http://www.ala.org/united/>.

C. For Independence Day, WPLD will be closed all day Saturday, July 4, 2020.

D. As a requirement of the Illinois Public Library Annual Report (IPLAR), the Board Minutes Audit Committee is required to review minutes of WPL Board of Trustees meetings of FY 2019-20 prior to the August 2020 Board meeting.

XI. New Business/Old Business.
A. Review/schedule date/time of July 21, 2020 Regular Meeting.

XII. Adjournment.

[Estimated meeting length: 100 minutes]