



Board of Library Trustees Regular Meeting  
Lower Level Auditorium  
1242 Wilmette Avenue, Wilmette, IL 60091  
Tuesday, April 19, 2022, 6:30 p.m.

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### Agenda

- I. Call to Order and Roll Call. (Call to Order - President McDonald, Roll Call - Anthony Auston)
- II. Public Comment. (President McDonald) [10 minutes]  
Meeting attendees who wish to address the WPLD Board of Trustees may do so here.
- III. Review draft of Minutes. (President McDonald) [3 minutes]
  - A. March 10, 2022 Special Meeting Minutes. **Attachment 1**
  - B. March 15, 2022 Regular Meeting Minutes. **Attachment 2**
- IV. Presentations.
  - A. Computer View Inc. (CVI): LAN Management Introduction, Cyber Security Overview
- V. Treasurer's Report. (Treasurer Sommer) [10 minutes]
  - A. Financial Reports for March 2022. **Attachment 3**
  - B. Bills and Salaries Check Detail for March 2022. **Attachment 4**
- VI. Action Items.
  - A. Contract Renewal: Comprehensive LAN Management Agreement with Computer View Inc. (CVI). WPLD has maintained a working relationship with CVI since 1996. The proposed agreement covers the comprehensive management of installed inventory of 221 devices for two years (July 1, 2022 to June 30, 2024). The charge for the first 12 month term is \$77,200, and for the second 12 month term is \$81,200. The current agreement with CVI covers the comprehensive management of installed inventory of 176 devices for two years (July 1, 2020 to June 30, 2022) for a current annual charge of \$65,900. (Director Auston) [10 minutes] **Attachment 5**
  - B. Server Replacement Proposal. The Library's current server infrastructure is approaching its end of life and has reached its serviceable capacity. The total price for CVI's proposed replacement hardware, software, installation, and configuration is: file server \$33,542, and virtual server \$54,330. (Director Auston) [10 minutes] **Attachment 6**
- VII. Discussion Items.
  - A. Capital Repairs Project Update. (Director Auston) [10 minutes]
  - B. Summary of April 12, 2022 Finance Committee meeting. (Director Auston & Treasurer Sommer). The purpose of the committee meeting was to review the first draft Library operating budget for fiscal year 2022-2023 (July 1, 2022 - June 30, 2023). Committee members are Trustees Sommer (chair), Fishman, O'Keefe, Riddle. Trustee McDonald, as Board President, is an ex-officio member.

- VIII. Director's Report. (Director Auston) [10 minutes]  
A summary of Library activities by department, a listing of meetings/workshops attended by the Director and staff, monthly statistics, and other information are included in this section.  
**Attachment 7**
- IX. Committees - Report on Meetings. [5 minutes]  
A. ILA / RAILS Updates (ILA - Trustee Nealon, RAILS - Director Auston)
- X. Information Items.  
A. Communication. Comments from suggestion boxes will be distributed at the meeting.  
  
B. The Village of Wilmette is celebrating its 150<sup>th</sup> birthday in 2022. The Sesquicentennial Planning Committee, with members from the Village, Parks, Library, Historical Society, and other community organizations and representatives is planning the event calendar for the yearlong celebration. Learn more at: <http://wilmette150.org/>  
  
C. WPLD's annual "One Book, Everyone Reads" (OBER) series, sponsored by the Friends of the Wilmette Public Library, presents Dawn Turner's new novel *Three Girls from Bronzeville*. Ms. Turner will discuss the book with the community online on Wednesday, May 11 at 7:00pm. Visit [www.wilmettelibrary.info/onebook](http://www.wilmettelibrary.info/onebook) for updates and information all OBER-related events.
- XI. New Business.
- XII. Adjournment.

[Estimated meeting length: 80 minutes]