

THE BOARD OF LIBRARY TRUSTEES OF THE  
WILMETTE PUBLIC LIBRARY DISTRICT  
COOK COUNTY, ILLINOIS

ORDINANCE NO. 2019/20-193

COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE  
FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2019-2020

WHEREAS, the Illinois Municipal Budget Law, ILCS, Chap. 50, Sec. 330/1, et seq., as amended, requires all Illinois Municipal corporations to adopt a combined annual budget and appropriation ordinance specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, ILCS, Chap. 75, Secs. 16/35-5 and 16/30-85, provides procedures for the passage of a budget and appropriation ordinance and a tax levy ordinance; and

WHEREAS, pursuant to the above and other statutes, an ordinance has been prepared in tentative form and made available for public inspection at least thirty (30) days prior to the adoption thereof, and a public hearing on said budget and appropriation ordinance has been held prior to final action hereon, and notice of said hearing was published at least thirty (30) days prior to said hearing in a newspaper published within the District;

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois, as follows:

Section 1. The following budget containing an estimate of all receipts of said Library District, and of the expenditures therefrom, be and the same hereby is adopted as the budget for said District for the fiscal year beginning July 1, 2019 and ending June 30, 2020, and the same sums are hereby appropriated as necessary to defray said expenses and liabilities of the Library District, for the objects and purposes indicated for the said fiscal year:

<b>Budget &amp; Appropriation Ordinance for Fiscal Year 2019-20</b>			
FUND BALANCES, estimated July 1, 2019			
General Fund Balance		9,141,764	
Municipal Retirement & Social Security		438,048	
Audit		7,095	
Liability Insurance		38,231	
Wilmette Public Library Endowment Fund		37,245	
Special Reserve Fund		5,785,982	
			15,448,365
ESTIMATE OF REVENUE EXPECTED TO BE RECEIVED DURING FISCAL YEAR			
1. Tax Income-Current Levy Receipts*		5,428,251	
2. Other General Fund Income (Fines, Donations, Per Capita Grant, etc.)		451,859	
TOTAL ESTIMATE OF REVENUE			5,880,110
* Item 1 is based totally on levy, as filed. Amount indicated may not be fully collected.			
ESTIMATE OF EXPENDITURES			
I. PATRON MATERIALS/SERVICES - GENERAL FUND			
A. Books/Continuations		336,050	
B. Library of Things		5,500	
C. Audio Visual Materials		125,400	
D. Periodicals		64,350	
E. Electronic Resources - AS & YS		440,000	
F. Computer Software		15,400	
G. Electronic Service Providers		134,200	
H. Programming		66,000	
I. Interlibrary Loan		1,320	
J. Newsletter		44,000	
K. Promotion		11,000	
L. Grant Expense		5,000	
M. Rutherford Trust		9,900	
N. Friends Purchases		31,680	
II. PERSONNEL - GENERAL FUND			
A. Librarian Salaries		1,736,575	
B. Non-Librarian Salaries		1,645,035	
C. Custodial Salaries		220,305	
D. Professional Memberships		7,150	
E. Continuing Education Registration		11,000	
F. Travel/Mileage		38,500	
G. Staff Development		33,000	
H. Employee Health Insurance		665,735	

	<b>Budget &amp; Appropriation Ordinance for Fiscal Year 2019-20</b>		
III.	<b>OPERATION - GENERAL FUND</b>		
	A. Fees (p/r, bank, credit card)	17,600	
	B. Professional Fees	22,000	
	C. Library Supplies	38,500	
	D. Office Supplies	49,500	
	E. Copiers	30,800	
	F. Printing	12,100	
	G. Postage/Shipping	6,600	
	H. Telephone	14,300	
	I. Equipment/Furnishings/Computers	137,500	
	J. Equipment/Computer/Security System Maintenance	94,600	
	K. Property/Casualty Insurance	27,500	
	L. Building/Grounds Improvement	22,000	
	M. Building Supplies	26,400	
	N. Building Maintenance	93,500	
	O. Building Maintenance Contracts	110,000	
	P. Grounds Maintenance	49,500	
	Q. Parking Lot Rent	13,200	
	R. Utilities	23,100	
	S. Sales and Use Tax	110	
	<b>TOTAL ESTIMATE OF GENERAL FUND EXPENDITURES</b>		<b>6,435,910</b>
IV.	<b>CONTINGENCY - GENERAL FUND</b>	<b>400,000</b>	<b>400,000</b>
V.	<b>TRANSFER TO B/E SPECIAL RESERVE FUND FROM GENERAL FUND</b>		
	Specific fund for library site, building, equipment accumulated according to ordinance pursuant to 75 ILCS 16/40-50	200,000	200,000
VI.	<b>B/E SPECIAL RESERVE FUND - CAPITAL IMPROVEMENTS</b>		
	A. Renovate Interior Space & Update Furnishings (D, I*)	3,300,000	
	B. Upgrade Computer Network, Materials Handling & Signage (A, B, F*)	700,000	
	C. Improve and/or Maintain Building & Parking (C, E, H*)	1,000,000	
	D. Update Hardscape and/or Landscape (G*)	1,000,000	
	* See Resolution 2017/18-192, Amending a Plan & Estimating Costs		6,000,000
VII.	<b>SPECIAL FUNDS LEVIABLE IN ADDITION TO GENERAL FUND</b>		
	A. Municipal Retirement-Social Security pursuant to 40 ILCS 5/7 - 171		
	1. Municipal Retirement	295,000	
	2. Social Security	220,000	
	B. Audit Expense pursuant to 50 ILCS 310/9	11,000	
	C. Liability Insurance, including Worker's Compensation and Unemployment Insurance pursuant to 745 ILCS 10/9 - 107	44,000	
	<b>TOTAL SPECIAL FUNDS LEVIABLE IN ADDITION TO GENERAL FUND</b>		<b>570,000</b>
	<b>AGGREGATE TOTAL APPROPRIATED</b>		<b>13,605,910</b>
<b>Section 2.</b> There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of income in the sum of			
<b>THIRTEEN MILLION SIX HUNDRED FIVE THOUSAND NINE HUNDRED TEN DOLLARS</b>			
among the several corporate objects and purposes herein above specified for said District purposes for the Fiscal Year 2019-20.			

Section 3. All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to ILCS, Chap. 75, Sec. 16/40-50, pursuant to plans developed and adopted by this Board, and said unexpended balances shall be accumulated in this Fund for the purpose of erecting or purchasing a new library building, purchasing a site for the same, or building an addition thereto, or furnishing necessary equipment therefor.

Section 4. Except as otherwise provided by law, no further appropriations shall be made at any other time within such fiscal year provided that this Board may from time to time make transfers between the various items in any Fund, or appropriations in excess of those authorized by the budget in order to meet an immediate and unforeseen emergency, by two-thirds (2/3) vote of all the trustees, as provided by ILCS, Chap. 75, Sec. 16/30-90, et seq., and this Board may amend this budget and appropriation ordinance, from time to time by the same procedure as prescribed by statute for the original adoption of a budget and appropriation ordinance; provided that nothing in this Section shall be construed to permit transfer between Funds required by law to be kept separate. Any remaining balances after the close of the fiscal year shall be available until August 30th for the authorization of the payment of obligations incurred prior to the close of the fiscal year, and until September 30th for the payment of such obligations or for the transfer of un-expendable balances thereof to be accumulated, as provided by ILCS, Chap. 75, Sec. 16/30-90.

Section 5. A copy of this ordinance in tentative form has been available for public inspection at the Library for thirty (30) days, and notice of said hearing has been given by posting for thirty (30) days, and by publication in a newspaper published within this District in substantially the following form:

THE BOARD OF LIBRARY TRUSTEES OF THE  
WILMETTE PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS

Public notice is hereby given that a public hearing will be held on the proposed annual budget and appropriation ordinance for the fiscal year July 1, 2019 to June 30, 2020 at the following place and time: Wilmette Public Library, 1242 Wilmette Avenue, Wilmette, Illinois, at 7:15 p.m., on the 20<sup>th</sup> day of August, 2019. The said ordinance shall be available for public inspection for at least thirty (30) days prior thereto at said Library during regular library hours.

Dated this 16<sup>th</sup> day of July, 2019

/s/ Stuart Wolf  
Secretary pro-tem

Section 6. This ordinance is passed pursuant to statutory authority and the Illinois Public Library District Act, ILCS, Chap. 75, Sec. 16/35-5, et seq., and Sec. 16/40-50; and the Illinois Revenue Code, ILCS, Chap. 35, Sec. 205/157, et seq., and other statutes appertaining thereto.

Section 7. This ordinance shall be in full force and effect from and after its passage and approval according to law, and any resolutions or ordinances in conflict therewith are hereby repealed; and should any part of this ordinance be adjudged invalid or unconstitutional, such adjudication shall affect only that part of this act specifically covered thereby, and shall not affect any other provision or parts of this act, which shall be severable therefrom.

PASSED by the Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois, on the 20<sup>th</sup> day of August 2019 by vote of:

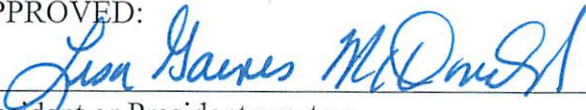
AYES: 5 - Rodgers, McDonald, Wolf, Barshis, Fishman

NAYS: 2 - Riddle, Johnson

ABSTAIN: none

ABSENT OR NOT VOTING: none

APPROVED:



\_\_\_\_\_  
President or President pro-tem

The Board of Trustees of the Wilmette Public Library District  
Cook County, Illinois

ATTEST:



\_\_\_\_\_  
Secretary or Secretary pro-tem

The Board of Trustees of the Wilmette Public Library District  
Cook County, Illinois



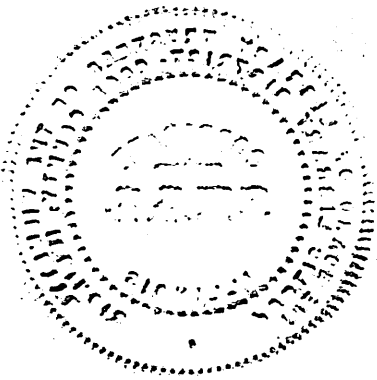
Handwritten text, possibly a name or title, appearing as a list item.

Handwritten text, possibly a name or title, appearing as a list item.

Handwritten text, possibly a name or title, appearing as a list item.

Handwritten text, possibly a name or title, appearing as a list item.

Handwritten signature or name, possibly "John Henry Wood".



SECRETARY CERTIFICATE

I, Jan Q. Barshis, DO HEREBY CERTIFY that I am the duly elected, qualified, and serving Secretary or Secretary pro-tem and as such keeper of the books and records of The Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois; and

I DO FURTHER CERTIFY that the above attached ORDINANCE NO. 2019/20-193 COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2019-2020 is a true and correct copy of said ordinance which was presented, passed, and recorded by said Board at their meeting on August 20, 2019 by a vote of:

AYES: Rodgers, McDonald, Wolf, Barshis, Fishman

NAYS: Riddle, Johnson

ABSTAIN: none

ABSENT OR NOT VOTING: none

DATED this 20<sup>th</sup> day of August, 2019

Jan H. Barshis  
Secretary or Secretary pro-tem  
The Board of Trustees of the Wilmette Public Library District  
Cook County, Illinois



